

**AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
May 13, 2014
1:00 pm**

A. ADOPTION OF AGENDA

B. DELEGATIONS

(1) Waterton Biosphere Reserve

- Email from Waterton Biosphere Reserve Association, dated April 29, 2014

(2) Patton Park

- Letter from Dennis Olson, dated May 6, 2014

C. MINUTES

(1) Agricultural Service Board Draft Minutes – May 1, 2014

(2) Council Meeting Minutes – April 22, 2014

(3) Public Hearing Minutes, Bylaw 1247-14 – April 22, 2014

D. UNFINISHED BUSINESS

(1) Land Use Bylaw – Amending Bylaw 1247-14, Rezoning – Second Reading

- Report from Director of Development and Community Services, dated May 7, 2014

E. CHIEF ADMINISTRATOR'S REPORTS

(1) **Operations**

a) Dust Control Policy

- Report from Director of Operations, dated May 7, 2014

b) Alberta Transportation Weed Spraying Contract 2014

- Report from Director of Operations, dated May 8, 2014

c) Operations Report

- Report from Director of Operations, dated May 7, 2014

(2) **Planning and Development**

a) Amending Bylaw – Land Use Bylaw Amendment – 1252-14

- Report from Director of Development and Community Services, dated May 7, 2014

(3) **Finance and Administration**

a) Statement of Cash Position

- For month ending April 2014

(4) **Municipal**

a) Citizen's on Patrol Request for Funding

- Distracted Driving Stats Blitz, April 30, 2014

b) Proposed Joint Planning Session – Municipal Partnership

c) CAO Report

- Report from CAO, dated May 8, 2014

F. CORRESPONDENCE

(1) **Action Required**

a) Day of the Honey Bee 2014

- Email from Day of the Honey Bee, dated April 30, 2014

b) Reuse and Recycling Fair

- Email from Town of Pincher Creek, dated April 25, 2014

c) Best of the West Weekend Request for Sponsorship

- Brochure, received April 25, 2014

- d) Alberta Trail Tracker
 - Membership Form, received May 6, 2014
- e) 2019 Canada Winter Games Letter of Support Request
 - Email from 2019 Canada Winter Games, dated May 7, 2014

(2) **For Information**

- a) Alberta Culture Day 2014
 - Letter from Municipal Affairs, dated April 24, 2014
- b) Pincher Creek Foundation
 - Letter from Town of Pincher Creek, dated May 1, 2014
- c) 2014 Municipal Emergency Plan
 - Letter from Town of Pincher Creek, dated April 30, 2014
- d) Reduction of hours at the Twin Butte Post Office
 - Letter from Canada Post, dated April 24, 2014
- e) Road Bridge Program
 - Letter from the Premier of Alberta, dated May 1, 2014
- f) Bill 27, Flood Recovery and Reconstruction Act
 - Letter from Municipal Affairs, dated April 16, 2014

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Grant McNab – Division 1

Councillor Fred Schoening – Division 2

- Family and Community Support Services
 - Minutes of March 17, 2014

Councillor Garry Marchuk – Division 3

- Oldman River Regional Services Commission
 - Minutes of February 13, 2014
- Castle Mountain
 - Proposed Resolution of Council
- Alberta SouthWest Regional Alliance
 - Minutes of April 2, 2014
 - Bulletin, May 2014

Reeve Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

- Crowsnest – Pincher Creek Landfill Association
 - Financial Statements for the year ended December 2013

H. IN-CAMERA

- (1) Legal
- (2) Personnel

I. NEW BUSINESS

J. ADJOURNMENT

Tara Cryderman

From: Nora Manners <nmanners@watertonbiosphere.com>
Sent: Tuesday, April 29, 2014 4:09 PM
To: Tara Cryderman
Subject: Waterton Biosphere Reserve information for council
Attachments: Waterton Biosphere backgrounder May 2014.pdf

Hi Tara,

I have attached a bit of a backgrounder for MD Council in preparation for my presentation on May 13, 2014.

I can drop off a copy of my powerpoint presentation in advance as well, or just bring it in on a zip drive. Whatever works best for you.

Thanks,

Nora Manners, MSc
Executive Director
Waterton Biosphere Reserve Association
PO Box 7 Pincher Creek, AB T0K 1W0
Tel: (403) 627-1473
Cell: (403) 627-8256
Email: nmanners@watertonbiosphere.com
Web: www.watertonbiosphere.com

Waterton Biosphere Reserve - Backgrounder

Municipal District of Pincher Creek – May 2014

The Issue:

Waterton Biosphere Reserve requests the support of the Municipal District of Pincher Creek in order to sustain its membership in the world biosphere reserve network and continue to meet its mandate to balance conservation with sustainable livelihoods for local communities in southwestern Alberta.

Background:

Waterton Biosphere Reserve:

Waterton Biosphere Reserve was designated in 1979 under the Man and the Biosphere Programme of the United Nations Educational, Cultural and Scientific Organization (UNESCO). There are 16 biosphere reserves in Canada and more than 621 biosphere reserves in over 117 countries worldwide, recognized for their distinct biodiversity and ecosystems and their cooperative approaches to sustainable development and conservation.

Like all biosphere reserves, Waterton Biosphere Reserve strives to achieve a sustainable balance between *three primary goals or functions*:

- Conservation of Biodiversity – to contribute to the conservation of landscapes, ecosystems, species and genetic variation.
- Sustainable Development – to foster economic and human development which is socio-culturally and ecologically sustainable.
- Support for Logistics – to improve the capacity or capability of people and organizations to positively affect their communities and environment by supporting research, monitoring, education and information exchange related to issues of conservation and sustainable

Waterton Biosphere Reserve Association

Waterton Biosphere Reserve is coordinated by the Waterton Biosphere Reserve Association, a non-profit organization focused on linking biodiversity conservation to sustainable human use of resources in southwestern Alberta. The current society (Waterton Biosphere Reserve Association) was formalized in 2009. Prior to that time, a series of committees and groups which included community members have managed the biosphere reserve. In the 1980's, Waterton Biosphere Reserve had a Management Committee and Technical Committee.

Our vision: Waterton Biosphere Reserve is a living demonstration of the value we place on our natural and cultural resources, our traditional livelihoods, and our commitment to work together as good stewards of the land we hope to pass on to future generations.

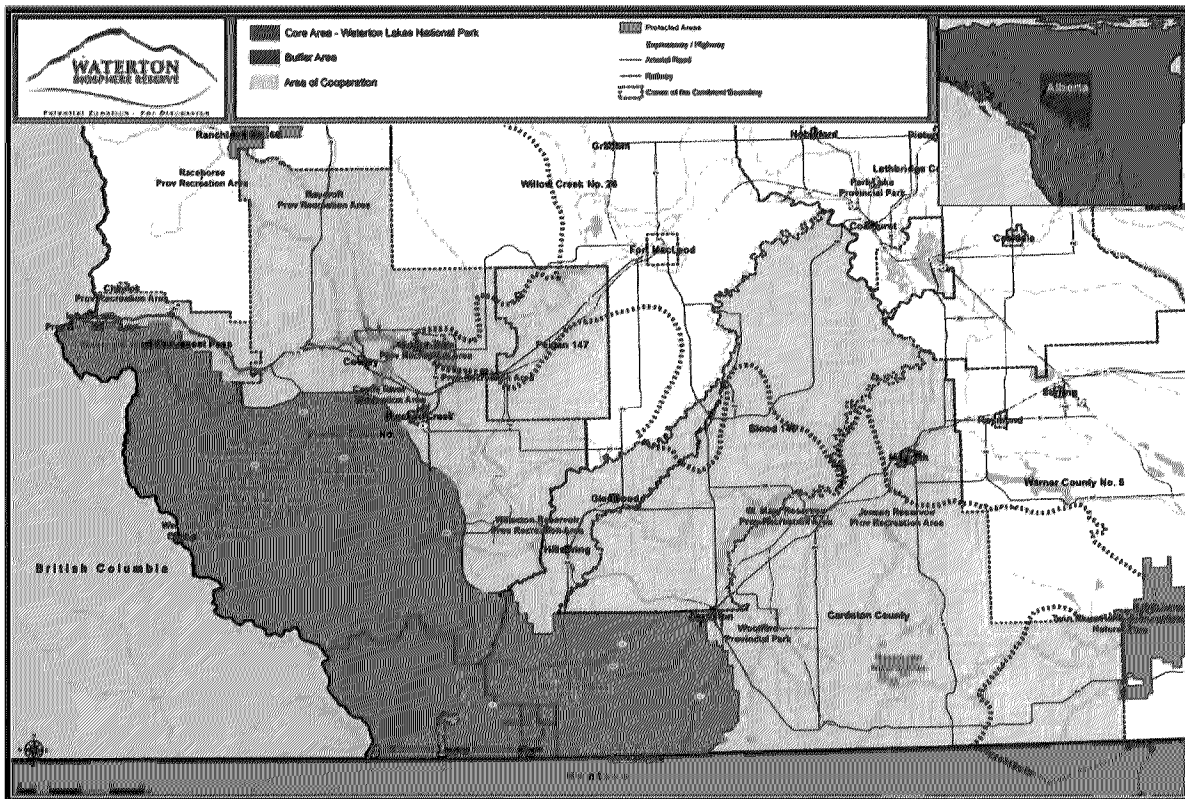
The current Waterton Biosphere Reserve Association board consists of seven directors elected from the community at large, an executive director, and a (non-voting) liaison from Waterton Lakes National Park. While the biosphere reserve has received some level of funding from both federal and provincial governments at various points over the last 30 years, they are currently not government funded. Current funding is project based, from a variety of sources including foundations, industry, non-profit organizations and government (i.e. funding for community-based carnivore conflict reduction initiatives from Alberta Environment and Sustainable Resource Development (AESRD) and Environment Canada).

Waterton Biosphere Reserve Zonation

When the Waterton Biosphere Reserve was established in 1979, zonation requirements for biosphere reserves were more informal than they are now. At that time, the core and buffer zones of Waterton Biosphere Reserve were identified as being fully within the boundaries of Waterton Lakes National Park and a transition zone or "area of cooperation" was largely undefined, but generally taken to extend 20 km to the east and north of the national park. Since then, zonation requirements for biosphere reserves have become more formal. In 1995, the Man and the Biosphere Programme adopted a new *Statutory Framework of the World Network of Biosphere Reserves* that requires a three level zonation system; a legally protected core area, an adjacent buffer zone with activities that are compatible with conservation objectives and a transition zone or 'area of cooperation' where sustainable land use is practiced.

To meet the requirements of the *Statutory Framework*, the three zones must be identified geographically and the biosphere reserve must be formally endorsed by the administrative authorities responsible for management of lands within the three zones.

In preparation for formalizing the zonation of Waterton Biosphere Reserve, the "potential zonation" map below was drawn up for discussion.



Parks Canada has been an active partner in the WBR since 1979 and Waterton Lakes National Park will remain the legally protected core of the biosphere reserve. Provincial Parks and Protected Areas in the region could also be added to the core area. Buffer areas under consideration include lands outside the park, some of which are under conservation easement and others which are not but still retain considerable conservation value. Alberta provincial lands including forest reserve and community pasture are also potential buffer areas. The transition area under consideration includes other lands within Cardston County, the municipality of Crowsnest Pass, the Municipal District of Pincher Creek, and the Piikani and Kainai Reserves. Governments of these jurisdictions including the Government of Alberta, as well as the Nature Conservancy of Canada, have been approached to seek their input and support.

It should be noted that the Municipality of Ranchland, while not initially identified within the area of interest, has been actively working on carnivore initiatives with the Waterton Biosphere Reserve Carnivore Group, and the invitation for discussion for possible inclusion in the biosphere reserve has been extended to the municipality.

A Cooperation Plan for Waterton Biosphere Reserve

Biosphere reserves must also demonstrate a collaborative approach to management of the biosphere reserve. In Canada, this is generally done through a "cooperation plan" which is developed by stakeholders including residents, businesses, government, land managers, and other organizations and agencies. Waterton Biosphere Reserve Association will be developing a cooperation plan in 2014 to guide the future work and direction of the biosphere reserve. The process will create a forum for cooperation, collaboration and community partnerships and the resulting plan will map out activities to address conservation and sustainability issues which partners in the region consider to be a priority. We also hope to identify how we can all work together to improve the ability and capability of our community to make sound decisions for healthy ecosystems, conservation and a sustainable future in Waterton Biosphere Reserve.

As an example of this type of cooperative work, for the past three years the Waterton Biosphere Reserve Carnivore Working Group, Alberta Environment and Sustainable Resources Development, and the municipalities of Pincher Creek, Cardston County, Ranchland and Willow Creek have been actively working together to reduce conflicts between large carnivores and people in southwestern Alberta. This has included attractant management projects on farms and ranches, a deadstock pickup program now encompassing the four municipalities, and a variety of other initiatives.

The Request:

Waterton Biosphere Reserve has been given until 2015 to meet the requirements of zonation and development of a coordinating structure/plan to the satisfaction of the International Coordinating Committee (ICC) of the Man and the Biosphere Programme or be asked to withdraw from the world network of biosphere reserves.

Therefore we would like to request the support of the Municipal District of Pincher Creek in formally defining and endorsing the zonation of the Waterton Biosphere Reserve. We would also like to request that the municipality participate in development of a *cooperation plan* for Waterton Biosphere Reserve. This would complement cooperative work already underway between Waterton Biosphere Reserve and the municipality, particularly in relation to large carnivore issues and invasive species.

Note that endorsement of biosphere reserve designation and zonation by administrative authorities does not involve any legal designation or agreements. Land use in a biosphere reserve is not regulated or restricted in any way by having biosphere status. UNESCO has no authority or regulatory powers within a biosphere reserve; authority over land and water use does not change when a biosphere reserve is designated in Canada. Government jurisdictions - federal, provincial, municipal, First Nations - and private ownership rights, remain as they were before designation. Biosphere reserves are voluntary cooperative areas where stakeholders work together through cooperation, collaboration and partnership.

Across Canada, municipalities are working with and have endorsed the nomination of biosphere reserves in almost every province. In Alberta, Beaver County, Camrose County, Leduc County, Lamont County, and Strathcona County, as members of the Beaver Hills Initiative, were participants in the 2012 submission of nomination documents for the Beaver Hill Biosphere Reserve which is currently undergoing revision for resubmission to the Canada Man and the Biosphere Reserve Committee.

Additional information:

For further information about the Waterton Biosphere Reserve visit our website at <http://www.watertonbiosphere.com>.

Or contact:

WBRA Chair, Jeff Bectell at jbectell@watertonbiosphere.com (403) 653-2219

WBRA Executive Director, Nora Manners at nmanners@watertonbiosphere.com (403) 627-1473.

Documents:

UNESCO Man and the Biosphere Program

<http://www.unesco.org/new/en/natural-sciences/environment/ecological-sciences/man-and-biosphere-programme/>

Backgrounder: Biosphere Reserves – Balancing Biodiversity Conservation and Sustainable Use

http://www.watertonbiosphere.com/uploads/biosphere-resources_26_3952874450.pdf

Backgrounder: Waterton Biosphere Reserve Association – Our Past and Our Future

http://www.watertonbiosphere.com/uploads/biosphere-resources_26_3854830389.pdf

Backgrounder: Waterton Biosphere Reserve – Finding a Balance Between People and Nature

http://www.watertonbiosphere.com/uploads/biosphere-resources_26_4143656349.pdf

Biosphere Reserves: The Seville Strategy and Statutory Framework for the World Network

<http://unesdoc.unesco.org/images/0010/001038/103849Eb.pdf>



Waterton Biosphere Reserve

Finding a Balance Between People and Nature



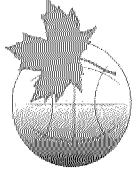
WATERTON
BIOSPHERE RESERVE

Waterton Biosphere Reserve

- Designated by UNESCO in 1979
- Man and the Biosphere Program
- Canada's second biosphere reserve
- Recognized internationally

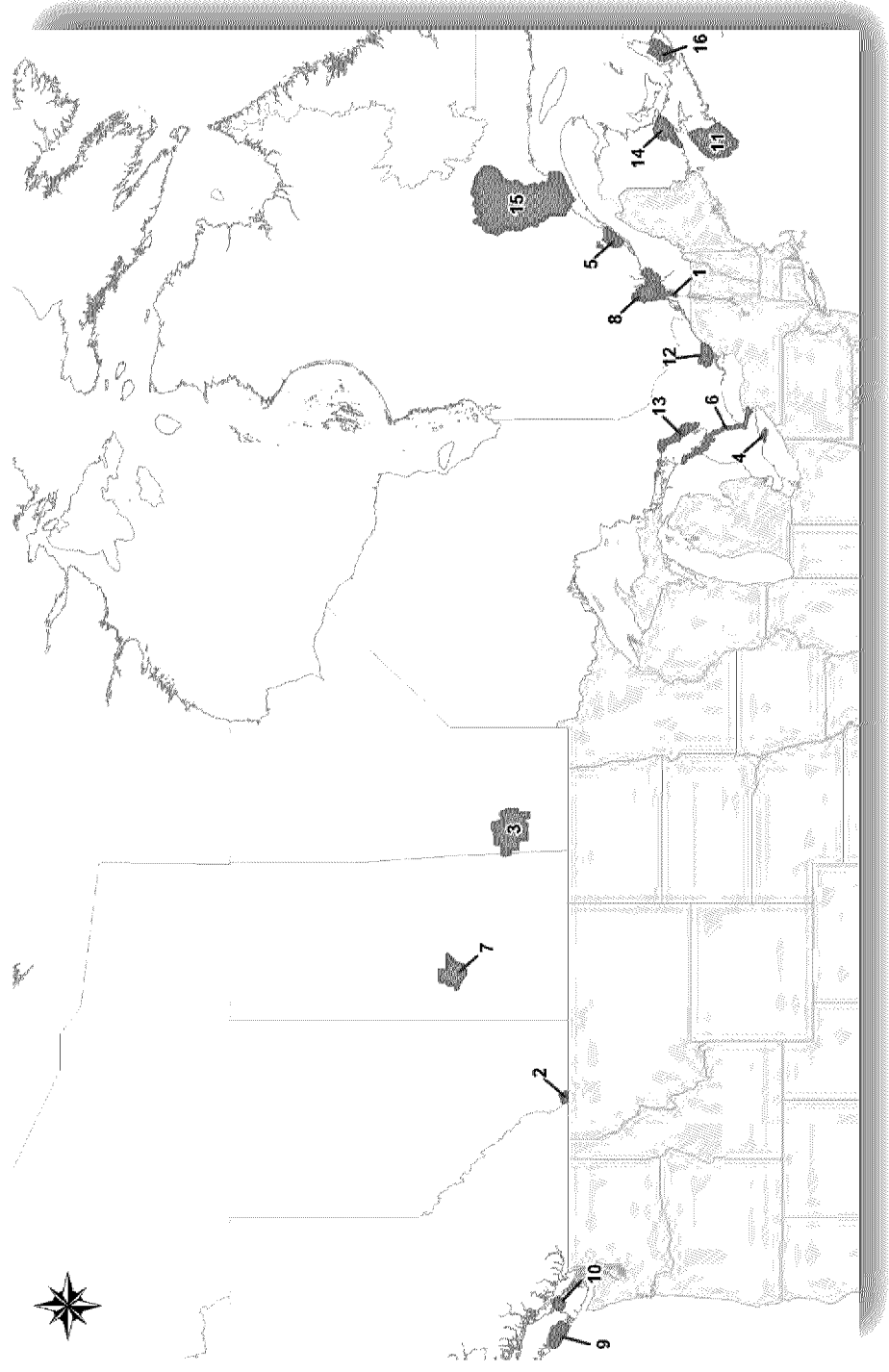


Canadian
Biosphere
Reserves Association
Association
canadienne des
réserves de la
biosphère



Canadian Network of Biosphere Reserves

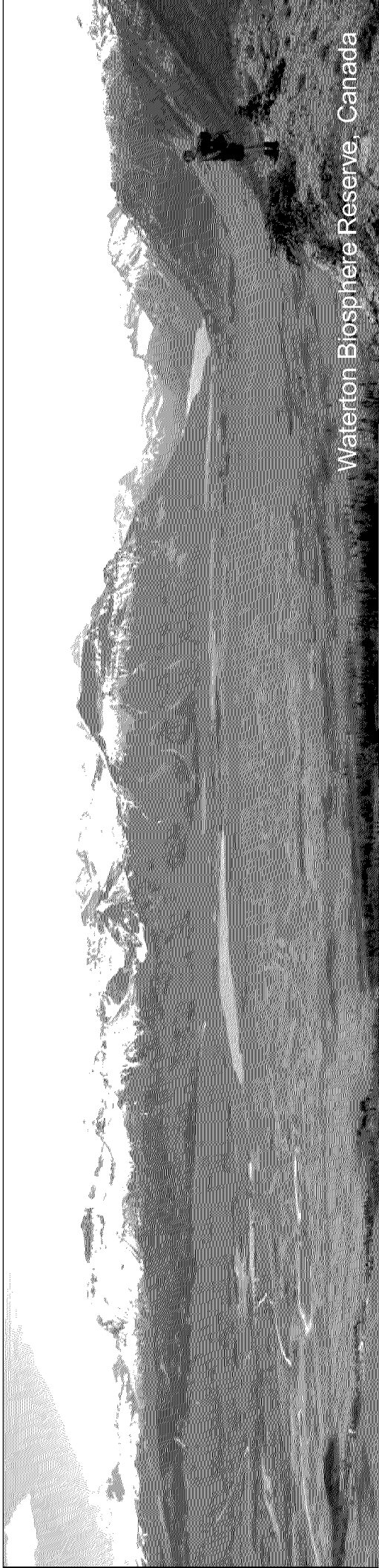
16 Biosphere Reserves in Canada [2014]





World Network of Biosphere Reserves

621 Biosphere Reserves in 117 countries [2014]



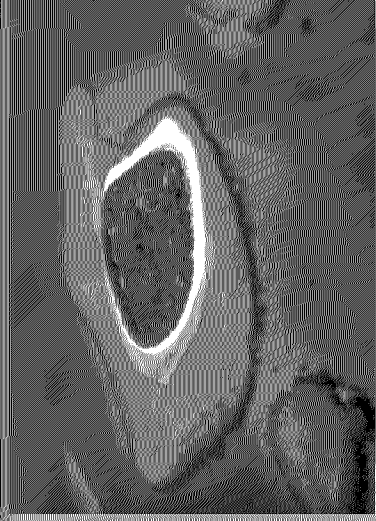
Waterton Biosphere Reserve, Canada



Yabotí, Argentina



Tassili-a-Ajjer, Algeria



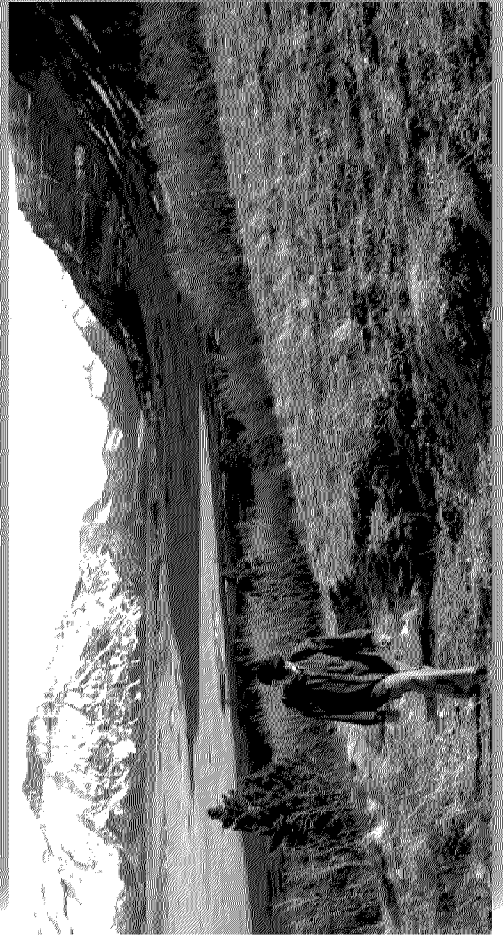
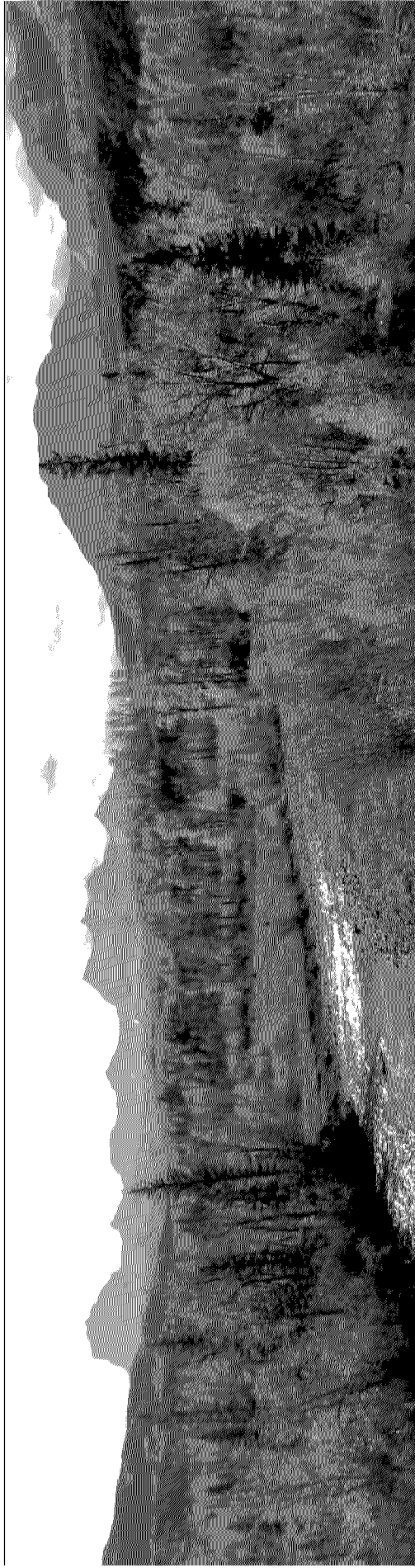
Monarch Butterfly, Mexico



Serengeti-Ngorongoro, Tanzania



Models of Sustainable Use





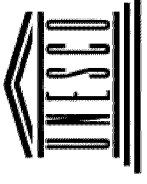
WATERTON
BIOSPHERE RESERVE



Biosphere Reserves

Balancing Biodiversity Conservation and Sustainable Use

- Voluntary, cooperative area
- No change in authority over land and water use
- No new regulations
- No new protected areas

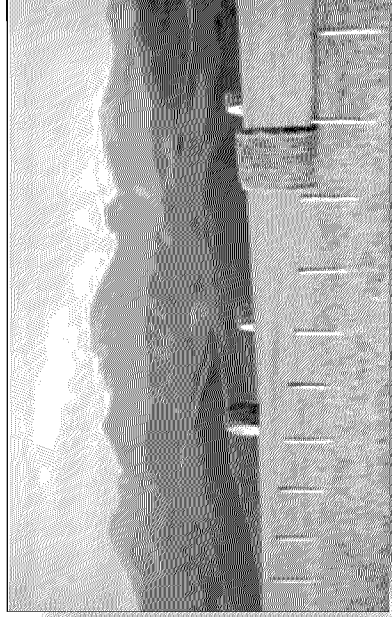


United Nations
Educational, Scientific and
Cultural Organization



Man And
Biosphere
Programme

Three Functions

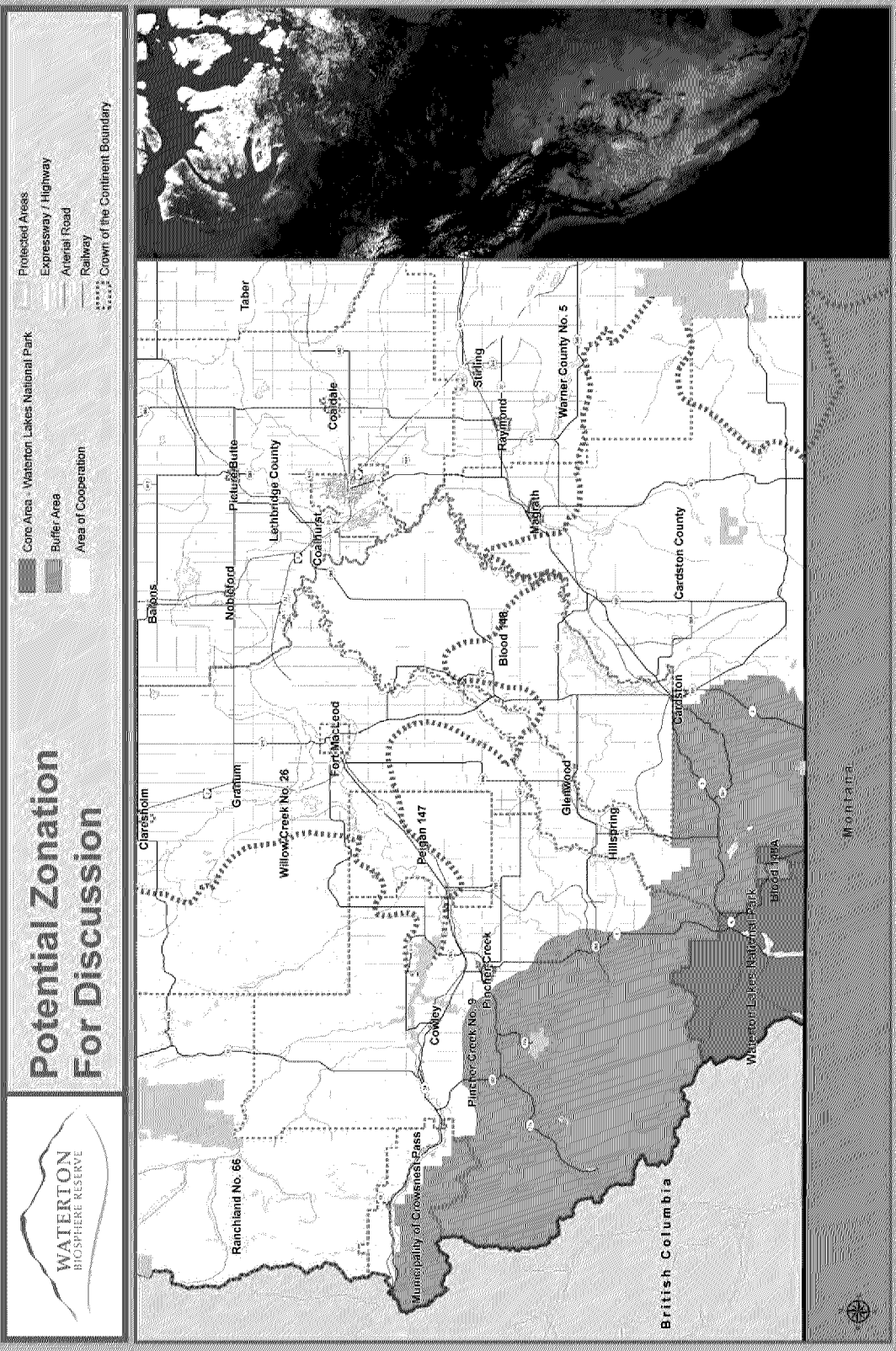


Conservation +

Sustainability +

Capacity Building

= Sustainable Future





What a Biosphere Reserve is *not*...

It is *not* a World Heritage Site or a national park.

It does *not* create new protected areas.

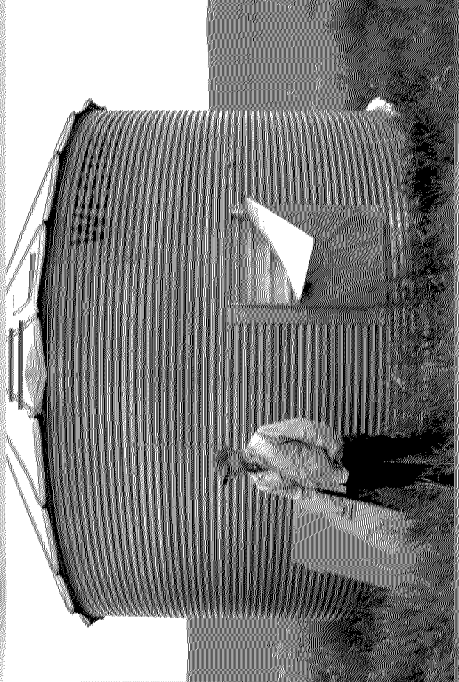
It does *not* create any new regulations.

It does *not* restrict the right of citizens.





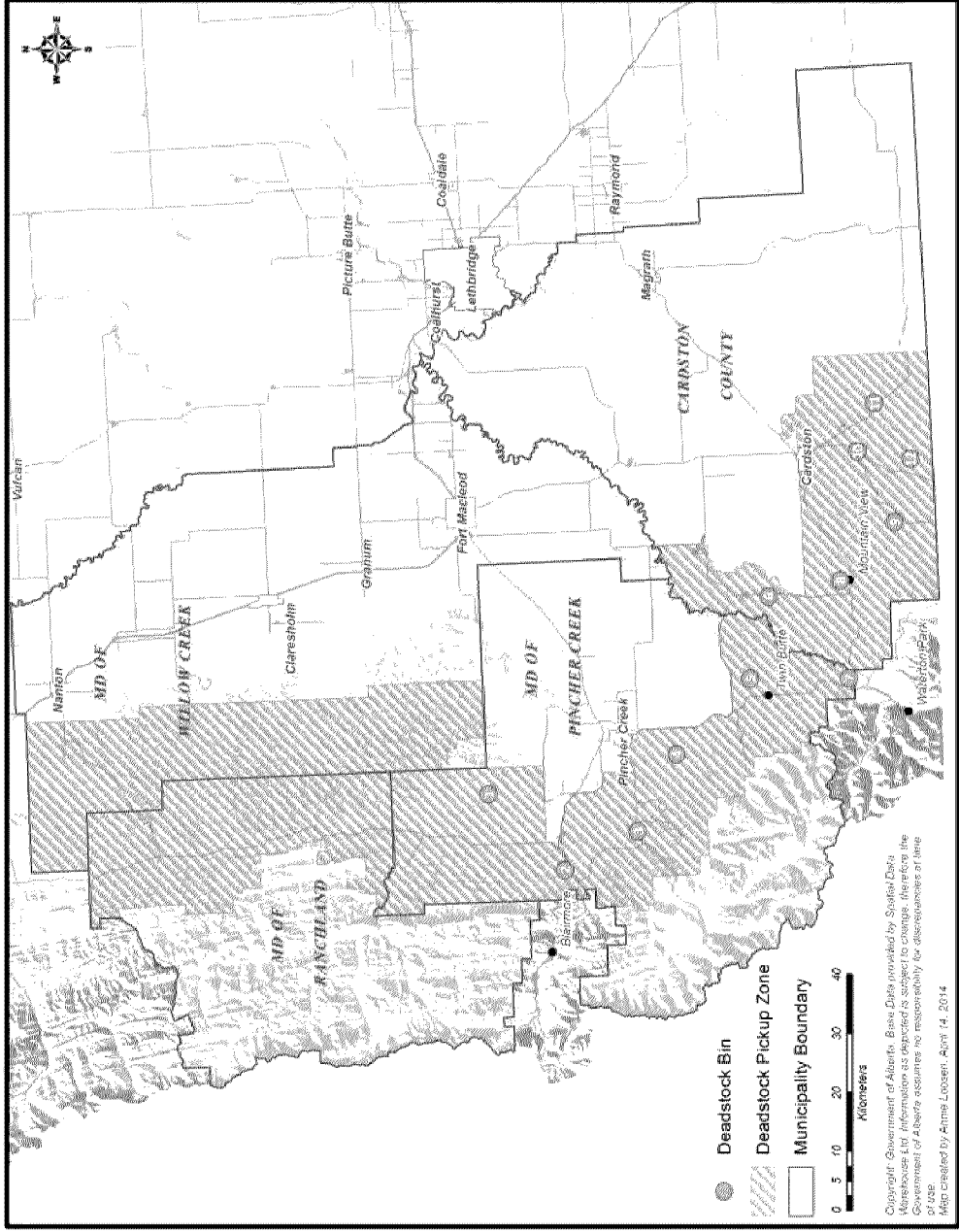
Carnivores and Communities Program

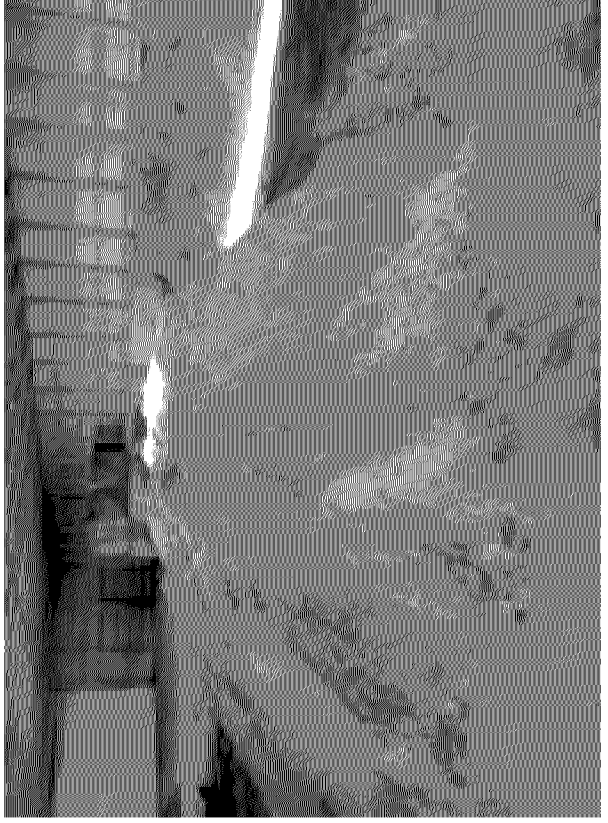




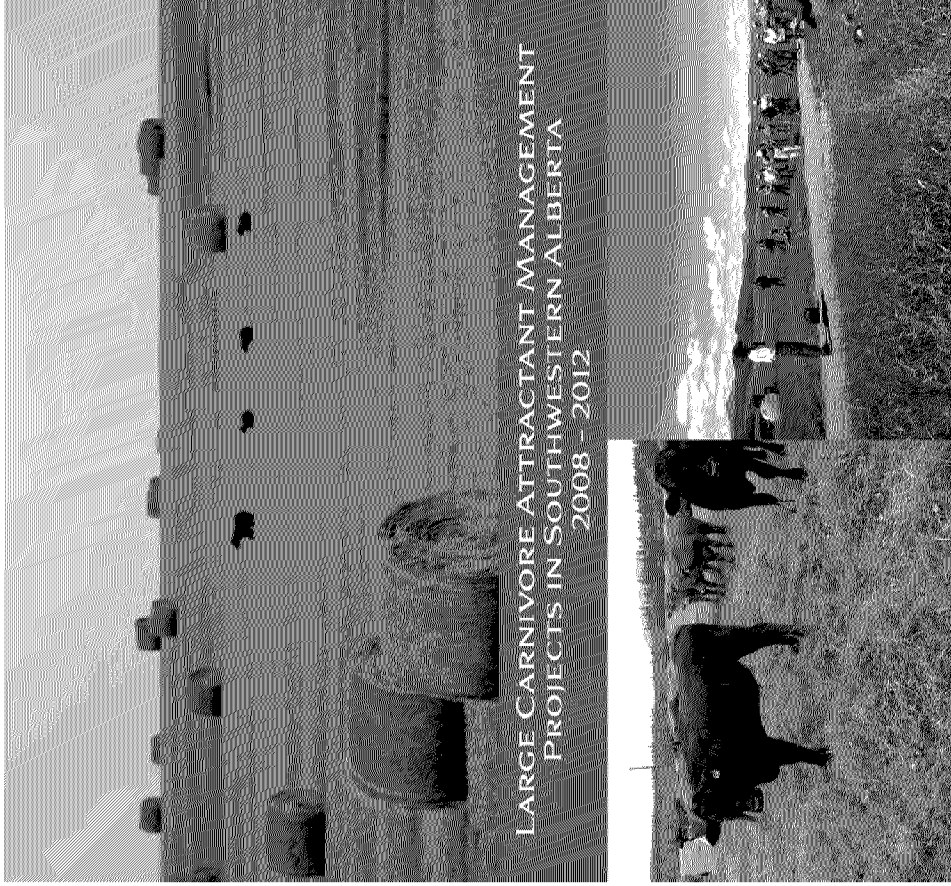
Deadstock Pickup Program

- 12 bins (\$31000)
- cooperative program with 4 municipalities
- carcass composting facility in Cardston County
- up to 1000 head removed annually (\$30-\$94 per head)

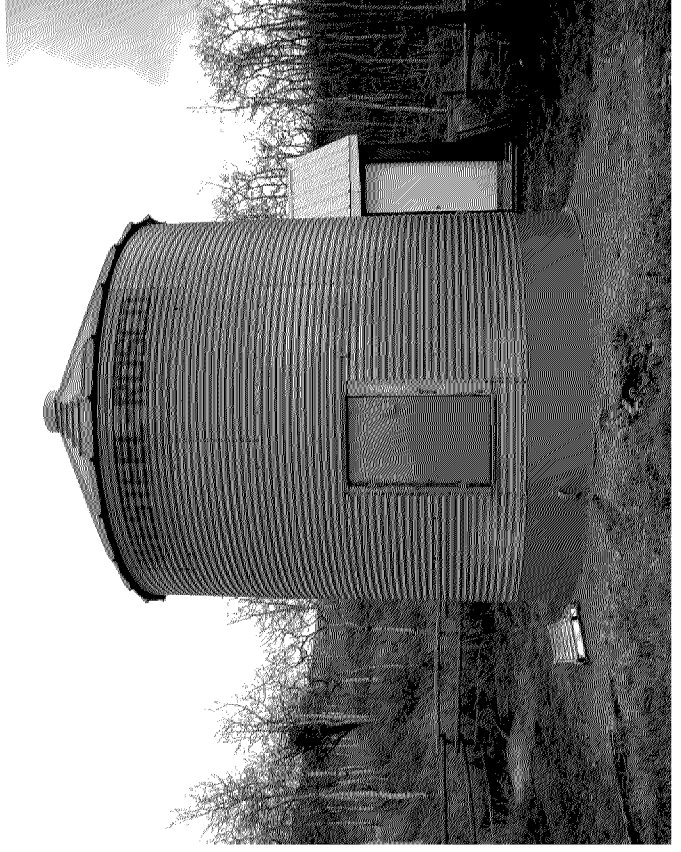
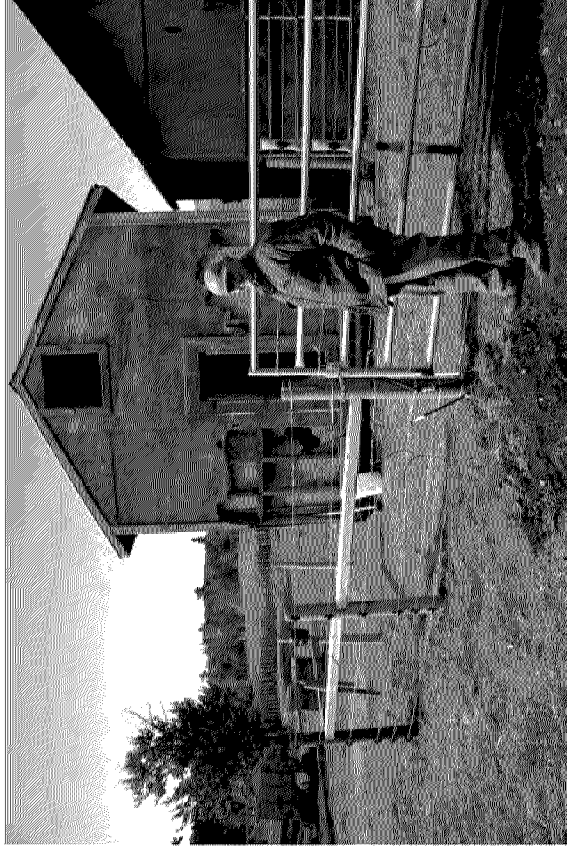




WATERTON
BIOSPHERE RESERVE

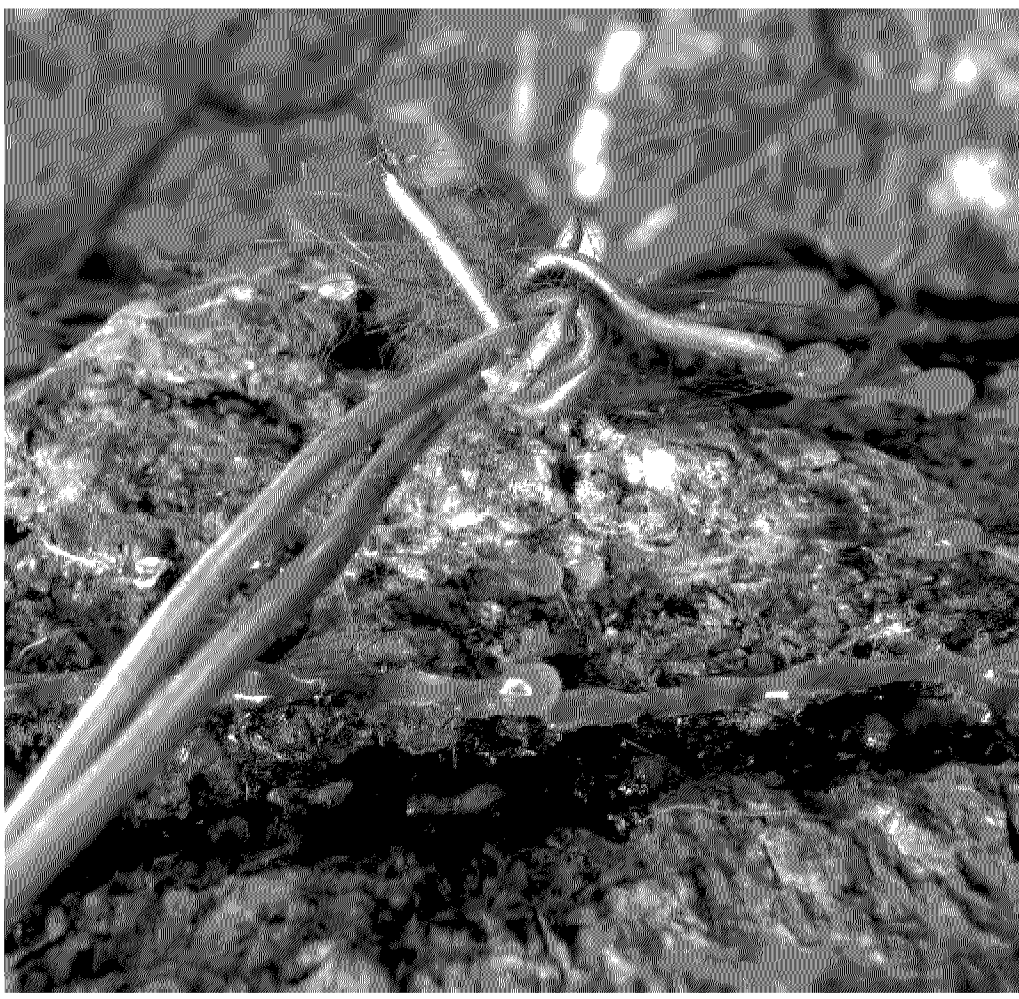
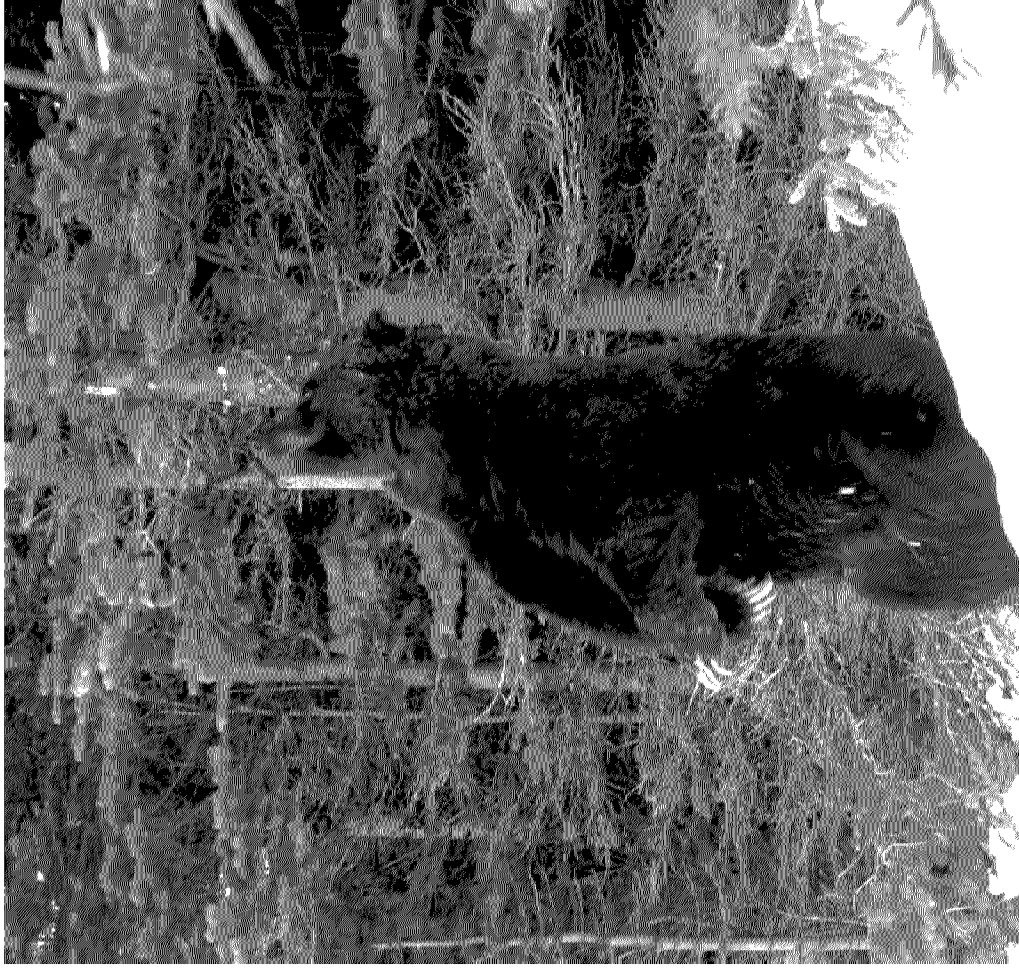


LARGE CARNIVORE ATTRACTANT MANAGEMENT
PROJECTS IN SOUTHWESTERN ALBERTA
2008 - 2012





Grizzly Bear Monitoring Program





Wolf Monitoring Techniques Research



We want your wolf sightings!
Please send details of your live wolf
observations to:

Albertawolves@gmail.com

or call

406.243.4329 (USA)

Thanks for your help!

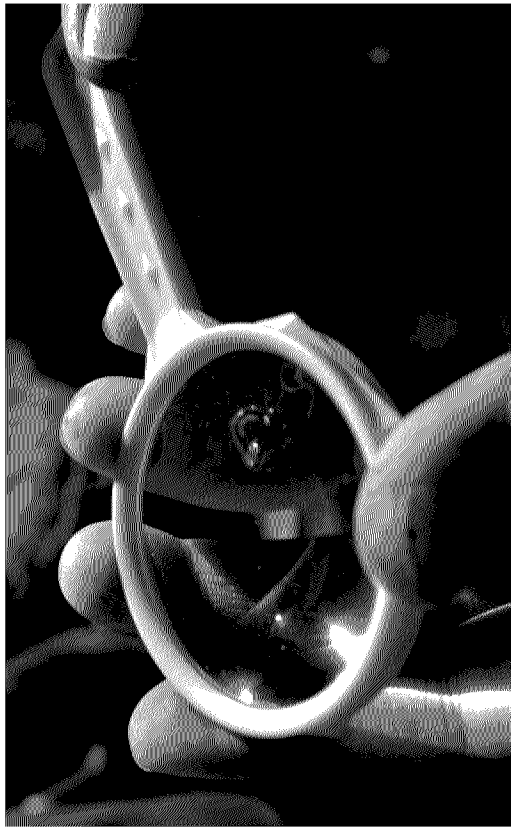


Cooperative Weed Management Area





Cardston Elementary Wetlands Education

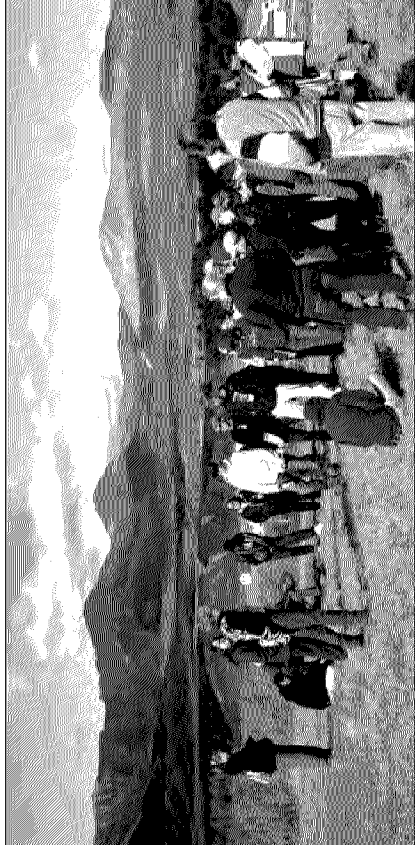




Land Care Program Lethbridge & Red Crow Colleges



Ranching



Nature Conservancy of Canada



Parks Canada



Aboriginal



Digital Stories

Stewardship Stories by WBR Residents





Upcoming Initiatives

- **Carnivores & Communities**

(safety, husbandry, compensation, communication)

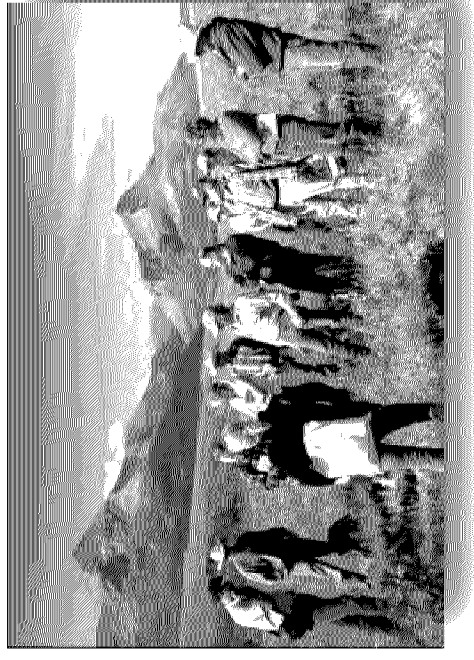
- **Cooperation Planning**

(determining regional priorities)

- **Species at Risk / Raptors**

- **Aquatic Invasive Species**

- **Ecosystem Services**





National & International Initiatives

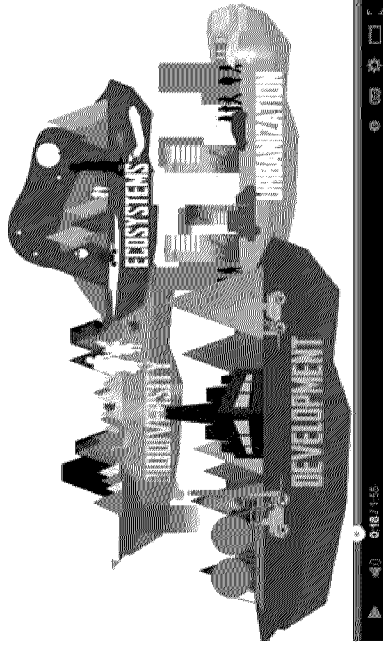


Striking Balance

A Documentary Series
Celebrating Canada's
Biosphere Reserves



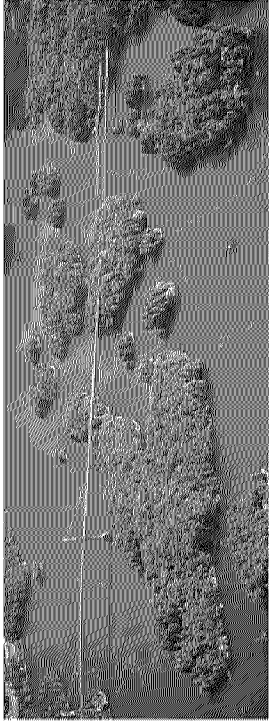
LEARNING FROM EACH OTHER
PROVEN GOOD PRACTICES
IN CANADIAN BIOSPHERE
RESERVES



Get to know your biosphere reserve!

Frontenac Arch Biosphere 11 videos

89 views



**Social Enterprise & Biospheres
Development Framework**

Frontenac Arch Biosphere
Brockville, Canada October 2013

Contributions to MAB 2014-21 Strategy

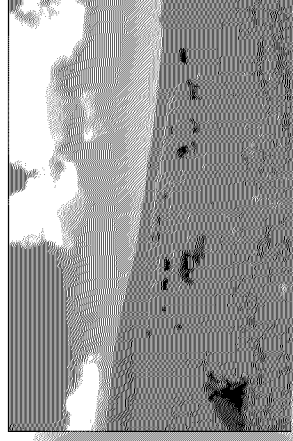


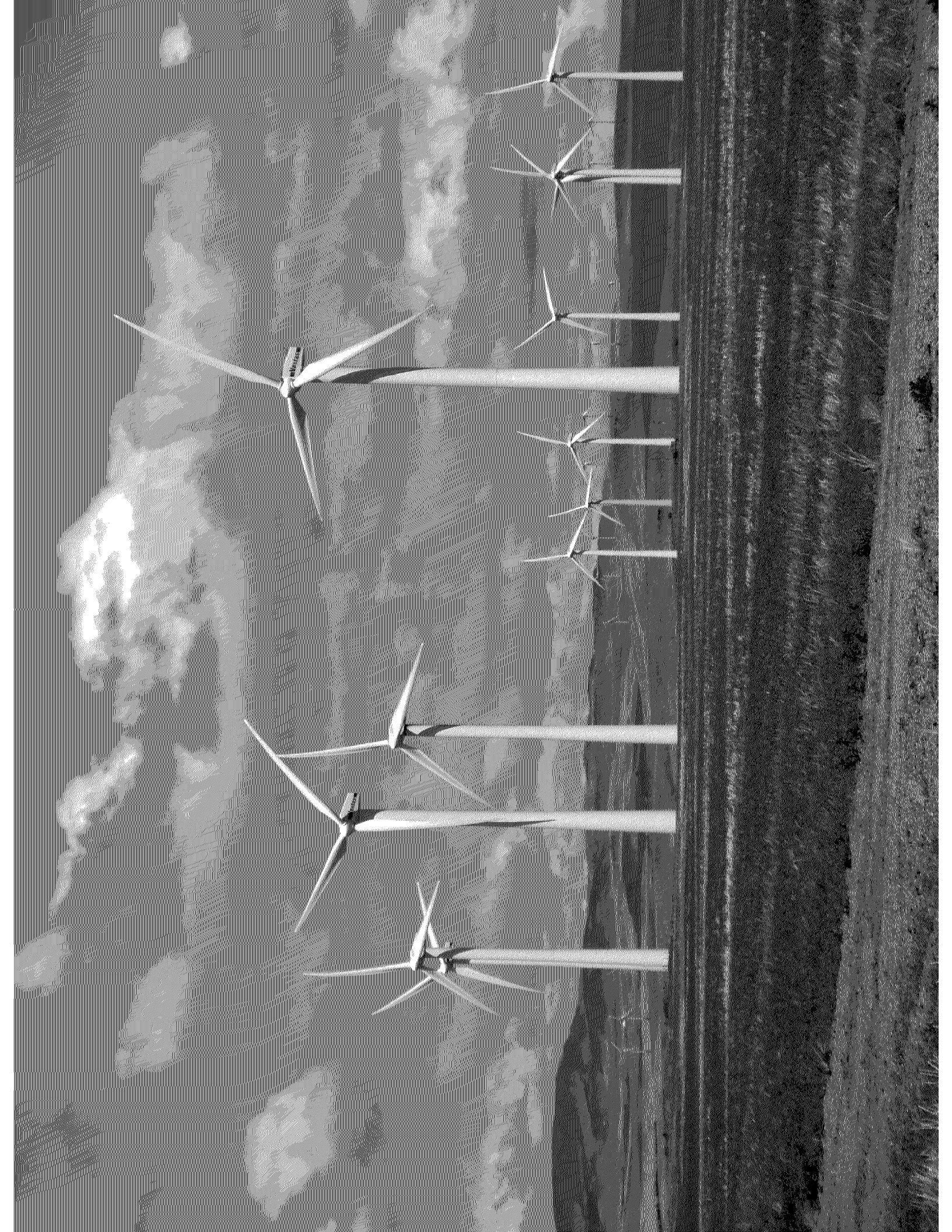
For more information...

Visit our website at www.watertonbiosphere.com

Nora – (403) 627-1473 nmatters@watertonbiosphere.com

Jeff – (403) 653-2219 jbeckell@watertonbiosphere.com





Dennis Olson
Box 85
Lundbreck, Ab. ToK 1H0
May 6,2014

Municipal Council of Pincher Creek #9
Pincher Creek, Ab. TOK 1W0

INTRODUCTION:

Concerning the proposed planning process for Lundbreck's Patton Park revitalization and future developments.

As this development has been on hold until the new water distribution system was in place and said system is now in operation, there can now be concerted planning initiated for Patton Park.

I have particular interest in any planning for the park for three reasons. I was one of the original participants in the planning and development of the Park, I am an adjacent landowner, and as a taxpayer and concerned citizen I take particular interest in municipal activities.

PRE-AMBLE:

The land for the Park was originally donated by the Oakley family to the municipality, and under the auspices of Reeve and Councilor, Hilton Pharis, and maintenance foreman, Lester Roth, the park was transformed from a gravelly pasture to a top-soiled and landscaped area which exists today. Recreational development was incorporated, mainly by a group of seven volunteers with financing mainly done by the municipality (of which I was a councilor at that time). Extensive tree planting was carried out, mainly through the efforts of volunteers. Development of the ball diamonds and the track and field facilities were professionally planned.

There was extensive use of these facilities during the 70's, 80's and 90's. However, interest in the park and its facilities waned in the early 2000's. Deterioration set in, caused by lack of interest and inept maintenance. Nearly all of the trees were lost and ball diamonds and the track and field facilities became barely useable (not much better than the original pasture land).

The addition of a skateboard facility brought some renewed interest in the park. As well, the annual sports day or "Corn Fest" has spot-lighted the pleasures that can be associated with Patton Park. This renewed interest, plus the present

town and municipal councils' new-found energies, has provided a window for revitalization and future planning for park development.

PROPOSALS:

I would submit, that such planning and development should take place in a well-thought out, methodical way. I would suggest the following steps be undertaken.

1. Planning –a 4 stage development plan be initiated 1 year- 3year – 10 year future possibilities.
2. Committee appointment – The Municipal Maintenance Supervisor, 1 MD Councilor, 1 School representative, 1 from Lundbreck Gardeners group, 2 from Lundbreck Town Council (1 to be chairperson or her appointee), 1 from surrounding rural area. A landscape architect should be either part of the group or at least give guidance during the initial planning and give final credence to the overall plan.
3. Necessary Considerations: The committee should come up with a submission to town and municipal council based on these “proposed topics”
 - a) Infrastructure - for present and future needs of pathways, roads, buildings and facilities. Consideration should also be given to modify vehicular, pedestrian, and facilities to accommodate handicap access and usability.
 - b) Surrounding residential impact – considerations should be made on the developments impact on surrounding residents. Such items as dust control, traffic flow and parking. Sight lines and possible activities disruptive to the nearby inhabitants should play important role in the initial plan.
 - c) Future adjacent developments - future possible developments on the north, west and south sides of the Park have to be taken into consideration. Incorporating designs in the park to accommodate these possible developments should take place.
 - d) Possible shelter belt promotion – perhaps snow retention and wind shelter incorporation could curtail the present situation of having to put up and take down snow fences each year.
 - e) Maintenance – short and long term maintenance programs should play a key role in this planning process. Planning should incorporate ideas to keep the area as maintenance free as possible. This will be

an ongoing major cost so careful consideration should go into this aspect.

- f) Usage – there should be a priority placed on types of development based on probable usage with overall costs of each activity incorporated into the final product prioritization. Presently, 95% of the usage is everyday pedestrian traffic and dog walkers. Other users are skateboarders, the annual Corn Fest Celebration and sporadic activities such as kite flying, archery practice, school activities and some playground use. This consideration should ultimately incorporate the “best bang-for-the buck” theory.
- g) Safety factors – users’ safety and insurance standards should play a key role in any development plans. All developments should face close scrutiny to meet stringent safety standards
- h) Grants - Government and privately sponsored grants and donations should be explored. There are many avenues to access recreational grants, and environmental program grants. Various clubs and organizations that may use the facilities could be approached to sponsor some developments.
- i) Environmentally friendly developments should be encouraged. Solar powered or wind powered generation could be incorporated.
- j) Budgeting – a long term financial budgeting commitment must be set up to ensure for the ongoing needs of the park. Exploration of costs to develop and maintain the Park should be clarified and committed to so that all the finances and physical energies are not wasted.
- k) Schools included – the local school and divisional school board should be actively included in not only the planning and development of the project, but also perhaps maintenance costs and operations. Programs should take place to make use of the facilities ie: skateboard training and safety standards, ball, track and field, archery etc. These could be incorporated into the Physical Education Program and the Hunter Training Programs. Staff could be encouraged to develop programs around various park facilities.
- l) Volunteers- there should be an examination of the roles volunteers could play in, not only the park’s development, but also the day-to-day activities and maintenance programs ie: gardeners’ group with flower gardens, ball teams looking after ball diamonds, archery club setting up a range and policing such, etc.

CHOICES to be made!!!!!!!

The municipality has to make choices and commitments concerning Patton Park.

Basically the choices are:

1. Leave the park as is with repair and updates of existing facilities
2. Minor improvements (mainly aesthetics) such as trees, pathways, and access improvements.
3. Develop a "theme" type of park. ie: water based, recreation based, agriculture based, community gardens etc.
4. Develop a park as a destination site with central features promoting the theme: ie: botanical gardens, historical village, doukhobor interpretive center, recreation complex, agriculture complex, wildlife interpretive center etc.

In Summary:

I would hope that these suggestions and recommendations would spur initial response and set the tone for future discussion and decisions regarding the Patton Park development.

Thanking you for your time and considerations.



Dennis M. Olson

c.c. Peggy Dingerville- President Lundbreck Citizen's Council

George Dowson - Treasurer Lundbreck Citizen's Council

Terry Yagos – Municipal Councilor

Meeting Minutes
of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
May 01, 2014 – MD Council Chambers

Present: Vice Chair Dallis McGlynn, Members John Lawson, Tony Bruder, Councillors Fred Schoening and Terry Yagos

Also Present: Director of Operations Leo Reedyk, Agricultural Fieldman Shane Poulsen,

Absent: Chairperson Susan Vogelaar,

Vice Chair Dallis McGlynn called the meeting to order 9:30 am.

A. Adoption of Agenda

Councillor Fred Schoening 14/024

Moved to accept agenda as amended. The amendments were as follows:

- (1) Lake Winnipeg Stewardship Fund be added under New Business
- (2) AARD Key Contact Initiative be added under New Business

Carried

B. Adoption of Minutes – March 4, 2014

Tony Bruder 14/025

Moved to accept the March 4, 2014 minutes as presented.

Carried

C. Delegation

Emile Saindon from the Crowsnest Pincher Creek Landfill Association presented information on an incinerator proposal that would deal with agricultural plastic and dead stock for producers.

John Lawson 14/026

Moved that the Agricultural Service Board support in principle the landfill incinerator project and recommend to Council that they continue to forward the project through a landfill association sub-committee.

And that if representation is needed from an agricultural producer, Tony Bruder would be able to participate.

Carried

D. Unfinished Business

Councillor Terry Yagos

14/027

Moved that the Green Acreages Guide Workshop update be received as information.

Carried

E. Agricultural Fieldmen Reports, March and April 2014

Councillor Terry Yagos

14/028

Moved to accept the March and April 2014 Fieldmen's reports as information.

Carried

F. Strychnine

Councillor Fred Schoening

14/029

Moved that the Agricultural and Environmental Services Department provide strychnine poison laced grain to residents of the municipality at the municipalities cost plus 15%, for the control of Richardson Ground Squirrels as no other local suppliers are available.

Carried

G. 2013 Weed Mapping Presentation

Councillor Terry Yagos

14/030

Moved to accept the 2013 weed mapping presentation as information.

Carried

H. Correspondence

(1) Action Required

- a. Letter from South Region ASB Committee Representative – Zero Tolerance for Fusarium graminearum – (March 27, 2014) direct contact with ASB Chairperson

Tony Bruder

14/031

Moved to allow the South Region ASB Committee Chairman to contact the Municipalities ASB Chairperson directly to discuss *Fusarium graminearum* and its implications.

Carried

- b. Southern Alberta Grazing School for Woman Sponsorship request from Julie Landry-De Boer, Committee Member

John Lawson

14/032

Moved that the ASB recommend to Council that the Municipal District sponsor "Coffee Breaks" at the Southern Alberta Grazing School for Women being held in Pincher Creek July 23-24, 2014 up to \$500.00

And that the Assistant Agricultural Fieldmen assist the organizing committee as able as an in kind contribution.

Carried

- c. Waterton Reserve Biosphere Funding Approval (April 17, 2014 - Jeff Bectell)

Councillor Fred Schoening

14/033

Moved that a letter be sent to the Waterton Biosphere Reserve Association, with a copy to Alberta Environment thanking them for their assistance with the Municipalities Dead Stock Removal Program specifically promotion of the concept and obtaining funding for removal of dead stock from municipal residents properties within the Large Carnivore Conflict Area.

Carried

- d. Volker Stevin Highway Weed Control Contract 2014 (April 11, 2014)

Tony Bruder

14/034

Moved that the ASB recommend to Council that the Agricultural and Environmental Services Department contract to Volker Stevin Highways Ltd to do weed spraying along Provincial Highways within the Municipality.

And that the Reeve and Chief Administrative Officer be authorized to sign the contract on behalf of the Municipality.

Carried

(2) For Information

Tony Bruder

14/035

Moved to accept the AFSC crop and cattle insurance literature as information.

Carried

I. New Business

(1) Cows and Fish - Lake Winnipeg Basin Stewardship Fund (April 30, 2014)

Tony Bruder

14/036

Moved to table the discussion to the next ASB meeting.

Carried

(2) AARD Key Contact Initiative (April 24, 2014)

Councillor Terry Yagos

14/037

Moved to accept the letter as information.

Carried

J. Next Meeting – June 5, 2014, 9:30 am

K. Adjournment

Councillor Fred Schoening

14/038

Moved to adjourn the meeting, the time being 12:15 pm.

ASB Chairperson

ASB Secretary

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
APRIL 22, 2014

8357

The Regular Meeting of the Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, April 22, 2014 in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Garry Marchuk, Fred Schoening, and Terry Yagos

ABSENT Councillor Grant McNab

STAFF Chief Administrative Officer Wendy Kay, Director of Finance Mat Bonertz, Director of Operations Leo Reedyk, Director of Development and Community Services Roland Milligan and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Council Meeting to order, the time being 2:47 pm.

A. ADOPTION OF AGENDA

Councillor Terry Yagos 14/161

Moved that the Council Agenda for April 22, 2014 be approved as presented.

Carried

B. DELEGATIONS

(1) Citizens on Patrol (COPs)

George and Robyn Dowson appeared as a delegation to thank Council for their donation to the organization and to update the new Council members on the organization.

A history of COPs was provided.

The operations of COPs was provided.

The importance of the volunteers was discussed.

A Certificate of Thanks was presented to the Reeve and Council.

Funding of COPs was discussed.

C. MINUTES

(1) Council Meeting Minutes

Councillor Garry Marchuk 14/162

Moved that the Council Meeting Minutes of April 8, 2014 be approved as presented.

Carried

Minutes
Council Meeting
April 22, 2014

D. UNFINISHED BUSINESS

(1) Tax Penalty Bylaw, Bylaw No. 1249-14

Councillor Garry Marchuk 14/163

Moved that Bylaw No. 1249-14, being the Tax Penalty Bylaw, be given third and final reading.

Reeve Hammond asked for a recorded vote.

Councillor Garry Marchuk – In Favour
Councillor Terry Yagos – In Favour
Councillor Fred Schoening – In Favour
Reeve Brian Hammond – Opposed

Carried

(2) Septic Disposal Options for Municipal Residents

Councillor Terry Yagos 14/164

Moved that the report from the Director of Operations, dated April 16, 2014, regarding Septic Disposal Options for Municipal Residents, be received;

And that Council respond to the Town of Pincher Creek that they do not wish to contribute to the private business septic disposal project.

Carried

E. CHIEF ADMINISTRATOR'S REPORTS

(1) Operations

a) TRAVIS – Road Data Services Ltd. Over Weight / Dimension Permit Fees

Councillor Fred Schoening 14/165

Moved that the report from the Director of Operations, dated April 15, 2014, regarding TRAVIS – Road Data Systems Ltd. Over Weight/Dimension Permit Fees, be received;

And that Administration be instructed to reply back to Alberta Transportation and Road Data Services Ltd. as recommended;

And further that the Municipalities Policy Manual, Appendix "A" – Schedule of Municipal Charges be amended to include the \$15.00 administrative fee for Over Weight / Dimension Permits.

Carried

b) Operations Report

Councillor Garry Marchuk 14/166

Moved that the Operations Report for the period of April 1, 2014 to April 16, 2014, be received as information.

Carried

(2) Planning and Development

a) Land Use Bylaw, Amending Bylaw 1251-14, Rezoning

Councillor Terry Yagos 14/167

Moved that the report from the Director of Development and Community Services, dated April 11, 2014 regarding Land Use Bylaw, Amending Bylaw 1251-14, rezoning, be received;

And that Bylaw No. 1251-14, being the bylaw to amend Land Use Bylaw 1140-08 be given first reading;

And further that the required Public Hearing be scheduled for May 27, 2014 at 1:00 pm.

Carried

(3) Finance and Administration

a) Statement of Cash Position

Councillor Garry Marchuk 14/168

Moved that the statement of cash position for the month ending March 2014 be received as information.

Carried

(4) Municipal

a) Fire Guardians – Appointment

Councillor Terry Yagos 14/169

Moved that the report from the Chief Administrative Officer, dated April 16, 2014, regarding appointment of fire guardians, be received;

And that Council appoint the following persons as fire guardians for the Municipal District of Pincher Creek for the period April 1, 2014 to March 31, 2015:

- Jennifer Fisher-Sundberg
- Anne Molnar
- Tammy Jack
- Steve Oczkowski
- Allen Tapay
- David Cox
- Pat Neumann
- Lynn Brasnett

Carried

b) Request from Town of Pincher Creek – Summer Games

Councillor Terry Yagos 14/170

Moved that the request from the Town of Pincher Creek be received as information.

Carried

Minutes
 Council Meeting
 April 22, 2014

c) Kilometric Rates

Councillor Garry Marchuk 14/171

Moved that the report from the Chief Administrative Officer, dated April 16, 2014, regarding Kilometric Rates, be received;

And that the current policy related to kilometric rates be waived;

And further that kilometric rates for 2014 be set at \$0.51 per kilometre.

Carried

d) Attendance to Federation of Canadian Municipalities (FCM) Conference

Councillor Terry Yagos 14/172

Moved that the email from the CAO, dated April 14, 2014, regarding the attendance of FCM conference be received as information.

Carried

e) CAO Report

Councillor Fred Schoening 14/173

Moved that Council receive for information, the Chief Administrative Officer's report for the period of April 4, 2014 to April 17, 2014 as well as the MD of Pincher Creek Enhanced Policing Quarterly Report for January 1, 2014 to March 31, 2014.

Carried

F. CORRESPONDENCE

(1) Action Required

a) Storage and Office Space for Pincher Creek Humane Society (PCHS)/ SPCA

Councillor Fred Schoening 14/174

Moved that the letter from PCHS, regarding Storage and Office Space for Pincher Creek Humane Society, dated April 10, 2014, be received;

And that the MD offer the PCHS/SPCA the use of our Quonset for storage purposes.

Carried

b) Oldman Watershed Council (OWC) Membership Renewal Deadline

Councillor Terry Yagos 14/175

Moved that the email from OWC, regarding membership renewal deadline, dated April 15, 2014, be received;

And that we contribute \$0.30 per resident, for a total of \$992.00, to this organization, with the money coming from Account No. 2-74-0-770-2765, Grants to Groups and Organizations.

Carried

c) Alberta Historical Resources Foundation's Heritage Awards 2014

Councillor Fred Schoening 14/176

Minutes
Council Meeting
April 22, 2014

Moved that the letter from Alberta Historical Resources Foundation, regarding the Heritage Awards 2014, dated March 17, 2014 be received as information.

Carried

(2) For Information Only

Councillor Terry Yagos 14/177

Moved that the following be received as information:

- a) Municipal Sustainability Initiative (MSI) Capital Program
- Letter from Municipal Affairs, dated April 7, 2014
- b) Best of the West Weekend
- Letter from Town of Pincher Creek, dated March 31, 2014
- c) Minister's Awards for Municipal Excellence
- Letter from Municipal Affairs, received April 3, 2014

Carried

Councillor Grant McNab joined Council for a brief period of time.

G. COMMITTEE REPORTS

Councillor Grant McNab – Division 1

- Nothing to report

Councillor Fred Schoening – Division 2

- Calls from ratepayers regarding the refuse bins and the material that was being disposed

Councillor Garry Marchuk – Division 3

Alberta Southwest

- Alberta Southwest Bulletin April 2014
- Alberta Southwest Minutes, Wednesday, March 5, 2014

Castle Mountain

- Proposed Resolution of Council in Support of Castle Mountain Resort

Reeve Brian Hammond - Division 4

- Nothing to report

Councillor Terry Yagos – Division 5

- Nothing to report

Councillor Garry Marchuk 14/178

Moved that the committee reports be received as information.

Carried

H. IN CAMERA

Councillor Terry Yagos 14/179

Moved that Council and Staff move In-Camera to discuss one legal and two personnel issues, the time being 4:08 pm.

Carried

Councillor Terry Yagos 14/180

Moved that Council and Staff move out of In-Camera, the time being 5:16 pm.

Carried

Minutes
Council Meeting
April 22, 2014

I. NEW BUSINESS

(1) Fire Billing

Councillor Garry Marchuk 14/181

Moved that the invoice for the hay bale fire, which occurred March 14, 2014, be forwarded to the landowner.

Carried

J. ADJOURNMENT

Councillor Terry Yagos 14/182

Moved that Council adjourn the meeting, the time being 5:19 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

**MINUTES
PUBLIC HEARING
Bylaw No. 1247-14, Land Use Bylaw Amendment
Tuesday, April 22, 2014 – 1:00 pm**

A Public Hearing conducted by the Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, April 22, 2014 at 1:00 pm in order to receive public input on Bylaw 1247-14.

In attendance:

Council: Reeve Brian Hammond, Councillors Terry Yagos, Fred Schoening and Garry Marchuk

Absent: Councillor Grant McNab

Staff: Chief Administrative Officer Wendy Kay, Director of Development and Community Services Roland Milligan, Planning Advisor Gavin Scott and Executive Assistant Tara Cryderman.

1. Call Public Hearing to Order

Reeve Brian Hammond opened the Public Hearing, the time being 1:00 pm.

2. Advertisement Requirement

Reeve Hammond read the Advertisement Clause. This Public Hearing has been advertised in accordance with Section 606 of the MGA. This Public Hearing was advertised in the Pincher Creek Echo on Wednesday, April 9 and Wednesday, April 16, 2014.

3. Purpose of Hearing

Reeve Hammond read the Purpose of the Hearing. The purpose of this Public Hearing is to receive public input on proposed Bylaw No. 1247-14.

The purpose of proposed Bylaw No. 1247-14 is to amend the land use designation of lands legally described as Lot 1, Block 2, Plan 0810553 including SW 36-7-2 W5M and a portion of NW 25-7-2 W5M from "Agriculture" to "Multi-lot Heavy Rural Industrial".

The purpose of the proposed amendment is to allow for the establishment of a natural resource extractive use.

Reeve Hammond introduced Council members.

Reeve Hammond reviewed the procedure for the public hearing.

4. Overview of Bylaw 1247-14

Planning advisor Gavin Scott gave an overview of the rezoning application.

- The uses of the district were discussed.
- The majority of the uses are in the discretionary list – any future developments would require that process to be followed.
- The Burmis Lundbreck Corridor and the Oldman Reservoir Area Structure Plan (ORRASP) were explained. This proposal is within the Oldman Reservoir Area Structure Plan.
- The section from the ORRASP stating the possibility of the gravel pit was read and discussed.
- The requirements for approval was explained.

Reeve Hammond asked if Council had any questions at this time. None were asked.

5. Oral Presentations

Reeve Hammond asked if there was anyone present wishing to make an oral presentation that was not previously identified on the speaker list. No one indicated as such.

(a) Heath Michelson spoke at this time:

- Gave a brief introductory of himself and his business.
- Discussed his goals for his business. He owns Southwest Concrete.
- The longer the haul, the higher the cost.
- There is a lack of gravel that meets specifications within pits closer to the concrete plant.
- Willing to work with the MD and the neighbors.
- This operation is a much smaller operation than the examples that were submitted.
- Service the people in the area.
- Hires people from the area.
- Spoke of the active pits in the area.
- Needs the new pit because of the lack of gravel.
- Currently buys rock from the Smith/Hurst pit.
- This proposed pit has both sand and rocks which he needs for his business.
- The adjoining pit is almost at its permitted area. They will be in the same boat.
- A pit plan will be submitted.
- There are two shelves in the parcel. The topography of the land was described.
- There are no plans to disturb the bottom area in the wetlands.
- The future development plans for subdivision and future residences was discussed.
- Gravel is required for the roads and for concrete.
- The environmental aspects of his plan was explained.
- The plan is to keep it to about 9 acres out of his 170 acres of his parcel.
- The gravel crusher will come in once or twice a year. Seven in the morning to seven at night. Monday to Friday, hardly ever on the weekend. This would be for a two to three weeks a year.
- The roadway was discussed. If an update to the road is required, Mr. Michelson is prepared to work with the MD.
- Dust was discussed.
- Connelly Creek and the riparian areas were discussed.
- The gravel has to be washed to be processed.
- He is willing to work with everyone to make this work.
- The conservation of the land was discussed.
- Reclamation plans were discussed.

Reeve Hammond asked if there were any questions.

The size of the project was described again. The proposed pit size is 9 acres. There is no gravel in the lower portion of the parcel. The long-term plan of the pit was discussed. The size is 9-10 acres. As they use the gravel for that size, they will reclaim it prior to expanding.

The use of the water was discussed again. The gravel will be washed in another pit, not the proposed pit. This process was discussed.

No further questions were asked.

(b) Russ Thompson

- Immediately east of the proposal.
- They are opposed to the rezoning due to dust, noise, aesthetics, and appropriateness of the proposed site.
- A PowerPoint presentation was shown.

Reeve Hammond asked if there were any questions at this time. None were asked at this time.

(c) Elizabeth Dolman

- Opposed to the proposal.
- Owns 58 acres across the valley which has a beautiful view.
- Concerned with the view if the proposal is approved.

Reeve Hammond asked if there were any questions at this time. None were asked.

(d) Shawn Anctil

- Opposed to the proposal and indicated that they feel there is enough pits in the area.
- A PowerPoint presentation was shown.

Reeve Hammond asked if there were any questions at this time.

Dust on the parcel was discussed. No further questions were asked.

(e) Ed Wallace

- Opposed to the proposal.
- Concerned for his well.

Reeve Hammond asked if there were any questions at this time. None were asked at this time.

(f) Eleanor Bergen

- Opposed to the proposal.
- Provided a written submission.

Reeve Hammond asked if there were any questions at this time. None were asked at this time.

(g) Gail Oxtoby

- Opposed to the proposal and indicated the current aesthetics would be affected if proposal was allowed to proceed.

Reeve Hammond asked if there were any questions at this time. None were asked at this time.

(h) Larry Whan

- Opposed to the proposal.
- Discussed the decision process.
- Provided a written submission.

Reeve Hammond asked if there were any questions at this time. None were asked at this time.

(i) Livingstone Landowners Guild

- Opposed to the proposal.
- Encouraged responsible planning and development.
- Spoke to the history of the Oldman Reservoir Area Structure Plan.
- Provided a map of the area showing natural attributes.

Reeve Hammond asked if there were any questions at this time.

The Smith/Hurst pit's reclamation plan was discussed. No further questions were asked.

(j) Philippe Francois

- Opposed to the proposal.
- Spoke to the silica dust produced from the gravel pit and the health concerns.

Reeve Hammond asked if there were any questions at this time. None were asked at this time.

(k) John Taylor

- Opposed to the proposal.
- Spoke to the potential health issues.

Reeve Hammond asked if there were any questions at this time. None were asked at this time.

Written Presentations:

Reeve Hammond read the list of the written submissions.

Reeve Hammond asked the applicant if he would like to provide closing comments.

Heath Michelson provided closing comments at this time:

- Spoke to the aquifer.
- Spoke to the reclamation plan.

Reeve Hammond asked if there were any questions at this time. None were asked.

Reeve Hammond asked Gavin Scott if he had further comments. Mr. Scott did not have anything further to add.

Reeve Hammond further explained the approval process.

Councillor Garry Marchuk moved to adjourn the public hearing, the time being 2:32 pm.

Brian Hammond
Reeve

Wendy Kay
Chief Administrative Officer

MD OF PINCHER CREEK

May 7, 2014

TO: Reeve and Council
FROM: Roland Milligan, Director of Development and Community Services
SUBJECT: **Land Use Bylaw, Amending Bylaw 1247-14, Rezoning
Presented for Second Reading**

1. Origin

- Amending Bylaw 1247-14 is a land use redesignation bylaw for the purpose of zoning Lot 1, Block 2, Plan 081 0553 (the Parcel), from the current designation of Agriculture – A to Multi-Lot Heavy Rural Industrial.
- The applicant is seeking to rezone to allow for natural resource extractive use on the parcel (gravel pit).
- The bylaw received first reading on March 25, 2014.
- The required Public Hearing was held on April 22, 2014.

2. Background/Comment

- The applicants for the redesignation are the operators of Southwest Concrete Ltd. They have a plant located within the Hamlet of Lundbreck. The applicants state that they require gravel and sand for the Lundbreck operation.
- The parcel is located within the boundary of the Oldman River Reservoir Area Structure Plan Bylaw No. 1120-06 (ORRASP).
- Section 13 under the Industrial and Commercial Land Use policies of the ORRASP states, *Although industrial uses are a discretionary use within the land use bylaw for most of the area structure plan, no industrial uses will be allowed, with the possible exception of gravel extraction.*

3. Discussion

- The public hearing was well attended by adjacent landowners and others within the area.
- The applicants stated that they require the gravel resource for their local business as the resource is becoming depleted at their existing pits in the area.
- Those opposed to the redesignation stated that if a gravel pit was to be developed on the parcel, the negative effects could include dust (nuisance and health issues), noise, reduced land values, water issues, environmental impacts, degradation of existing views, and increased heavy truck traffic in the area.

4. Recommendation

- That Council give second reading to Bylaw No. 1247-14.

Respectfully Submitted,



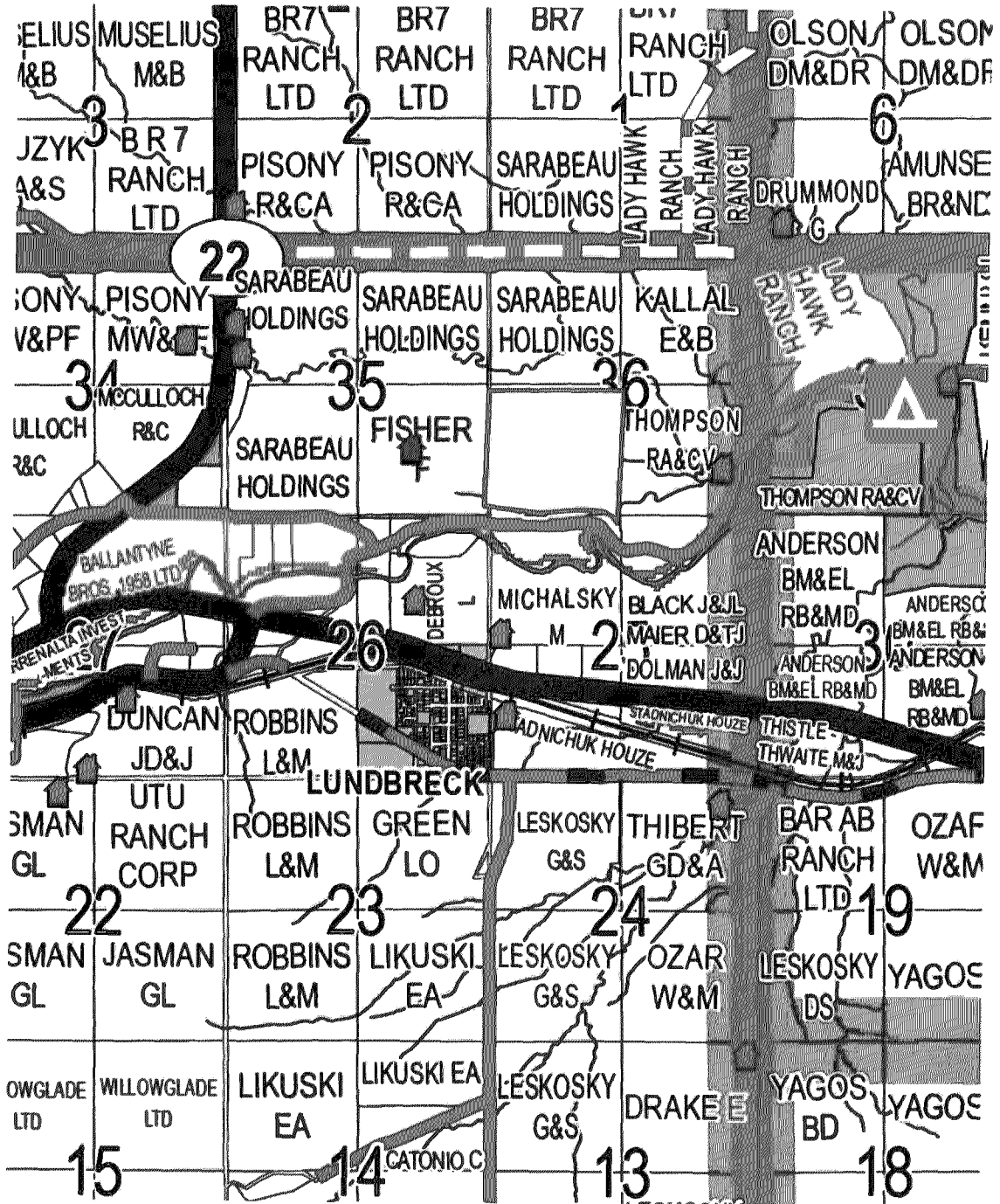
Roland Milligan

Reviewed by: Wendy Kay, CAO



May 8, 2014

Location of Requested Redesignation
Lot 1, Block 2, Plan 081 0553, SW 36-7-2 W5M



**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1247-14**

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, to amend Bylaw No. 1140-08, being the Land Use Bylaw.

WHEREAS Section 639 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw;

AND WHEREAS The Municipal District of Pincher Creek No. 9 is in receipt of a request to amend the land use designation of lands legally described as:

Lot 1 Block 2 Plan 0810553 including SW36 7-2 W5 and a portion of NW 257-2 W5;

And as shown on Schedule 'A' attached hereto, from "Agriculture - A" to "Multi-lot Heavy Rural Industrial - MHRI";

AND WHEREAS Council recognizes that the "Multi-lot Heavy Rural Industrial - MHRI" designation is appropriate for a site developed with a sand and gravel operation;

AND WHEREAS The purpose of the proposed amendment is to allow for the establishment of a natural resource extractive use.

NOW THEREFORE, under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled does hereby enact the following:

1. This bylaw shall be cited as "Land Use Bylaw Amendment No. 1247-14".
2. Amendments to Land Use Bylaw No. 1140-08 as per "Schedule A" attached.
3. This bylaw shall come into force and effect upon third and final passing thereof.

READ a first time this 25th day of March, 2014

A PUBLIC HEARING was held this 22nd day of April, 2014

READ a second time this ____ day of _____, 2014.

READ a third time and finally PASSED this ____ day of _____, 2014.

Reeve – Brian Hammond

Chief Administrative Officer - Wendy Kay

Attachment
- "Schedule A"

NE35

NW36 7-2-5

NE36

SE35 7-2-5

SE36 7-2-5

2,
0810553

64071

4004HB

NE26

CROWSNEST RIVER

NE26

9010434

(0814776)
ACCESS R/W

1'
0814776

1
Lot 4 (in 3 parts)
0710723

2'
1010711

LAND USE DISTRICT REDESIGNATION SCHEDULE 'A'

Bylaw #: 1247-14

Date: _____



FROM: AGRICULTURE 'A'

TO: MULTI-LOT HEAVY RURAL INDUSTRIAL 'MHRI'

LOT 1, BLOCK 2, PLAN 0810553

IN NW 1/4 SEC 25 & SW 1/4 SEC 36, TWP 7, RGE 2, W 5 M

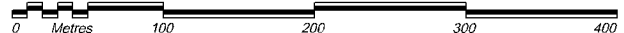
MUNICIPALITY: M. D. OF PINCHER CREEK NO. 9

DATE: MARCH 14, 2014

MAP PREPARED BY:
OLDMAN RIVER REGIONAL SERVICES COMMISSION
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8
TEL. 403-328-1344
"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"



OLDMAN RIVER REGIONAL SERVICES COMMISSION



MD OF PINCHER CREEK

MAY 7, 2014

TO: Wendy Kay, CAO
FROM: Leo Reedyk, Director of Operations
SUBJECT: POLICY 307 – DUST CONTROL

1. Origin

Annually, Council reviews and updates Policy 307 – Dust Control to provide direction to Public Works.

2. Background:

In 2013, Public Works applied dust control to 27 km of road for private use and 47 km for the MD totaling 84 km of road. The cost to apply the product was \$503,474, \$261,017 for Private and \$242,457 for Public Works. There was \$76,200 in revenue collected from residents and commercial customers. The 2013 rate for Dust Control was \$250.00 per 100m for residents and \$700.00 per 100m for commercial customers. The cost to the MD in 2013 averaged less than the historical \$1,400.00 per 100m.

In 2013 residents called in with two primary concerns related to dust suppression. Firstly, they called when the dust suppression they just paid for was ruined when it rained or heavy traffic pounded it out within a couple of weeks. Secondly, they called to express concern that they had not yet received their dust suppression and it was August, and they did not want to pay as they would receive little benefit over the remainder of the summer.

The current method of applying product is to work it into the top inch of material to stabilise the driving surface. This is done by removing most of the gravel, spraying product, rolling the material back over the sprayed portion, re-spraying product then profiling the road to a crown and compacting. This method puts a stabilizing crust on the road that can break down if the road bed is soft and it moves when heavy traffic rolls over it. As with all water soluble products if rain water sits on the surface, the product rehydrates, dilutes and runs off the road surface. To minimise the occurrence of this Public Works recommends that a number of products be tested on an ongoing basis to determine if there are products that are not as susceptible as others to rehydration and compromise. These products are included in the Draft Policy attached and include MG30 (magnesium), Calcium and Profile Dust Control (Acrylic Polymer).

As to the timing of applying dust control to roads, we have historically started in one division and worked our way around the MD so we are not always starting in the same place. This means that no one Division is last more than one year in five. To further reduce the amount of time required for dust control on roads a number of options are being looked at including offering residents the option of hiring a contractor to do dust control on the MD's roads.

Similarly Council requests that Public Works apply Dust Control to 36.5 km of roads that are considered by Council to be required without need for the resident to pay. These locations are approved by Council annually and are for a number of reasons including roads that access parks or locations where a high amount of traffic regularly travels, locations where inclines or traffic patterns generate wash board where the application of dust control product lessens the wash board and/or for other reasons.

It is recommended that Public Works proceed to apply dust suppression to roads in the MD with the intent of applying product to the Council approved list prior to doing private requests. This will ensure that the Council approved list is done with some haste.

Residents looking to have their dust control done prior to mid-August, could be offered the option of hiring a contractor to apply their dust control at any time, to allow them the benefit of having the product applied early in the season.

There is also the option of spraying the product over the road surface to minimize dust but not to the extent that it would provide a stabilizing crust. This spray could be done as required with a minimum of cost and provide some dust relief to residents. The benefit is that residents could call in when dust was getting bad, and the MD could go out with some additional material to re-tack the material on the road. As only a water truck with product would be used, the effect would be immediate and the cost would be minimized.

Schedule "A" to Policy 307 should be amended. The amendments include the elimination of the North Burmis Road segment for 2.7 km as that stretch of road now has chip seal on the driving surface. The addition of 500m for the Gun Club south of the landfill.

3. Recommendation:

THAT the report from the Director of Operations, dated May 7, 2014 regarding Policy 307 – Dust Control be received;

AND THAT Council approve the amendments to Policy 307 – Dust Control as presented.

Respectfully Submitted,



Leo Reedyk

Attachments: - Draft Dust Control Policy 307

Reviewed by: Wendy Kay, Chief Administrative Officer *W. Kay* Date: *May 8, 2014*

MUNICIPAL DISTRICT OF PINCHER CREEK

POLICY

307

TITLE: DUST CONTROL

Approved by Council:

Date: February 22, 2011

Revised by Council:

Date: April 23, 2013

Upon request, the Municipal District of Pincher Creek No. 9 may apply dust control product on municipal roads, adjacent to a residence to suppress dust. No warranty is provided for dust control. The person requesting the service shall be charged a fee, as per Appendix 'A', each time the dust control product is applied on the road.

There are areas where, for safety and other reasons, the M.D. applies dust control product at their cost. These areas are included in Schedule "A" of this Policy, and are approved annually, by Council.

The MD will not apply dust suppression product to private property and will only apply dust suppression product for corporate entities with Council approval.

Dust suppression on roads using water only is at the discretion of the Public Works Superintendent.

Companies having a road use agreement will be required to control dust with water as and when required. The Public Works Superintendent will monitor their activities and dust levels.

Lignosulfonate is the primary dust control product of the MD and is the only product used on public roads within the MD by Public Works, alternate products approved for use include MG30 (magnesium), Calcium and Profile Dust Control (Acrylic Polymer).

Testing of new products will be conducted annually to determine if they provide a more durable surface, or are more cost effective.

Public Works will apply dust control to the Roads in Schedule "A" to Policy 307 as approved by Council prior to doing the MD's arterial roads, private requests and other areas to ensure the roads with the most traffic are done prior to lower use roads. Residents who are looking to have

their dust suppression done prior to the MD completing the roads identified in Schedule “A” can contract approved service providers to apply one of the approved products.

Approved service providers include:

- Grumpy’s Landscaping Ltd.

Schedule "A" to Policy 307

	ROAD NAME	LOCATION	Km(s)
1	Beaver Lake Road	11-5-3-W5	.1
2	Burmis Lake Road	12-7-3-W5	2.2
3	Burmis Mountain Hill	7-7-2-W5	.5
4	Carbondale/Lynx Creek Campground	1-6-4-W5	.3
5	Castle Bridge (Falls Road)	21-5-3-W5	.2
6	Castle Falls Campground	3-6-3-W5	.25
7	Castle River Rodeo Grounds	27-6-2-W5	1.4
8	Catonio Road Hill	24-7-2-W5	.3
9	Christie Mines Road	16-6-30-W4	2.2
10	Christie Mines Road	5513 Rge. Rd. 1-1 South to the bridge at Pincher Creek Ranches Twp. Rd. 5-4	2.5
11	Crook Road on hill to prevent washboarding	East from Highway 6	.5
12	Gerald Lewis	NW 32-7-29-W4	.1
13	Gladstone Road	North End - NE 1-6-2-W5	.4
14	Glen Road	Entire Road	2.1
15	Hochstein Hill	26-5-29-W4	1.0
16	South Landfill Road (2 Locations)	SW 5-7-1-W5 SW 3-7-1-W5	.5
17	Jenkins Road (as per agreement)	NW 19-5-27-W4, part of 2006 gravel agreement	.4
18	Jenkins Road (on hill to prevent washboarding and for safety reasons)	NW 19-5-27-W4	.6
19	Kerr Road	East off Highway 6	.5
20	Lundbreck Falls Road	21-7-2-W5	1.1
21	Maycroft Road 200meters either side of residents approach plus 1km on corners and where safety can be improved	Twp. Rd. 10-0A	2.4

Schedule "A" to Policy 307

	ROAD NAME	LOCATION	Km(s)
22	Gun Club, South of Landfill	NW 8-7-1-W5	.6
23	O'Hagen Switch Back	28-5-3-W5	1.6
24	Old Cook Place	5-7-1-W5	.3
25	Old Cook Place (going north on road past Crayford's)	6-7-1-W5	.1
26	Pincher Colony Jug Handle	27-6-30-W4	.5
27	Summerview Road	11-7-29-W4	2.0
28	Talon Peak	13-7-3-W5	.2
29	Threshing Club/Heritage Acres	Int. 510 to Heritage Acres	1.0
30	Upper Tennessee	36-7-30-W4	.4
31	Waterton Colony Hill	3-4-28-W4	1.0
32	Willow Valley, Junction #22	11-9-2-W5	.2
33	Miscellaneous (PWS Discretion)		7.0
TOTAL			34.45 kms

Approved May 2013

MD OF PINCHER CREEK

MAY 8, 2014

TO: Wendy Kay, Chief Administrative Officer
FROM: Leo Reedyk, Director of Operations
SUBJECT: **Alberta Transportation Weed Spraying Contract 2014**

1. Origin

Annually, Volker Stevin Highways Ltd. requests the Municipality sign a contract for weed spraying along provincial highway within the Municipal District.

2. Background:

At their May 1, 2014 meeting the Agricultural Service Board reviewed the contract provided by Volker Stevin Highways Ltd.

The Agricultural Service Board passed resolution 14/034

Moved that the ASB recommend to Council that the Agricultural and Environmental Services Department contract to Volker Stevin Highways Ltd to do weed spraying along Provincial Highways within the Municipality.

And that the Reeve and Chief Administrative Officer be authorized to sign the contract on behalf of the Municipality for 2014.

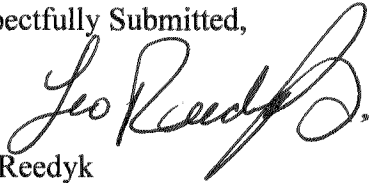
The expenses and revenue associated with doing the work are included within the 2014 budget. It is expected that the expenses are slightly less than the revenue received for the work as a component of the equipment rate is for equipment depreciation.

3. Recommendation:

THAT the report from the Director of Operations, dated May 8, 2014, regarding the Alberta Transportation Weed Spraying Contract 2014 be received;

AND THAT Council authorize the Reeve and CAO to sign the Contract on behalf of the Municipality.

Respectfully Submitted,



Leo Reedyk

Attachment:

Reviewed by: Wendy Kay, Chief Administrative Officer *W-Kay* Date: *May 8, 2014*

Volker Stevin Highways Ltd.



CN51.80.100.11 {3300}

April 7, 2014

RECEIVED

APR 09 2014

M.D. OF PINCHER CREEK

Municipal District of Pincher Creek No. 9
Attn: Leo Reedyk, Director of Operations
P.O. Box 279
Pincher Creek, AB T0K 1W0

RE: Renewal - Subcontract Agreement CN51.80.100.11 {3300}

Dear Leo:

In order to start the renewal process for the above noted Subcontract Agreement, please return the documentation required below. Once the new 2014 rate sheet is returned a renewed contract will be sent to you for your signature.

- 2014 Rate Sheet for Chemical Prices
- In accordance to **General Conditions GC18 – INSURANCE**, please provide updated copies of your General Liability insurance in the amount of \$5,000,000.
 - **Also as stated in Section 18.1(a), Volker Stevin Highways Ltd. must be named as an additional insured under this policy and be notified if the coverage is cancelled.**
- In accordance to **General Condition 23 – SAFETY ACCREDITATION**, please provide a copy of your Certificate of Recognition from the Alberta Construction Safety Association or a recognized equivalent, or proof that you are in the process of achieving safety accreditation.
- In accordance to **Special Provision K – EMERGENCY CONTACTS**, please submit a copy of your Emergency Contact List. A copy of our Emergency Contact List is attached. We ask that you ensure the list is placed in each of your units and given to appropriate personnel.
- Also attached is a “**Subcontractor’s Substance Abuse Consent Release**”. Please complete this form as well and return with the information requested above as soon as possible.

If there are any issues requiring discussion regarding this subcontract, please feel free to give me a call.

Sincerely,

A handwritten signature in black ink that reads "Dean Jetten".

Dean Jetten
Contract Manager

Attachments

**SUBCONTRACT AGREEMENT
 CHEMICAL VEGETATION CONTROL
 CN51.80.100.11 {3300} – M.D. OF PINCHER CREEK NO. 9**

The Subcontractor agrees to perform the Work as specified in the Subcontract, for the rates as shown below, unless otherwise modified in writing in accordance with the terms of this Subcontract.

Description	Unit	Estimated Yearly Quantity	Rate	Estimated Yearly Value
Highways and Canals				
2 ton 4X4 Truck and Operator and Applicator	hr.	50	\$152.10	\$7,605.00
½ ton truck and two operators	hr.	155	\$126.75	\$19,646.25
*Chemicals to be used (see attachment)				\$12,000.00
Estimated Yearly Total				\$39,251.25

Where quantities and value of Work are shown above, they are estimated and are considered approximate. Actual quantities may vary significantly from those shown and will vary on a yearly basis. Payment will be made in accordance with the Subcontract documents for actual quantities of Work completed and accepted as determined by the Contractor.

SIGNED, SEALED AND DELIVERED

CONTRACTOR: Volker Stevin Highways Ltd.

Signature: _____ Date: _____

Name and Title: _____

Signature: _____

Name and Title: _____

SUBCONTRACTOR: Municipal District of Pincher Creek No. 9

Signature: _____ Date: _____

Name and Title: Brian Hammond, Reeve

Signature: _____

Name and Title: Wendy Kay, Chief Administrative Officer

**SUBCONTRACT AGREEMENT
 CHEMICAL VEGETATION CONTROL
 CN51.80.100.11 {3300} – M.D. OF PINCHER CREEK NO. 9**

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SIGNED, SEALED AND DELIVERED

CONTRACTOR: Volker Stevin Highways Ltd.

Signature: _____ Date: _____

Name and Title: _____

Signature: _____

Name and Title: _____

SUBCONTRACTOR: Municipal District of Pincher Creek No. 9

Signature: _____ Date: _____

Name and Title: Brian Hammond, Reeve

Signature: _____

Name and Title: Wendy Kay, Chief Administrative Officer

**SUBCONTRACTORS SUBSTANCE ABUSE
CONSENT RELEASE 2.2.1.2.(1)**

Volker Stevin Canada's Group of Companies has put in place a Substance Abuse Prevention Policy which applies to all Volker Stevin Canada work sites and is binding to all subcontractors and Leased Operators or Subcontract Employees doing work for Volker Stevin Canada.

The purpose of the policy is to eliminate, to the greatest extent possible, the dangers and negative effects of alcohol and drug abuse in the workplace. Among the measures included in the policy will be the prohibition of the possession or consumption of alcohol or illicit drugs, or the misuse of prescription or "over the counter" drugs, while on any Volker Stevin Canada work site or while conducting any business on behalf of Volker Stevin Canada; the right of Volker Stevin Canada to conduct searches under the direction of the Company Directors of the person and property of anyone entering onto a Volker Stevin Canada work site, and the right of Volker Stevin Canada to require any person conducting business on behalf of Volker Stevin Canada to submit to substance testing.

As a Subcontractor or Lease Operator to Volker Stevin Canada, you may be required to conduct searches of your employees, or to request that they submit to substance testing. Any failure to comply with the policy will result in the individual concerned being removed from the work site, and may result in the suspension or cancellation of the contract between Volker Stevin Canada and the Subcontractor or Lease Operator.

Acknowledged this _____ day of _____, 20_____

Company Name

Signing Officer(s) Signature

Witness 

Print Name(s)

CHEMICAL VEGETATION CONTROL
CN51.80.100.11 {3300}

Volker Stevin Highways Ltd.

(hereinafter known as the "Contractor")

4004 – 6th Ave. N.
Lethbridge, AB T1H 6W4
Phone: (403) 320-4920
Fax: (403) 320-4930

SUBCONTRACT
AGREEMENT

WITH

Municipal District of Pincher Creek No. 9
(hereinafter known as the "Subcontractor")

P.O. Box 279
Pincher Creek, AB T0K 1W0
Phone: (403) 627-3130
Fax: (403) 627-5070

**SPECIAL PROVISIONS
CHEMICAL VEGETATION CONTROL
CN51.80.100.11 {3300} – M.D. OF PINCHER CREEK NO. 9**

A. THE WORK

The Work consists of chemical vegetation control along highways and canals located in Contract Maintenance Area 26 (Fort Macleod) or as otherwise authorized and approved by the Contractor. Work to be performed in accordance with **Technical Specification 54.4 – Chemical Vegetation Control** and the **Special Provisions**.

B. AGREEMENT

The **Subcontract Agreement, Special Provisions, Technical Specifications, General Conditions**, and such Subcontract changes as are mutually agreed to in writing, shall form the Agreement and shall constitute the entire contract between the parties (hereinafter called the “Subcontract”) unless otherwise modified with mutual agreement in writing in accordance with General Condition 7. This Subcontract shall come into effect for the benefit of and be binding upon the parties hereto, their respective successors, executors, administrators and permitted assigns.

C. SUBCONTRACT TERM

The Subcontract term shall commence on April 30, 2014.

The Subcontract term will be renewed annually by mutual agreement starting on April 30, 2015, unless otherwise renewed, amended, extended or terminated in accordance with the general conditions.

D. PAYMENT

The Contractor agrees to pay the Subcontractor for Work completed in accordance with the rates specified in the **Subcontract Agreement**, and in accordance with the terms of the **Special Provisions, Technical Specifications, and General Conditions** forming a part of this Subcontract.

Payment terms will be reviewed and renewed by written agreement annually. Unless otherwise agreed in writing, the rates will be adjusted by a percentage equivalent to 75% of the yearly contract inflation factor provided to the Contractor by the Owner.

E. REVISIONS TO TECHNICAL SPECIFICATIONS

Where the above noted **Technical Specifications** read “Contractor”, substitute “Subcontractor” unless otherwise noted in the **Special Provisions**. Where the above noted **Technical Specifications** read “Engineer”, substitute “Contractor” unless otherwise noted in the **Special Provisions**.

F. DEFINITIONS

In the Subcontract, “Owner”, and “Department” refer to Alberta Transportation or such other equivalent Department name that the Government may make at their discretion in the future.

**SPECIAL PROVISIONS
CHEMICAL VEGETATION CONTROL
CN51.80.100.11 {3300} – M.D. OF PINCHER CREEK NO. 9**

G. CHEMICAL VEGETATION CONTROL

1) CHEMICAL VEGETATION CONTROL CHEMICALS

The Subcontractor and the Contractor agree that the payment for handling costs for Chemicals as shown in Specification 54.4.8.8 Chemicals will be made at mutually agreed rates and that these rates will be invoiced to the Contractor on a separate invoice from work completed. The Subcontractor will keep records of chemical invoices and chemical usage and will provide copies of such records to the Contractor upon request.

2) WORK REPORTING REQUIREMENTS

The Subcontractor shall keep records of the following in a format acceptable to the Contractor:

- work accomplished in hectares or acres
- date and hours worked
- weeds sprayed
- chemicals used
- chemical quantities
- location of work
- type of spraying undertaken

H. VEHICLE MARKINGS

The Subcontractor shall ensure that the Subcontractor's name is prominently displayed on the sides of all of their vehicles or equipment involved in the Work, or as otherwise authorized and approved by the Contractor.

I. SAFETY ACCREDITATION

The Subcontractor is required to either possess approved safety accreditation, or to be in the process of achieving safety accreditation. It is expected that the Subcontractor will have a Certificate of Recognition from the Alberta Construction Safety Association or to be a member in good standing of a recognized industry standard safety program, or to be working to achieve this accreditation in a time frame acceptable to the Contractor.

J. CHANGES TO LEGISLATION

The Subcontractor is advised that legislation has recently changed in a number of important areas such as Fatigue Management, Hours of Work, General Safety Regulations, etc.; and that they shall familiarize themselves with the changes and conduct their operations accordingly.

K. EMERGENCY CONTACTS

The Subcontractor shall furnish the Contractor with a list of addresses and phone numbers for all of their employees involved in the Work.

L. REPORTING ACCIDENTS WITHIN WORK ZONES

The Subcontractor shall immediately report all accidents that are caused or may have been caused by their activities within the Contract area, while performing Work under the terms of this Subcontract, to the local Area Superintendent. This includes but is not limited to those accidents within the work zone involving third parties exclusively, chemical spills and damage to infrastructure etc. The Subcontractor shall fully assist in the investigation of these accidents.

**SPECIAL PROVISIONS
CHEMICAL VEGETATION CONTROL
CN51.80.100.11 {3300} – M.D. OF PINCHER CREEK NO. 9**

M. THIRD PARTY CLAIMS

The Subcontractor shall, as soon as they are made aware, report any damages/claims to third party property that are caused or may have been caused by their activities within the Contract area, while performing Work under the terms of this **Subcontract** to the local Area Superintendent.

N. SAFETY MEETINGS

The Subcontractor's shall conduct monthly safety meetings with their employees for the Work that they are undertaking under the terms of this Subcontract. The Contractor may request that safety meetings be conducted more frequently depending on the nature of the Work. The Subcontractor shall invite the Contractor to these meetings. The meetings shall be documented with a copy of the minutes submitted to the Contractor. There is no additional payment for holding these meetings or for attendance to these safety meetings.

O. HAZARD ASSESSMENT

Prior to the commencement of work a Hazard Assessment of the Work shall be completed by the Subcontractor. Where conditions change, a new Hazard Assessment may be requested by the Contractor. Documentation of this Hazard Assessment(s) shall be submitted to the Contractor. The Hazard Assessment shall also include documentation of measures that the Subcontractor will take to minimize potential risks reasonably likely to occur with the Work. In the event of a dispute regarding the nature of hazards and mitigation measures required for the Work, the Contractor shall have the sole authority to make this decision.

P. ENVIRONMENTAL RISK ASSESSMENT

Prior to the commencement of work an Environmental Risk Assessment of the Work shall be completed by the Subcontractor. Where conditions change, a new Environmental Risk Assessment may be requested by the Contractor. Documentation of this Environmental Risk Assessment(s) shall be submitted to the Contractor. The Environmental Risk Assessment shall also include documentation of measures that the Subcontractor can take to minimize potential risks reasonably likely to occur with the Work. In the event of a dispute regarding the nature of environmental hazards and mitigation measures required for the Work, the Contractor shall have the sole authority to make this decision.

Q. ENVIRONMENTAL SPILLS / DAMAGE

The Subcontractor shall immediately report to the Contractor's representative any releases of materials deleterious to the environment or any other damage to the environment that the Subcontractor may have caused, while performing Work under the terms of this **Subcontract**. Under the direction of the Contractor, the Subcontractor shall be responsible for any environmental cleanup or remediation which may be required as a result of the Subcontractor's Work unless otherwise agreed to in writing.

R. INFRASTRUCTURE DAMAGE

The Subcontractor shall immediately report to the Contractor's representative any damages to the infrastructure or to private property that are caused or may have been caused by their activities within the Contract area, while performing Work under the terms of this **Subcontract**. Under the direction of the Contractor, the Subcontractor shall be responsible for any repairs which may be required as a result of his work, unless otherwise agreed to in writing

Operations Activity Includes:

- April 22, Regular Council meeting;
- April 23, Regional Water Pipeline meeting;
- April 29, Johnson Controls Security meeting;
- April 30 and May 5 Council road tour;
- May 1, Agricultural Service Board meeting;
- May 6, Beaver Mines Fence/gates meeting.

Agricultural and Environmental Services Activity Includes:

- Dams, monitoring and managing;
- Agricultural Service Board meeting;
- Summer Staff started May 5th.

Public Works Activity Includes:

- Removing Snow fence;
- Grid roller finished Gladstone Valley Road and is now in the Forestry;
- Lost Creek Bridge flood project lumber is clear;
- Shoulder pulling;
- Seasonal staff started May 5th;
- Bridge inspections are completed;
- Test holes in Mcreea gravel pit;
- Prep Cottonwood Bridge for camping.

Capital Project Update:

- Regional Water –
 - Treatment Plant – Plant commissioned, doing minor seasonal deficiencies;
 - Lundbreck Tie In – Site clean-up;
 - Regional Pipeline – Contractor completed pipeline tie ins and pressure testing;
- Administration Building minor deficiencies are being repaired and landscaping is ongoing.

Upcoming:

- May 13, Regular Council meeting;
- May 14, Joint Worksite Health and Safety meeting;
- May 15, Staff meetings;
- May 16, Work Order System implementation.

Recommendation:

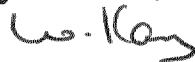
That the Operations report for the period April 17, 2014 to May 7, 2014 be received as information.

Prepared by: Leo Reedyk



Date: May 7, 2014

Reviewed by: Wendy Kay



Date: May 8, 2014

Submitted to: Council

Date: May 13, 2014

Municipal District of Pincher Creek 2014 Call Log Concerns

5	April 15, 2014		At the end of the new construction on the North Burmis Road the road going west up the hill. We open the road in the spring every year on request. (TR 8-0).	Request printed and passed onto Supervisor for follow up.
5	April 16, 2014		Concern, plowing on North Burmis / Chapel Rock Road. Requesting the grader man not to leave a ridge across the approach onto her road / driveway. Exact Location 3029 TWP RD. 9-0A	Called the divisaional operator on the radio and passed on the concern. He said he was aware of the issue.
1	April 22, 2014		Concern, RR 29-4 Road issue / no gravel on the road, and there is deep mud.	
2	April 24, 2014		Concern, grass torn out when plowing, does the MD fix this or does she? Exact Location, #12 Lowland Heights	PW took the call and printed it off and gave the concern to Supervisor.
4	April 25, 2014		Concern, from Pincher Station. Admin staff spoke with him a month or so ago about the grass that had been bladed up during snow removal. Staff indicated that he had discussed it with PW and it is on our to do list. He said that they had seen the bobcat pulling up snow fence and were wondering if the sods were going to be removed.	

Municipal District of Pincher Creek 2014 Call Log Concerns

3	February 11, 2014		Concern is that Tapay Rd. is drifted in. Exact location: Past Tapay on Carbondale Rd.	Completed by Divisional operator on Feb 11, 2014. He inspected & reported to Supervisor about 3" of snow & a couple finger drifts but Rd. was passable with no problems. He wiped off the small drifts.
3	April 25, 2014		Supervisor took a call from resident today. He had two questions. When do we plan on relocating the approach to his property? He is hoping that we would do it sooner rather than later as he is looking to graze his cattle at which time we would need extra precautions to be able to relocate the fence and entrance gate. He also questioned the spacing on the poles on the fence installed as he thought they were a little far apart. Secondly he requested we looked at the North side of the Beaver Mines Fire hall where the ground slopes away from the building. They park the disaster trailer adjacent to the building having a 1/2 load of gravel there would make parking the trailer easier	

MD OF PINCHER CREEK

May 7, 2014

TO: Reeve and Council
 FROM: Roland Milligan, Director of Development and Community Services
 SUBJECT: **Land Use Bylaw, Amending Bylaw 1252-14 – Aquaculture**

1. Origin

- Amending Bylaw 1252-14 is a bylaw for the purpose of amending the current land use bylaw.
- The agriculture industry within the province continues to evolve and diversify. Over the years Alberta Agriculture and Rural Development has increase the number of crops, animals, and processes that are now allowed and further regulated by the province.
- Included within these are Aquaculture and Aquaponics.

2. Background/Comment

- As the number of provincially defined and regulated items increased, the MD's Land Use Bylaw has not kept pace. Partially because no interest in these types of developments has arisen here.
- The MD has recently received an application for an Aquaculture facility within the MD.
- The current provisions of the LUB are inadequate in giving the MD and/or any interested developers the proper information, guidelines, and regulations to allow this type of development to be considered.

3. Discussion

- For the purpose of amending the LUB to foresee and consider these types of development, Bylaw No. 1252-14 was prepared.
- The Municipal Planning Commission was given an opportunity to review the proposed bylaw at the MPC meeting on May 5, 2014.
- The MPC has directed that he bylaw be placed before Council for consideration.

4. Recommendation


- That Council give first reading to Bylaw No. 1252-14 and establish the required public hearing at the MD Council Chambers at 1:00pm on June 10, 2014.

Respectfully Submitted,



Roland Milligan

Reviewed by: Wendy Kay, CAO



May 8, 2014

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1252-14**

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, to amend Bylaw No. 1140-08, being the Land Use Bylaw.

WHEREAS Section 639 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw;

AND WHEREAS The Municipal District of Pincher Creek No. 9 has conducted a review of the Land Use Bylaw with regard to Aquaculture, Aquaponics and Greenhouses;

AND WHEREAS The number of changes will better reflect the land use requirements of the municipal district;

NOW THEREFORE, under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled does hereby ENACT THE FOLLOWING:

Amendments per Schedule A attached.

This bylaw comes into force and effect upon third and final passing thereof.

READ a first time this _____ day of _____, 2014.

A PUBLIC HEARING was held this _____ day of _____, 2014.

READ a second time this _____ day of _____, 2014.

READ a third time and finally PASSED this _____ day of _____, 2014.

Reeve - Brian Hammond

Chief Administrative Officer - Wendy Kay

1. Revise the Land Use Bylaw definitions under Part I Section 6 as follows (in bold):

6.7 Agricultural Operation(s)

An agricultural activity (either intensive or extensive) conducted on agricultural land for gain or reward or in the hope or expectation of gain or reward, and includes:

- (a) the cultivation of land;
- (b) the raising of livestock, but excluding ‘Confined Feeding Operations’ as defined by the Agricultural Operations and Practices Act (AOPA);
- (c) the production of agricultural field crops;
- (d) the production of fruit, vegetables, sod, trees, shrubs and other specialty horticultural crops;
- (e) the production of milk and eggs;
- (f) the production of honey;
- (g) the operation of agricultural machinery and equipment including irrigation pumps and the application of fertilizers, manure, insecticides, pesticides, fungicides and herbicides including application by ground and aerial spraying for agricultural purposes;

(h) the production of aquaculture or aquaponics.

See also Extensive Agriculture and Intensive Horticulture Operation.

6.141 Specialty Manufacturing / Cottage Industry

Development used for small-scale, on-site production of goods in a building not exceeding a gross floor area of 510 m² (5,490 ft²), including areas devoted to retail sales, display and storage. This use includes bakeries and specialty food production facilities, pottery and sculpture studios, taxidermists, **greenhouses** and specialty furniture makers.

2. Add to the Land Use Bylaw new definitions under Part I Section 6 as follows:

Aquaculture

An agricultural operation, also known as aquafarming or cultured fish, where the use of land or building produces aquatic organisms such as fish, crustaceans, molluscs and aquatic plants. Aquaculture involves cultivating freshwater and saltwater populations under controlled conditions. This use must comply with all regulation and permitting of Alberta Agriculture.

Aquaponics

An agricultural operation, where the use of land or building, combines conventional aquaculture with hydroponics (cultivating plants in water) in a symbiotic environment for food production. This use must comply with all regulation and permitting of Alberta Agriculture.

3. Revise Part III Section 14 to include the following:

14.1(q) greenhouses less than 14.16m² (500ft²)

4. Add to the Land Use Bylaw under Part VIII – Agriculture - A as follows:

- 2.1 Permitted Uses
Farm buildings and structures (see section 14)

- 2.2 Discretionary Uses
Aquaculture
Aquaponics

M.D. of Pincher Creek No. 9 Statement of Cash Position

Month Ending April 2014

E3a

BANK STATEMENT C.I.B.C.	April	March
General Accounts		
Bank Statement Balance	(721,967.68)	(557,804.86)
Deposits After Monthend	18,615.82	822.50
Cash On Hand	300.00	300.00
Outstanding Cheques	(6,265.63)	(126,191.00)
Month End Cash Available (- Overdrawn)	(709,317.49)	(682,873.36)

M.D.'S GENERAL LEDGER	April	March
Balance Forward from Previous Month	(682,873.36)	(924,971.50)
Revenue for the Month:		
Receipts for the Month	846,779.10	1,574,867.84
Interest for the Month	37.15	0.00
Late Receipt Entry	3,230.80	
Transfer from Short Term Investments	0.00	0.00
Disbursements for the Month:		
Cheques Written	(511,775.46)	(374,688.73)
Payroll Direct Deposits and Withdrawals	(320,132.03)	(210,377.57)
Electronic Withdrawals - Utilities and VISA	(43,052.43)	(35,935.63)
Banking Transaction Fees	(198.28)	(253.82)
Bank Overdraft Fees	(1,332.98)	(577.60)
Requisition & Debenture Payments	0.00	(709,834.35)
Transfer to Short Term Investments	0.00	(1,102.00)
M.D.'s General Ledger Balance at Month End	(709,317.49)	(682,873.36)


SHORT TERM INVESTMENTS - C.I.B.C.	April	March
T-Bill Funds for General Account	1,218.46	1,217.18
T-Bill Funds Public Reserve Trust	215,222.71	214,889.93
T-Bill Funds Bridge Repair Advances	105,204.58	105,041.18
T-Bill Funds MSI Capital Grant Advances	2,787.05	2,782.72
T-Bill Funds Performance Bonds	35,581.53	35,538.55
T-Bill Funds Lottery Board Account	2,178.82	2,175.26
T-Bill Funds Regional Water Advance	2,083.35	2,080.11
T-Bill Funds Federal Gas Tax Grant Advance	708,832.98	707,732.06
T-Bill Funds Tax Forfeiture Land Sales	3,470.28	3,468.05
	1,076,579.76	1,074,925.04

LONG TERM INVESTMENTS	April	March	Annual Rate of Return	Original Investment Date	Original Investment Amount
Financial Institution	Market Value	Market Value			
C.I.B.C. Wood Gundy - Bonds	7,719,048.00	7,704,487.03	1.49%	Nov-88	1,255,915.75
Bank of Montreal Nesbitt Burns - Bonds	3,803,569.02	3,802,993.92	-2.23%	Jul-99	2,000,000.00
	11,522,617.02	11,507,480.95			3,255,915.75

COMMENTS

May Items of Note	Amount
Revenue In - Tax Revenue	9,000,000.00
Revenue In -	
Expense Out - Debenture Payments	
Expense Out - School Requisitions	
Expense Out - Budgeted Contributions	(750,000.00)

This Statement Submitted to Council this 13th Day of May 2014.


Director of Finance

**DISTRACTED DRIVING STATS BLITZ
HELD APRIL 30/2014
RESULTS WILL BE SENT TO AMA**

A total of 4015 vehicles were surveilled from 10 AM to 6:15 PM. We sat in west corner of the Rexall parking lot. Of these:

3923 Did not have any distractions

43 Were talking on their cell while driving

4 Were texting while driving

1 Was using a portable electronic (MP3, GPS, Camera)

0 Were using a Digital Screen (DVD, TV, Laptop)

22 Were two handed eating while driving

1 Was reading while driving

9 Had an animal sitting on their lap

2 Were grooming themselves (combing hair while looking in rear-view mirror)

10 Were drinking pop, slurpies, coffee. One was looking at/talking to passenger while driving through the intersection

Of interest, our members also found that 389 were not wearing seatbelts and 4 drove through the 4 way stop without stopping.

Robyn Dowson
President-Pincher Creek
District Citizens on Patrol

APRIL 18 TO APRIL MAY 8, 2014

DISCUSSION

- April 22, 2014 Policies and Plans
- April 22, 2014 Regular Council
- April 23, 2014 Castle Mountain Area Structure Plan
- April 24, 2014 Castle Mountain
- April 24, 2014 Emergency Services
- April 28, 2014 Village of Cowley
- April 28, 2014 Alberta Health Services
- April 30, 2014 Road Tour
- April 30, 2014 Joint Council – Cowley
- May 1, 2014 Joint Council - Town
- May 5, 2014 Road Tour
- May 6, 2014 Strategic Planning
- May 6, 2014 Subdivision Authority
- May 6, 2014 Municipal Planning Commission
- May 8, 2014 Municipal Affairs – Disaster Recovery

UPCOMING:

- May 13, 2014 Policies and Plans
- May 13, 2014 Regular Council
- May 13, 2014 Joint Council – Town/Cowley
- May 27, 2014 Policies and Plans
- May 27, 2014 Regular Council
- May 29, 2014 Emergency Services
- May 29, 2014 Water Treatment Plant – Cowley (to be confirmed)

OTHER

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period of April 18, 2014 to May 8, 2014.

Prepared by: CAO, Wendy Kay Date: May 8, 2014

Presented to: Council Date: May 13, 2014

MDInfo

From: Clinton Ekdahl <dayofthehoneybee@sasktel.net>
Sent: Wednesday, April 30, 2014 11:01 PM
To: ;
Subject: Day of the Honey Bee 2014
Attachments: To Council - Day of the Honey Bee - 2014.docx

Please find attached a letter I wish to be sent to Council for their review at their next meeting.
Thank you.

Clinton Shane Ekdahl

Founder of "Day of the Honey Bee"
1040 University Drive
Saskatoon, SK. S7N 0K3
Home: 1 306 651 3955
Cell: (text) 1 306 381 3172

April 29, 2014

Good day Your Worship and Councillors:

Over five years ago, I began an ambitious campaign to change the world and to transform the way people viewed their place in it. This is the fifth time I have written to this Council; and I hope that you will continue to be a part of the change I speak of. I write again about the alarming Honey Bee decline in Canada.

Many people have yet to realise how important Honey Bees are to our way of life. This is troubling because Honey Bees are responsible for a third of all food we eat. Honey Bees are responsible for 70 percent of our food crop pollination. They are also critical in dairy, beef and pork production. They are a keystone species; the very cornerstone to the sustainability of our agriculture and the primary basis of stability for our fragile environment. This issue is ever more severe because Honey Bees continue to die at alarming and catastrophic rates in Canada and in every country where they are raised.

There are many explanations offered to illuminate causes of Honey Bee disappearances. The most sinister among them is irresponsible pesticide use, such as neonicotinoids: clothianidin, thiamethoxam and imidacloprid. This matter is currently a source of passionate debate between Canadian Beekeepers and Federal and Provincial Governments. Yet, the average person continues to be left in the dark regarding these concerns which have direct and profound impact on the health of not only wildlife but all citizens of this country. Bernard Vallat, the Director-General of The World Organisation for Animal Health, warned, that "Bees contribute to global food security, and their extinction would represent a terrible biological disaster." Indeed, the demise of the Honey Bee would ensure the extinction of thousands of dependant animal and plant species, bring about the collapse of the food chain and guarantee the destruction of sustainable agriculture, our economy and the environment. As Honey Bees continue to perish, this represents a severe threat to the security of our Nation.

According to the Canadian Honey Council, "The value of honey bees to pollination of crops is estimated at over \$2 billion annually." The Canadian Association of Professional Apiarists (CAPA) suggested that Canada sustained a national average of honey bee deaths of 29.3 % in 2011. Another source indicated that in 2012 almost 99,000 hives died or became unproductive. Also according to CAPA, in 2013 the national average of honey bee deaths was 28.6%. This same 2013 report confirms that one Canadian province lost almost half of its bees and no province was shown to have a sustainable loss of 15% or lower. The national loss of honey bees is twice what is considered sustainable. Alarmingly, Honey Bees have been disappearing at

percentages considered unsustainable for over fifteen years. Yet, the populace is largely unaware of this threat or what it truly represents.

The primary of all known solutions to this crisis is education, awareness and proactive government participation. Without understanding that there is a problem, we have seen that the general public will take for granted the severity of this global crisis. It is for this reason that I began the "Day of the Honey Bee" campaign in 2009. While it proudly originated in Saskatoon Saskatchewan, it did not end until it spread from coast to coast and found root in provinces and municipalities representing over 25% of the country. I had an inspired dream that if municipal governments across Canada were to be unified by a collective, singular proclamation in dedication to the Honey Bee, that more people, through media attention, would be made aware of their alarming decline... ..And resolve to take necessary action to save this critically important creature and prevent a permanent loss of color and vitality in our world. It was further hoped that this support would galvanise the Federal Government to take necessary steps to safeguard this important insect pollinator.

With the support of over 70 municipal governments, May 29, 2010 was recognised as the first annual "Day of the Honey Bee". It was recognised in official declaration by three provinces – Saskatchewan, Manitoba and British Columbia. This important venture was also recorded in the Legislative Assembly Hansard of Alberta.

The Standing Committee on Agriculture and Agri-Food Canada suggested, "That the Government (of Canada) follow in the footsteps of the Province of Saskatchewan... ..by proclaiming May 29, 2010 as the National Day of the Honey Bee and that this be reported to the House." As a result, "Day of the Honey Bee" is currently a Motion in the House of Commons, submitted by Mr. Alex Atamanenko, Member of Parliament for BC Southern Interior.

In 2011, "Day of the Honey Bee" was endorsed for a second time by Saskatchewan, Manitoba and British Columbia; and supported by 163 municipal governments across Canada. In 2012, this day was celebrated by three provinces; and 179 municipal governments; while many were issued in perpetuity! Last year, almost 200 municipal governments issued a proclamation and this day was an even greater success. Additionally, many municipalities sent letters of endorsement to their Provincial Government and the Federal Government of Canada, calling for a declaration of a new National Day in Canada. In other words, since 2010 there have been 328 municipal governments and 3 provincial governments which have supported "Day of the Honey Bee" – or what represents almost 30% of Canada.

Furthermore, because of this amazing support, more people learned about the plight of Honey Bees. All across Canada, hundreds of activities and events were

planned for May 29th and the week surrounding this date. The potential that this day possesses is undeniable. If given official support by this Council "Day of the Honey Bee" can serve to educate the people, stimulate local economy, farmer's markets and fairs; produce revenue for local beekeepers, as well as generate research funding.

Nonetheless, even though almost a third of the population of Canada has supported the establishment of this day, I have not been able to gain the same level of success with many other Provincial Governments or the Federal Government of Canada. However, it is my hope that with my words, you may contribute to this continued success with the wisdom and authority your station affords.

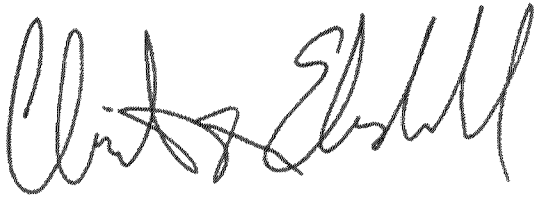
And now therefore, I do humbly request the following:

- (a) That your Worship and Council, on behalf of your citizenry, resolve to proclaim May 29th, 2014 as the fifth annual "Day of the Honey Bee;" and, further, if bylaw allows, that this proclamation be issued in perpetuity (see sample Proclamation below);
- (b) That in the event proclamations are not issued as a matter of policy, that your Worship and Council please consider, for the purposes of educational awareness, making an exemption to that policy in order to greater serve the broader public interest;
- (c) That if there is a municipal ban on beekeeping within your influence, that in collaboration with your provincial apiarist and respecting provincial regulations, that your Worship and Council resolve to lift this ban and formally sanction "backyard" or hobbyist beekeeping within your jurisdiction;
- (d) That your Worship and Council resolve to support the establishment of a recognised "Day of the Honey Bee" by your Provincial Government, by writing a letter of endorsement to your respective Member of the Legislative Assembly, and the Minister of Agriculture for your province and your local media (See Form Letter below).
- (e) That your Worship and Council resolve to support a recognised "National Day of the Honey Bee" by the Federal Government of Canada, by writing a letter of endorsement to your respective Members of Parliament, to Alex Atamanenko, Member of Parliament for BC Southern Interior. alex.atamanenko.a1@parl.gc.ca; and the Honourable Gerry Ritz, Minister of Agriculture and Agri-Food Canada (See Form Letter below).
- (f) And that in the event a proclamation, endorsement and or response are issued, that the original be sent to the address and contact information provided in this correspondence below; for the purpose of keeping accurate tally and record; and that if copies of your response are to be sent to apiarists, beekeeper-groups or other parties, that they be given copies.

By these requests, it is my goal that through collective proclamation, more of your citizenry will be made aware of the dire threats facing the Honey Bee; not only in your region but your province, across Canada and the world.

I thank you for your time and your considerations,

Sincerely,

A handwritten signature in black ink, appearing to read "Clinton Ekdahl". The signature is fluid and cursive, with the first name "Clinton" and the last name "Ekdahl" clearly distinguishable.

Clinton Shane Ekdahl
Founder of "Day of the Honey Bee"
1040 University Drive
Saskatoon, Saskatchewan, S7N-0K3
1 (306) 651 – 3955 (Residence)
1 (306) 381 – 3172 (Cell)
cccsseee@hotmail.co.uk

Sample Proclamation:

Proclamation
Day of the Honey Bee
May 29, 2014

Whereas, Clinton Shane Ek Dahl has applied to Council to proclaim May 29, 2014 as Day of the Honey Bee and that this day serves the broader public interest;

Whereas, A third of all the food Mankind consumes exists because of the tireless work of Honey Bees and seventy percent of our food crops are pollinated and partially, if not completely, dependent upon this keystone species;

Whereas, Honey Bees are disappearing at alarming and unsustainable rates all over the world for reasons not fully explained by science; but with the most likely cause being pesticides;

Whereas, Survival of the Honey Bee is surely linked with our own;

Whereas, This issue transcends all trivial human barriers of nationality, language, skin color, income, identity, ability, disability, sexuality, gender, religion, age, politics or membership;

Whereas, 328 jurisdictions representing almost 30 percent of Canadians have already endeavored to support "Day of the Honey Bee;"

Now Therefore, I, _____ Mayor of _____
do hereby declare May 29, 2014 as "Day of the Honey Bee" and in issuing this proclamation, ask our citizens to recognise this day.

Official Municipal Seal.

Form Letter of Endorsement.

(Date here)

The Honourable Gerry Ritz
Minister of Agriculture and Agri-Food Canada
1341 Baseline Road
Ottawa, Ontario K1A 0C5:

(c.c. This to your respective Members of the Legislative Assembly and the Minister of Agriculture for your province and your local media.)

Dear Honourable Gerry Ritz,

I, (Your name here), the Mayor of, (Your municipality name here) share a vision with the Founder of "Day of the Honey Bee," Clinton Shane Ekdahl of Saskatoon, Saskatchewan, of a future that requires change. We have received correspondence from Mr. Ekdahl that has convinced us of the merits of supporting a federally recognised "National Day of the Honey Bee" in Canada.

By the authority of my Office, I can speak for the citizens of (Your Municipality name here) and we have endeavored to support this important venture by issuing a Proclamation supporting "Day of the Honey Bee" in our jurisdiction. We have taken this important step because many people still do not realise how important the Honey Bee is to our way of life. This is troubling because Honey Bees are responsible for one of every three bites of food we eat and they are responsible for a vast percent of our food crop pollination. Like Mr. Ekdahl, we agree that Honey Bees are a keystone species; the very cornerstone to the sustainability of our agriculture and the basis of stability for our fragile environment. However, Honey Bees are dying at rates that are not sustainable or acceptable.

Mr. Ekdahl has informed us that there are many explanations offered to shed light on the cause or causes of Honey Bee disappearances; foremost among them being irresponsible pesticide use, such as neonicotinoids: clothianidin, thiamethoxam and imidacloprid. Yet, the average person has been left in the dark regarding these concerns which have direct and profound impact on the health of not only wildlife but all citizens of this country. We wonder what safeguards the Federal Government is taking to ensure the safety and survival of this critically important species.

We believe that the primary of all known solutions is education, awareness and active governmental participation in a resolution to this crisis. We have resolved to take more necessary action to advance education and awareness of the issues facing the

Honey Bee by participating in the "Day of the Honey Bee" initiative and informing our citizens of their importance.

We have joined 327 other jurisdictions, by issuing a Proclamation dedicated to the Honey Bee and we are among almost 30 percent of the population of Canada that has already supported this venture since its inception in 2010.

Because of our support, more people will learn about the plight of Honey Bees. (If you want to add anything specific that the Council or the community is doing this May 29th, you can detail it here) The potential that this day possesses to stimulate our local economy, farmer's markets and generate revenue for thousands of beekeepers; as well as produce research funding, if given official support by the Federal Government, is encouraging as well as incontrovertible.

And now therefore, I (Your Name Here) the Mayor of (Name of municipality) and with full support of Council and our Citizenry do humbly request:

- (g) That your Honour, on behalf of all Canadian citizens, resolve to proclaim May 29th, 2014 as the first annual "National Day of the Honey Bee;" and that this proclamation be issued in perpetuity for the benefit of all future generations;
- (h) That, for the purposes of assisting Honey Bee survival, vitality and species continuation, a public statement be issued from your Office encouraging municipal governments to antiquate Beekeeping prohibitions and encourage "backyard" or "Hobbyist" beekeeping across Canada;
- (i) That in immediate moratorium be placed on Neonicotinoid pesticides until their safe use is ensured;
- (j) That in the event a proclamation and or response are issued, that it be made public so that all Canadian citizens understand the impact that Honey Bees have on our way of life and the consequences that we would face, should their disappearances continue.

By these requests, it is our collective goal that through such proclamation, more of the populace will be made aware of the dire threats facing the Honey Bee across Canada and the world.

I thank you for your time and your considerations,

Sincerely,

(Signature Here)

(Official Municipal Seal Here)

Tara Cryderman

From: Jamie Anderson <JAnderson@pinchercreek.ca>
Sent: Friday, April 25, 2014 3:33 PM
To: Tara Cryderman
Subject: Reuse Email
Attachments: ARMA_Roundup_Dated.tif

Hi again Tara, Here is the email sent out here, if there is any interest perhaps it can be forwarded. Thank you

Good Afternoon,

Over the past few months we have been gearing up and planning our annual Joint Roundup and reuse fair which will take place on Saturday June 7th from 9am -3pm. As a result of our last meeting I have been asked to send an email to see if there is any Council availability or interest in participating on event day this year?

As with previous years, we will have a reuse portion where people can drop off and pick up items free of charge (donations accepted for volunteering community groups), we will have Lethbridge Mobile Shredding on site for the shredding of personal, household documents, and DBS Environmental will be on site to collect e-waste, paint, and hazardous materials for proper disposal. It is looking like there is interest from a couple of community groups in doing a breakfast and lunch fundraiser for their respective organizations, and the Pincher Planters will be holding their annual plant exchange as well.

I have attached an advertisement, which will be running in our local media starting the beginning of May.

If you are interested in participating or have any questions please let me know!

Thank you,

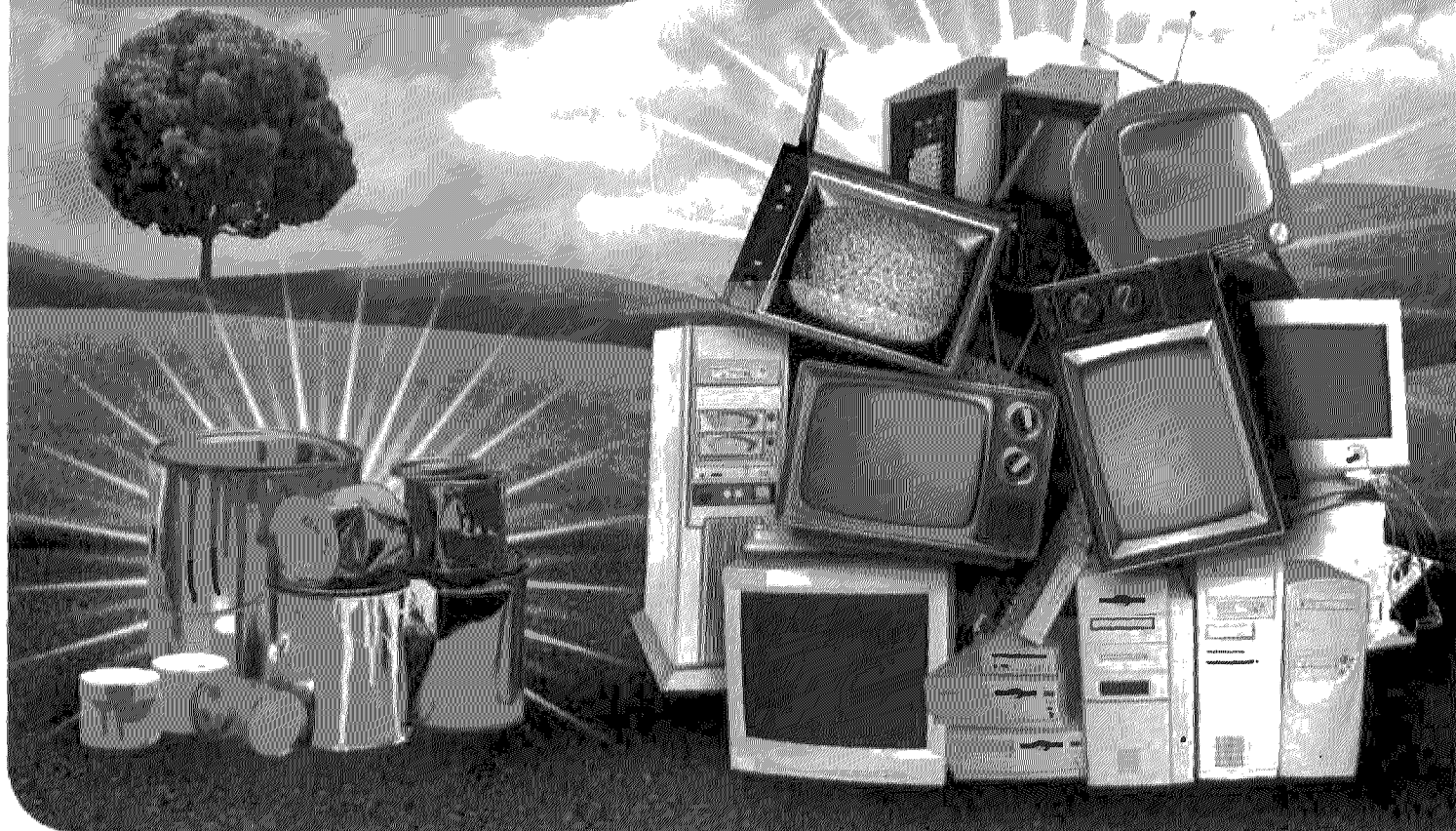
Jamie N. Anderson

Operations Department
Town of Pincher Creek
Ph: 403 627 3156
Fax: 403 627 5226

This email and any files transmitted with it are private and confidential and are intended solely for the use of the individual or individuals to which they are addressed. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited. The Town of Pincher Creek honors similar requests as they relate to privacy.

It's time!

The recycling
roundup is on!



Your unwanted computers, TVs and old paint aren't doing any good hanging around, but they will if you recycle them.

Bring your old computers, TVs and paint to:

Ranchlands Mall Parking Lot

Saturday June 7th, 2014

9am-2pm

Visit www.albertarecycling.ca or call 1.888.999.8762 for more information on electronics and paint recycling in your area.

**Alberta
recycling**
www.albertarecycling.ca



electronics



paint



tires

For More Information Please Contact
the Town Office at 403-627-3156 or
email - JAnderson@pinchercreek.ca

Regarding weblinks and logos for display on our website...

Please email your website URL (and IF applicable to your sponsorship level) your logo graphic, along with any specific instructions on spacing / usage etc to: rhymenlyric@gmail.com - att: Martyn

RECEIVED

APR 25 2014

M.D. OF PINCHER CREEK

Best of the West Weekend

**For three days in June,
Live The Dream**

www.bestofthewestweekend.com
bestofthewestweekend@yahoo.ca

Council
Comisp.
-Action
F1C

The Best of the West Weekend



follow us on Facebook and Twitter

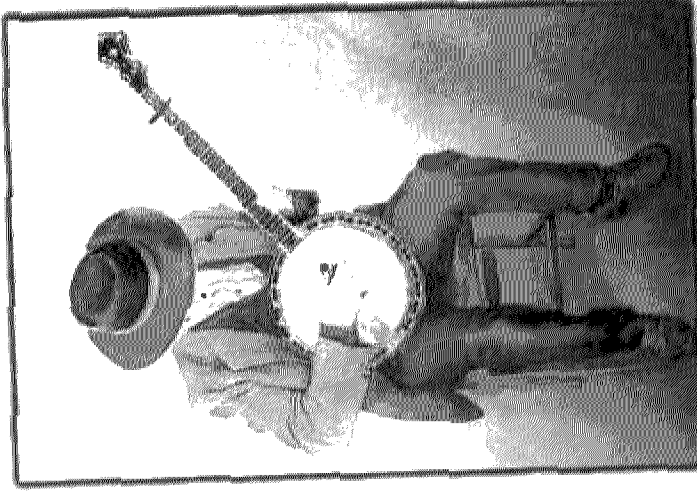
Western Song, Art - and so much more!

A brand NEW event for Pincher Creek, Alberta
Showcasing everything that's great about The West

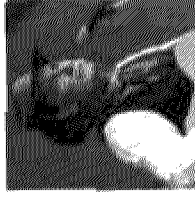
Friday June 13th

to
Sunday June 15th

bestofthewestweekend.com
bestofthewestweekend@yahoo.ca



The Banjo Man - original watercolour by Janet Barhwith
smillingforstudio@twave.com



Gary Fjellgaard



Allen Christie

Plus many more great
Canadian performers

**Music: Art: Craftsmen: Food & Drink:
Horsemanship Demonstrations:**

Traditions: Activities:

**Face Painting: Pony Rides: Wagon Rides:
Learn to Throw a Rope: Pancake Breakfast
Camp Fire: Camping**

For three days in June, Live The Dream

Best of the West Weekend

June 13th - 15th June 2014

About us:

This event was born out of the familiar Cowboy Gathering, which folded up its bedroll and rode into the sunset after last year's show. The new event is showcasing everything that's great about The West: not only cowboys, but all the other aspects of The West that make it great. Lots of exciting new performers as well as some old favourite, new features, things for kids, and a great new set-up as well as two completely remodelled Evening Shows look set to provide terrific entertainment in Pincher Creek once again. We have advertised extensively on the web. We received a positive write-up in the latest issue of Canadian Cowboy Country magazine, and there are several mentions of the event in the new Alberta Southwest tourist magazine. We have received terrific feedback so far, with a feeling of excitement about the new event being generated. With ads coming out on several radio stations, together with colourful posters going up nearer the time, we have covered every advertising genre.

Join us by helping to sponsor this great new event!

Sponsorship Levels:

Platinum - \$150

- Sponsor's banner displayed in main entertainment venue (banner provided by sponsor)
- Sponsor announcements during live entertainment events
- Sponsor's logo displayed on Best of the West Weekend website
- Recognition on Sponsor Board at main entrance to venue
- Link to sponsor's website displayed on Best of the West Weekend website.
- 12 x day passes



Our website: www.bestofthewestweekend.com

Gold - \$100

- Sponsor announcements during live entertainment events
- Sponsor's logo displayed on Best of the West Weekend website
- Recognition on Sponsor Board at main entrance to venue
- Link to sponsor's website displayed on Best of the West Weekend website.
- 8 x day passes



Silver - \$75

- Sponsor's logo displayed on Best of the West Weekend website
- Recognition on Sponsor Board at main entrance to venue
- Link to sponsor's website displayed on Best of the West Weekend website.
- 4 x day passes



Bronze - \$50

- Recognition on Sponsor Board at main entrance to venue
- Link to sponsor's website displayed on Best of the West Weekend website
- 2 x day passes



Your sponsorship contact:

BRIAN HAMILTON

403-626-4494

brianham; Hen779@yahoo.ca

Share the Vision!



Join Alberta TrailNet!

Donate to Alberta TrailNet!

**PROMOTING A TRAIL NETWORK, INCLUDING THE TRANS CANADA TRAIL,
CONNECTING ALL ALBERTANS**

RECEIVED

MAY 0 2014

M.D. OF PINCHER CREEK

Membership Form

- New Member**
- Renewing Member**

Please mail your membership form with cheque to 11759 Groat Road, Edmonton, AB T5M 3K6

Name: _____

Address: _____

City/Town/Prov.: _____

Postal Code: _____

Phone: _____

Fax: _____

Email: _____ Website: _____

Membership Categories

Individual Member _____ yr X \$25 \$ _____

Organization Member _____ yr X \$50 \$ _____

Yes, I wish to donate money to assist TrailNet with trail development in Alberta

Donation: \$ _____

(You will receive a tax receipt for your donation.)

TOTAL: \$ _____

Alberta

www.albertatrailnet.com

TrailTracker



ATHABASCA RIVER RECREATION AND TOURISM OPPORTUNITY STUDY

Alberta TrailNet is currently conducting an inventory on recreation and tourism opportunities along the Athabasca River between Athabasca and Fort McMurray. This stretch of river is a key component of the Trans Canada Trail water route to the Arctic Ocean, and is envisaged as a future recreation and tourism destination resource within northern Alberta. The water route inventory will look at reaches of the river between Athabasca and Ft. McMurray. Approximately one quarter of the study area is contained within Grand Rapids Wildland Provincial Park.

This study is focused on research, documentation and description of the recreation and tourism opportunities along this spectacular stretch of the Athabasca River. Natural, cultural and historical information is being gathered and documented under this study as the area includes a number of historical and cultural features from the earliest known settlement of this corridor. The project also includes assessment and recommended portage access around the significant rapids along this section of the river. Work to upgrade the Grande Rapids landing and portage area was completed last year. The current study will inform planning for future upgrades to other landings and portages along this stretch of the river. A future study will look at the lower reaches of the Athabasca and Slave River route from Fort McMurray north to Fort Smith, NWT.

The Project Steering Committee is working to improve recreational access, safety, and recreation and tourism experiences along the Trans Canada Trail water route in Alberta. Study partners include Alberta TrailNet, Alberta Tourism, Parks and Recreation, Alberta Environment and Sustainable Resource Development, Paddle Alberta, municipalities and other stakeholders.

MDInfo

From: Susan Eymann <susan@lethbridgesportcouncil.ca>
Sent: Wednesday, May 7, 2014 9:34 AM
To: office@cardstoncounty.com; mdtaber@telusplanet.net; info@cardston.ca; cao@coaldale.ca; main@town.coalhurst.ab.ca; admin@townofvulcan.ca; town@taber.ca; cao@town.vauxhall.ab.ca; vilmilo@wildroseinternet.ca; info@picturebutte.ca; admin@village.nobleford.ab.ca; vowarner@shockware.com; villagetc@wildroseinternet.ca; cao@villageofchampion.ca; contact@raymond.ca; cao@villageoflmond.ca; vilcouth@telus.net; info@magrath.ca; rford@warnercounty.ca; kris.holbeck@townofclaresholm.com; vilocow@shaw.ca; manager@fortmacleod.com; rene.gendre@fortmacleod.com; pat.stier@assembly.ab.ca; office@stirling.ca; admin@glenwood.ca; office@hillspring.ca; gwoof@nanton.ca; MDInfo; md26@mdwillowcreek.com; cao@ranchland66.com; main@milkriver.ca; blair.painter@crowsnestpass.com; mailbox@lethcounty.ca
Cc: Stephen Neis
Subject: 2019 Canada Winter Games Request for Letter of Support
Attachments: Request for letters community signed.pdf; Municipality_org_dept Letter Template.docx; CWG Key Messages.docx

Hello,

I am emailing you to request a Letter of Support for the 2019 Canada Winter Games Bid.

Please find attached more information, a sample letter, and a document with some key themes you can use to personalize your letter.

We are very appreciative of your support. Please feel free to contact me if you require further information.

Susan Eymann, ChPC
Executive Director
403-320-5412



Request for a Letter of Support Re: 2019 Canada Winter Games

The Canada Winter Games is the premier national multi-sport event hosted within a chosen province every four years since 1967. It is Alberta's opportunity to host in 2019.

In 1975, Lethbridge and Region successfully hosted this celebration of youth, sport, culture and community. It is our hope that we will be able to repeat that success in 2019.

Phase 1 of the bidding process has been completed. On February 5th and 6th the Canada Winter Games Technical Review Committee completed their facility tour of Lethbridge and Region. They were satisfied with what was presented and have recommended that we proceed with Phase 2 of the bidding process.

As part of that process it is important to demonstrate regional enthusiasm and community support for the 2019 Games. To that end, if you are inclined to offer your community's support, we invite you to send your letters to the above address. Your support letter will be an important addition within the Phase 2 bid package. The deadline for mailing that package is June 20th, so we request your letter of support by Friday June 6th.

To assist you with crafting such a letter, we attach a list of "themes" that are important to the selection committee.

We hope that, through your letter of support, you will join us in a successful bid for the 2019 Canada Winter Games.

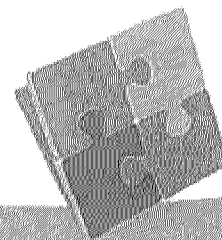
Thank you for your consideration.



Stephen Neis
Chair
2019 CWG Bid Committee



Susan Eymann
Executive Director
Lethbridge Sport Council



Insert Company Logo/Letterhead Here

Dear Canada Games Council:

On behalf of *(name of your municipality and department)*, I would like to pledge our support to the Lethbridge Bid Committee for the 2019 Canada Winter Games. Please consider this letter as an affirmation of our intention to create a strategic partnership with the Lethbridge Host Committee once the Games have been awarded and to work with them to ensure that the 2019 Games live up to the Canada Games Council's mission of "ensur[ing] the Canada Games are delivered as a unique, premium, nation-building, multi-sport event and are strengthened as a property."

Our *(municipality/department/organization)* believes that Southwest Alberta offers many advantages with regards to hosting this event over other regions of Alberta including our unmatched spirit of volunteerism and our extensive history of successfully hosting similar events on a regional, provincial, national and international level.

Sincerely,

(Signature)

(Name and Title)

2019 Canada Winter Games Bid Committee – Game's Themes

DRAFT Vision and mission

- Together we will inspire a celebration of diverse talent of Canadians and create a legacy of enthusiasm for Canadian sport and culture.
- To organize and celebrate a Canada Winter Games in which participants, fans, volunteers and the Canadian public will take pride as a result of the cooperation and dedicated effort of volunteers throughout southwestern Alberta.

Key messages

- What makes us unique?
 - Lethbridge sport facilities, Castle Mountain, regional support and participation
 - Diverse landscape, from prairies to foothills to the mountains
 - Distinct and diverse cultural community
 - UNESCO sites and other attractions
 - Close knit communities

- What will be our legacy?
 - Sport participation and development
 - Sport excellence
 - Inspiring youth to a lifetime of physical activity
 - Encourage all citizens to begin/maintain an active lifestyle
 - Venue development
 - Development of new partnerships
 - Pride, vitality, volunteerism

*Council
Corresp-For-Info*

RECEIVED

MAY 05 2014

M.D. OF2a



ALBERTA
CULTURE

*Office of the Minister
MLA, Edmonton-Glenora*

April 24, 2014

Dear Reeve:

Alberta Culture Days 2014 will occur September 26-28 and continues to be Alberta's largest celebration of our heritage, arts and cultural diversity. Every year, a growing number of Albertans are taking this opportunity to put culture centre stage. In 2013, 94 communities across the province hosted 1,455 events!

Culture matters to the well-being of Albertans and the growth and prosperity of our province. In previous years, many municipalities have joined in celebrations by officially proclaiming the last three days of September as Alberta Culture Days. I encourage you to help continue the momentum by playing a lead role in your community in Alberta Culture Days 2014. Participation can range from sponsoring local celebrations, providing public space for events, facilitating partnerships, or having your Community and Recreation departments host an event.

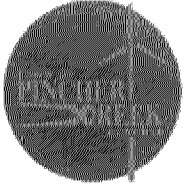
AlbertaCultureDays.ca provides a number of additional resources and information. Please encourage event planners to register their events at www.AlbertaCultureCalendar.ca, which is the central event listing guide. This calendar is also available as a free mobile app from iTunes. Your assistance in spreading the word about Alberta Culture Days 2014 is greatly appreciated.

Culture is the way we define ourselves. The way we envision the kind of society we want to live in and the way we want to present ourselves to the world. My sincere thanks if you count yourself amongst the past Alberta Culture Days event organizers. Together, we can help Albertans gain a better understanding of our shared heritage and experience the variety of talent and cultural activities available throughout our great province.

Best Regards,

A handwritten signature in black ink, appearing to read "Heather Klimchuk".

Heather Klimchuk
Minister of Culture



TOWN OF PINCHER CREEK

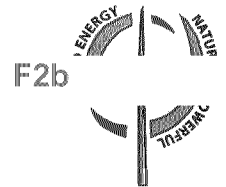
962 St. John Ave. (BOX 159), PINCHER CREEK, AB. T0K 1W0

PHONE: 403-627-3156 FAX: 403-627-4784

e-mail: reception@pinchercreek.ca

web page: www.pinchercreek.ca

Council
Corresp-For Indu



Pincher Creek Foundation
Box 1058
Pincher Creek, AB
T0K 1W0

May 1, 2014

Millie Loeffler,

Please be advised that Council for The Town of Pincher Creek passed the following resolutions at the April 28, 2014 regular Council Meeting;

That Council for the Town of Pincher Creek authorizes a commitment of up to one million three hundred thousand (\$1,300,000) towards the construction of a new Crestview Lodge facility based on the estimated total cost of thirteen million (\$13,000,000) and a minimum of seventy five percent (75%) provincial and/or federal funding, and providing that the Municipal District of Pincher Creek No. 9 make a similar commitment and that any additional cost overages be funded by Pincher Creek Foundation from their own capital reserves and borrowing, if required.

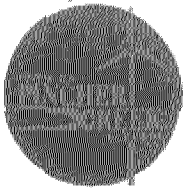
Trusting this information to be satisfactory.

Yours truly,

Laurie Wilgosh
Chief Administrative Officer
Town of Pincher Creek

lg

cc. Municipal District of Pincher Creek #9
Village of Cowley



TOWN OF PINCHER CREEK

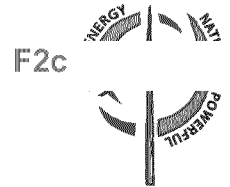
962 St. John Ave. (BOX 159), PINCHER CREEK, AB. T0K 1W0

PHONE: 403-627-3156 FAX: 403-627-4784

e-mail: reception@pinchercreek.ca

web page: www.pinchercreek.ca

*Council
Corresp For Info*



F2c

April 30, 2014

Pincher Creek Emergency Advisory Committee
Box 347
Lundbreck, AB
TOK 1H0

Re: 2014 Municipal Emergency Plan

Please be advised that the Town of Pincher Creek passed the following resolution at their April 28, 2014 Regular Council meeting;

That Council for the Town of Pincher Creek recommends that the Municipal Emergency Plan be amended to reflect that the present Director of Emergency Management has been appointed as "Acting Director" and the Deputy Director position has not received appointment yet, appointment is pending.

FURTHER

That Council for the Town of Pincher Creek receives the information regarding the 2014 amendments to the Municipal Emergency Plan as presented.

Trusting this information to be satisfactory however, should you have any questions or concerns, please contact our office.

Yours Truly,

Laurie Wilgosh, CAO
Town of Pincher Creek

Cc MD of Pincher Creek No. 9

/lg

*Council
Corresp For Info*

RECEIVED

APR 28 2014

M.D. GEDRUM
F2d

April 24, 2014

Reeve Brian Hammond
Box 279
Pincher Creek, AB
T0K 1W0

Re: Reduction of hours at the Twin Butte Post Office

Dear Reeve Hammond,

Canada Post has conducted a review of customer traffic patterns at the Twin Butte Post Office and determined that we have a very small number of local customers between the hours of 13:00 to 15:00.

As a result of this review, we will be reducing our hours of retail service as of the week of May 26, 2014. We will continue to offer full access to postal services during the reduced schedule of hours.

Our counter weekday hours at this post office will be:

Monday

10:00 - 14:00

Tuesday, Wednesday, Thursday, Friday;

10:00 - 13:00

Customers will be able to access their postal boxes during store hours.

Customers will continue to enjoy access to a full range of postal services and products at this post office. There will be no change to the range of services we offer. As well, customers can purchase stamps, pay for and print shipping labels and access other postal services online at canadapost.ca.

While I recognize this is a change for your community, I want to reassure you that we remain committed to providing postal services in urban and rural communities across the country. Our operations are funded by the sale of our products and services, not taxpayer dollars. Changes are necessary as part of our response to the decline of Lettermail volumes and being able to offer affordable services to all Canadians.

Thank you for your understanding. Please do not hesitate to contact me at the above address or at (403) 382-4604 extension 2003, if you require further information or assistance

Yours truly,



Brent Guppy
Area Manager
Lethbridge Area



Council
Corresp - For Info

F2e

Premier of Alberta

Office of the Premier, 307 Legislature Building, Edmonton, Alberta, Canada, T5K 2B6

MAY 01 2014

Mr. Brian Hammond
Reeve
Town of Pincher Creek
Box 279
Pincher Creek AB T0K 1W0

RECEIVED

MAY 06 2014

M.D. OF PINCHER CREEK

Dear Reeve Hammond:

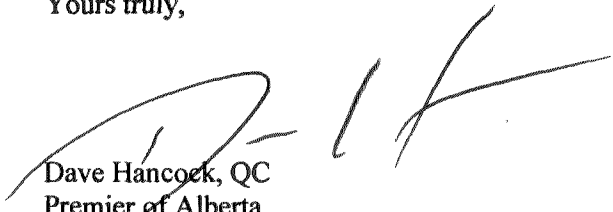
Thank you for your letter in support of funding for the local road bridge program. I appreciate that the Municipal District of Pincher Creek supports the recommendations of the report developed by the Alberta Association of Municipal Districts and Counties and Alberta Transportation.

The Government of Alberta recognizes the importance of dedicated grant funding as a valuable municipal support program. Facing budget pressures, decisions like zero-funding for the local road bridge program under the Strategic Transportation Infrastructure Program (STIP) were very difficult. In Budget 2014, \$17 million has been approved in funding for local road bridge projects. Government remains committed to funding previously approved projects, however no new projects will be considered at this time. Municipalities still have access to the Basic Municipal Transportation Grant (BMTG) and Municipal Sustainability Initiative (MSI) to help support local transportation priorities. Both of these municipal support programs maintained their funding levels in 2013.

Rural municipalities are also represented on the Local Road Bridge Standards Review Committee. The work of this group may result in reduced bridge replacement costs on low-volume local roads, which should help to alleviate pressure on municipal budgets.

Thank you for taking the time to write and share your concerns about the local bridge program. Feedback is always valued and will be considered in future budget deliberations.

Yours truly,


Dave Hancock, QC
Premier of Alberta
Minister, Innovation and Advanced Education

cc: Honourable Wayne Drysdale
Minister of Transportation

Bob Barss, President
Alberta Association of Municipal Districts and Counties

Alberta



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

*Council
Corresp
- For Info*

RECEIVED

APR 24 2014

M.D. OF PINCHER CREEK

F2f

AR72068

April 16, 2014

Reeve Brian Hammond
Municipal District of Pincher Creek
PO Box 279
Pincher Creek AB T0K 1W0

Dear Reeve Hammond,

Bill 27, the *Flood Recovery and Reconstruction Act*, was enacted in December 2013 and includes a number of amendments to the *Municipal Government Act (MGA)*, including:

- o regulation-making powers for controlling, regulating or prohibiting any use or development in a floodway, including the types of development that are authorized in a floodway; and
- o an exemption provision regarding floodway development that will account for the special circumstances of municipalities with significant development already in a floodway such as Fort McMurray and Drumheller.

These amendments support our government's efforts to rebuild safer and stronger communities. A regulation is required to set out the specific details of the restrictions to be placed on development in a floodway to ensure we rebuild in a manner that safeguards against future flood damage. As part of the regulation development, Municipal Affairs will be undertaking a two-phased stakeholder engagement process.

In the first phase, a task force will be established. Municipal Affairs will be inviting representation from the Alberta Urban Municipalities Association, the Alberta Association of Municipal Districts and Counties, the Urban Development Institute, the cities of Calgary and Edmonton, the towns of Drumheller and Canmore and the Regional Municipality of Wood Buffalo. It is anticipated the task force will meet from late April through May of 2014.

.../2

Reeve Brian Hammond

- 2 -

In the next phase, input gathered from the task force will be taken to a broader audience over this summer. Municipalities with identified flood hazard areas will be invited to attend a one day symposium anticipated for June 2014. In addition, general information on the proposed regulation will be posted on the Municipal Affairs website so that interested parties can provide their input on what is being proposed.

Input from municipalities who represent the interests and perspectives of their communities will be invaluable to during the engagement process to help ensure that the Floodway Development Regulation is a key tool to support the development and growth of safe and resilient communities.

Sincerely,

A handwritten signature in cursive script, appearing to read "G Weadick".

Greg Weadick
Acting Minister Municipal Affairs



**Family and Community
Support Services**

Box 2841, Pincher Creek, Alberta, T0K 1W0 Telephone 403-627-3156 - fcss@pinchercreek.ca

**FCSS Board Meeting, March 17, 2014
Council Chambers
Minutes – signature copy**

Present: Tammy Rubbelke, Cindy Cornish, Bonnie Scott, John Hancock, Fred Schoening

Absent with regret: Kellie Leblanc

- 1.) **Call to order:** Bonnie Scott called the meeting to order at 6:35 PM

Confirmation of Quorum: A quorum was present

- 2.) **Approval of Agenda**

Motion 12.72/John Hancock

That the Agenda (Draft 2) be approved as distributed.

Carried

Delegation: Group Group Youth Executive Director, Lynne Tennycke

Lynne opened the discussion with a few questions related to the proposed collaborative programming for the Teen/Pre-teen age group. She went on to explain that FCSS Board expectations regarding the linkage with the PC Family Resource Society were unclear. David presented an overview of the Board's intent by reading the October 22 correspondence sent to both agencies explaining the initial start-up grant and the \$9,000.00 provisional grants.

The Board agreed that they did not want to micro-manage that initiation process but left it up to the agencies. It was felt that the initiation process (with a budget of \$4,000.00) would lead to two outcomes: first, would be the creation of a programming roadmap and second would be to integrate that roadmap with a combined budget of \$18,000.00. If some of the \$4,000.00 could be used to cover some of the earliest collaborative program costs (staff time, project instructor time etc) that would be a benefit. Lynne provided the Board with an overview of progress. The Board agreed that while some progress has been made, hurdles remain. Lynne presented the Board with a current information sheet and letters of support. Lynne was thanked for her presentation.

- 3.) **Approval of Minutes of January 20 Meeting**

Motion 12.73 / Cindy Cornish

That the Minutes of the January 20, 2014 meeting be approved as circulated.

Carried

4.) Correspondence

4.1) St. Michael's School Family School Liaison and Roots of Empathy Program Report: The board received the 2013 Report from St. Michael's School. (The Board was sent this report by email earlier) It was noted that the information provided in the report fits well with the new Outcome Measures Strategy initiated by the Province.

5.) Financial

5.1) Audit for 2013: The 2013 Municipal Audit is under way. Nothing to report at this time. David will work with the Auditors to provide all the necessary documents and reports.

6.) Business Arising

6.1) Community Volunteer Tax Program: David provided an update to the Board (Mr. Fisher is still not officially established with this program, but there has been some referrals.) FCSS will not be directly involved in this program.

6.2) GGY/PCFRS Teen/Pre-teen Program: The Board discussed the collaborative programming update as provided by GGY earlier in the meeting. (also see item 6.5)

The Board agreed that the way forward with 'collaborative programming' remains unclear. It is not now, and never has been the intent of the Board to micro-manage any project. It seems that the best way to test the waters is to allow GGY and PCFRS to move forward with existing and new programming, and to allow each agency to structure that in ways that best suit the needs of their respective clientele.

Motion 12.74/Cindy Cornish

That the Board agree to release the \$9,000.00 grants to Group Group Youth and the Pincher Creek Family Resource Society for Teen/Pre-teen Programming with a suggestion that collaboration be pursued whenever possible

Carried

6.3) Ad for new member: The ad for a new Board Member will be placed in the Town Newsletter and local papers.

6.4) Community Directory: Work is proceeding slowly. It was agreed that once completed, this Directory would be most useful if located on the Town and MD websites. Further, it was agreed that a limited-run print version be made available.

6.5) PCFRS/Parent Link update: The Board reviewed the recent update report from the Family Resource Society.

7.) New Business:

7.1) Food Bank update (Minutes of February 27 Meeting + Press Coverage were distributed to the Board by email). The MD has agreed to a "one-time" grant of \$5,000.00, but the MD Council instructed administration to set up a meeting between the Town, the MD, the Napi Association and Piikani Chief and Council.

7.2) Alberta Health Services Addictions and Mental Health Community Session: Reports have been received and can be made available to the Board on-line.

7.3) Emergency Resources – Community Contact List: The resource contact list and protocols are being assembled in cooperation with PC Emergency Services, the Government of Alberta, the local Food Bank, and service clubs.

7.4) Interim project presentations: At the January Board Meeting, it was agreed to invite various funded agency representatives to attend FCSS Board Meetings through 2014. The following schedule was agreed upon:

March	GGY
April	GGY and PCFRS
May	Canyon Cubs and Brighter Futures
June	SASCI and Holy Spirit
September	Allied Arts Council and Historical Society

David will confirm dates and times with project managers.

7.5) Review of Funding Contract and Application Form – on-going

7.6) Assistance with Registered Charity Application for projects: David has agreed to assist the PCFRS with its Charities Application. The same service can be extended to other FCSS funded projects.

7.7) Huddlestun Senior Centre Grant Approval: This application, prepared by FCSS and submitted on July 4, 2013, was approved in late February of 2014. The grant total is \$25,000.00 and is for renovations to the centre. (David has been asked to assist with a grant application for 2015 for the Legion Seniors Group)

7.8) FCSSAA Annual Conference – Planning Committee: David is a member of the Planning Committee for the Annual Conference this year. The committee is negotiating with key-note and 'after-dinner' speakers and is discussing entertainment options.

7.9) Town Affordable Housing and Transportation Committees: David has been asked to participate as a resource for each of these committees.

8.) Date for next Board Meeting – April 22, 2014

9.) Adjournment: There being no further business, Fred Schoening declared the meeting adjourned at 8:27.

Read and approved this _____ day of April 2014

Director

Coordinator



MINUTES - 2 (2014)
EXECUTIVE COMMITTEE MEETING
 Thursday, February 13, 2014 at 7:00 p.m.
 ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Gordon Wolstenholme - *Chair*
 Henry Van Hierden - *Vice-Chair*
 Anne Marie Philipsen
 Don Anderberg

Jim Bester
 Dave Edmonds (absent)
 Bill Martens

STAFF:

Lenze Kuiper – *Director*

Barb Johnson – *Executive Secretary*

AGENDA:

1. **Approval of Agenda** – February 13, 2014.....
2. **Approval of Minutes** – January 9, 2014..... (attachment)
3. **Business Arising from the Minutes**
4. **New Business**
 - (a) AUMA Mayors Caucus Invitation.....
 - (b) Council Planning Orientation Evaluations.....
 - (c) South Saskatchewan Regional Plan Response.....
 - (d) Letter from Jeff Wilson, MLA - Official Opposition Critic for Municipal Affairs (attachment)
 - (e) Fee For Service Update (attachment)
 - (f) CPAA Conference – April 14-16, 2014 in Red Deer.....
 - (g) Risk Assessment Review (attachment)
5. **Accounts**
 - (a) Office Accounts –
 - (i) December 2013..... (attachment)
 - (ii) January 2014..... (handout)
 - (b) Financial Statements – January 1 - December 31, 2013..... (attachment)
6. **Director's Report**.....
7. **Executive Report**.....
8. **Adjournment**.....

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 6:55 P.M.

1. APPROVAL OF AGENDA

Moved by: Henry Van Hierden

THAT the Executive Committee approve the agenda, as presented.

CARRIED

2. APPROVAL OF MINUTES

Moved by: Anne Marie Philipsen

THAT the Executive Committee approve the minutes of January 9, 2014, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

(a) Accrued Vacation Leave

- Accrued Vacation Leave as shown on the Balance Sheet as at December 31, 2013 is just under \$149,000. The Executive Committee would like to review the overtime and vacation policies and work to reduce this figure to 50% by the end of 2014. The Director has met with each planner regarding this issue and has set a goal to reduce the overtime portion to 10 hours per person by the end of the year. There was some discussion regarding planners attendance at meetings covered under our contract, and whether municipalities should be required to pay extra for attendance at special meetings when requested.

4. NEW BUSINESS

(a) AUMA Mayor's Caucus Invitation

- The Director has been asked to give a 1½ hour presentation at the AUMA Mayor's Caucus on March 5, 2014 in Edmonton regarding ORRSC and what we do, etc. Because they are not offering remuneration for time or travel expenses, he is leaning toward saying no, but asked for direction from the Executive on whether or not to accept. The Committee agreed that he should decline the invitation as it was too costly and of little benefit to our organization.

*NOTE: This event was subsequently cancelled on account of poor CAO registration numbers due to the LGAA convention happening at the same time. Instead, they are proposing to hold a webinar on this topic that would be available to all their members.

(b) Council Planning Orientation Evaluations

- Three Council Planning Orientation sessions were held with approximately 150 total in attendance. Several evaluations were returned which gave suggestions that will help in future workshops. Some felt the orientation was not detailed enough, but we tried to give only a brief overview with the option of holding specialized workshops on various topics of interest as the need arises. Planners are also available to come out to a municipality to discuss their specific issues upon request. Jim Bester suggested the orientation be increased to 3 hours to make it more worthwhile for those coming in from far distances.

(c) South Saskatchewan Regional Plan Response

- Many municipalities have requested ORRSC to draft a report providing some perspective of potential municipal issues on land use planning in the Draft South Saskatchewan Regional Plan released in October 2013. We are in the final stages of preparing a summary of Plan's perceived benefits or impacts and highlighting the main elements that may be of particular interest to our municipalities which will be forwarded to our members sometime next week. Deadline for submissions to the Government of Alberta has been extended to February 28, 2014.

(d) Letter from Jeff Wilson, MLA - Official Opposition Critic for Municipal Affairs

- Correspondence from Jeff Wilson, MLA - Official Opposition Critic for Municipal Affairs expressing his willingness to work with the Minister of Municipal Affairs and our organization on important municipal issues was reviewed. The Director will send a letter of response.

(e) Fee For Service Update

- Fee For Service Projects totalling \$668,635.50 are currently underway at various stages of completion. Of this amount, \$638,340.50 is outstanding. Some of these projects may carry forward into next year and others which are in the process of being approved are not yet listed.

(f) CPAA Conference – April 14-16, 2014 in Red Deer

- ORRSC will send Chair Gordon Wolstenholme and one additional person to the CPAA Conference April 14-16, 2014 in Red Deer. If the M.D. of Willow Creek will sponsor Vice-Chair Henry Van Hierden, Jim Bester will go as the second person.

(g) Risk Management Review

- The attachment "ORRSC - Risk Assessment Matrix 2014" listing anticipated risks and corresponding control measures in place was discussed. The Director will check on our professional insurance and investigate whether a disclaimer on our documents for legal purposes is needed.

5. ACCOUNTS

(a) Office Accounts –

(i) December 2013

5150	Staff Mileage	S. Johnson	\$	21.00
5530	Coffee & Supplies	S. Johnson		77.73
5150	Staff Mileage	L. Kuiper		80.00
5460	Public Relations	L. Kuiper		198.48
5151	Vehicle Gas & Maintenance	Imperial Oil		269.13
5151	Vehicle Gas & Maintenance	Imperial Oil		143.96
5170	Staff Conference & Area	Brownlee LLP		250.00
	L. Kuiper & P. Neufeld - Calgary - "2014 Emerging Trends Seminar - Feb. 13/14 - registration fee			

5280	Janitorial Services	Madison Ave Business Services	425.00
5285	Building Maintenance	Westburne	171.30
5285	Building Maintenance	Wild Rose Horticultural	600.00
5310	Telephone	Bell Mobility	475.50
5310	Telephone	Telus	51.88
5580	Equipment & Furniture Rental	Telus	135.45
5310	Telephone	Telus	349.08
5310	Telephone	Telus	418.03
5580	Equipment & Furniture Rental	Telus	141.45
5320	General Office Supplies	Citi Cards	10.66
5380	Printing & Printing Supplies	Citi Cards	470.72
5330	Dues & Subscriptions	APPI	475.26
5330	Dues & Subscriptions	APPI	950.52
5380	Printing & Printing Supplies	Citi Cards	76.25
5390	Graphic & Drafting Supplies	Citi Cards	127.82
5440	Land Titles Office	Minister of Finance	146.00
5460	Public Relations	M. Burla	410.52
5460	Public Relations	B. Johnson	232.09
5500	Subdivision Notification	Lethbridge Herald	273.00
5532	Assessment Review Board	Ron Lagemaat	165.00
5532	Assessment Review Board	John Willms	130.00
5532	Assessment Review Board	Dennis Gillespie	580.50
5532	Assessment Review Board	Henry Van Hierden	477.05
5570	Equipment Repairs & Maintenance	Xerox	1,051.96
5580	Equipment & Furniture Rental	Xerox	748.88
5580	Equipment & Furniture Rental	Pitney Bowes	292.03
5590	Equipment & Furniture Purchases	Reiter Computer	17,788.60
1160	GST Receivable	GST Receivable	1,256.26
		TOTAL	<u>\$29,666.01</u>

(ii) January 2014

5270	Renovations	Darcy Pansky	\$ 5,060.00
5270	Renovations	John Dudas	1,275.00
5270	Renovations	Logic Lumber	242.40
5280	Janitorial Services	Madison Ave Business Services	475.00
5285	Building Maintenance	Wild Rose Horticultural	300.00
5285	Building Maintenance	DRC Communication	90.00
5310	Telephone	Bell Mobility	1,132.19
5320	General Office Supplies	Desjardin	179.62
5570	Equipment Repairs & Maintenance	Desjardin	148.61
5320	General Office Supplies	Desjardin	51.69
5380	Printing & Printing Supplies	Desjardin	195.31
5330	Dues & Subscriptions	CPAA	250.00
5330	Dues & Subscriptions	Nanton News	54.88
5330	Dues & Subscriptions	AUMA	50.00
5380	Printing & Printing Supplies	Peak Vocational Services	90.00
5380	Printing & Printing Supplies	Desjardin	101.93

5430	Aerial Photos & Maps	Vulcan County	142.90
5430	Aerial Photos & Maps	M.D. of Willow Creek	203.00
5440	Land Titles Office	Minister of Finance	442.00
5470	Computer Software	Blackbridge Networks	6,720.00
5470	Computer Software	ESRI Canada	1,920.00
5520	Meetings	Costco	196.05
5531	GIS Grant	Opus Stewart Weir	39,042.15
5531	GIS Grant	Opus Stewart Weir	20,652.07
5580	Equipment & Furniture Rental	Xerox Canada	960.00
1160	GST Receivable	GST Receivable	3,784.40
		TOTAL	<u>\$83,759.20</u>

Moved by: Don Anderberg

THAT the Executive Committee approve the Office Accounts of December 2013 (\$29,666.01), and January 2014 (\$83,759.20), as presented. CARRIED

(b) Financial Statements – January 1 - December 31, 2013

- Staffing level and the idea of a shared IT person was discussed.

Moved by: Bill Martens

THAT the Executive Committee approve the unaudited financial statements:
January 1 - December 31, 2013 CARRIED

6. DIRECTOR'S REPORT

- The Director will attend Municipal Government Act review consultations at the end of this month. He has gone through the workbooks and would like to see more time given for decisions. There is talk of mandatory Municipal Development Plans for all municipalities according to size.

7. EXECUTIVE REPORT

- Committee members reported on various projects and activities in their respective municipalities.

8. ADJOURNMENT

Moved by: Anne Marie Philipsen

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:15 p.m. until Thursday, March 13, 2014 at 7:00 p.m. CARRIED

/bj

CHAIR: 

Tara Cryderman

From: Garry Marchuk
Sent: Tuesday, April 22, 2014 10:31 AM
To: Tara Cryderman
Subject: Fw: Draft Resolution re Castle Mtn
Attachments: Proposed Resolution of Council Of MD of Pincher Creek in Support of Castle Mountain Resort.docx

Sent from Samsung Mobile

----- Original message -----

Subject: Draft Resolution re Castle Mtn
From: Kevin Finn <kvn.finn@gmail.com>
To: Garry Marchuk <CouncilDiv3@mdpincercreek.ab.ca>
CC:

Hi Garry: I did an edit of the towns resolution tailored for the MD. I'm not wedded to it. Let me know what you think.

I spoke to Wendy Kalkan. The town has accepted the Resolution prepared by EDC and is planning to share it with the MD at an upcoming joint meeting.

I understand you have agreed to let your name stand as the MD rep on EDC. I think there are so many opportunities in this region and coordination will be key. It will be good to work with you. Thanks for your diligence as an MD Councillor and neighbor.

kf

Proposed Resolution of Council Of MD of Pincher Creek in Support of Castle Mountain Resort.

WHEREAS Castle Mountain Resort is owned and managed by a local group of residents that are committed to the sustainable, long-term healthy growth of tourism and outdoor recreation in the MD of Pincher Creek;

AND WHEREAS the Castle Mountain Resort ownership group understands and accepts its environmental responsibilities and stewardship as a major landowner in the Castle River Watershed;

AND WHEREAS Castle Mountain Resort is a major attraction to the MD of Pincher Creek, with significant untapped potential, putting the MD of Pincher Creek on the Map;

AND WHEREAS Castle Mountain Resort is a significant contributor to the economy of the MD of Pincher Creek, contributing to sustaining local business, creating employment and paying significant Municipal taxes, and provides a important social and recreational amenity for our youth and families;

AND WHEREAS the contribution of Castle Mountain Resort to the MD of Pincher Creek and the region is perhaps not well understood by other governments and their agencies;

AND WHEREAS there is an opportunity for Castle Mountain Resort to noticeably enhance their positive role in the economy and well being of the MD of Pincher Creek and southwest Alberta;

AND WHEREAS concrete steps are needed to facilitate Castle Mountain Resort achieving its potential within the context of responsible measures and for Castle Mountain Resort to grow and flourish as a four season outdoor recreation amenity;

THEREBY contributing to the on-going healthy, sustainable development of the MD of Pincher Creek and southwest Alberta;

THEREFORE, BE IT RESOLVED THAT the Council for the MD of Pincher Creek acknowledges the positive contribution of Castle Mountain Resort to the economy of the MD of Pincher Creek and southwest Alberta and the well being of its residents and supports the continued growth of amenities and services at Castle Mountain Resort so that through its healthy development Castle Mountain Resort can enhance its contribution to the MD of Pincher Creek and southwest Alberta;

AND FURTHER BE IT RESOLVED THAT Council for the MD of Pincher Creek supports conversion of the current 'leased interest lands' to titled interest lands';

AND FURTHER BE IT RESOLVED THAT Council for the MD of Pincher Creek encourages the Government of Alberta to adjust the current rules so that Castle Mountain Resort can operate at least one ski lift outside of the winter ski season, and offer non-motorized outdoor recreation opportunities such as, but not limited to, mountain biking, hiking, nature viewing and climbing to its clients;

AND FURTHER BE IT RESOLVED THAT Council for the MD of Pincher Creek encourages the Government of Alberta to actively consider measures in conjunction with Castle Mountain Resort to improve the cost effective and environmentally responsible access to the water necessary for the continued healthy and responsible growth of Castle Mountain Resort;

AND FURTHER BE IT RESOLVED THAT Council for the MD of Pincher Creek encourages the Government of Alberta to upgrade and pave Provincial Highway 507 which provides the sole access to Castle Mountain Resort for its residents, customers, suppliers and visitors.

Alberta SouthWest Regional Alliance
Minutes of the Board of Directors Meeting
 Wednesday April 2, 2014
 Main Street Café-Nanton



Board Representatives

Lloyd Kearl, Cardston County
 Tammy Rubbelke, Pincher Creek
 Beryl West, Nanton
 Garry Marchuk, MD Pincher Creek
 Dennis Gillespie, Stavely
 Blair Painter, Crowsnest Pass
 Rene Gendre, Fort Macleod
 Maryanne Sandberg, MD Willow Creek
 Jordan Koch, Glenwood

Livingstone Range School Division

Martha Ratcliffe, Chair
 Clara Yagos, Trustee

Guests

Chris Fields, Twist Marketing
 Sarah Schmidt, Twist Marketing
 James Van Leeuwen, Ventus Development Services
 John Barlow, Western Wheel
 Dave Layton, Glenwood and District Ec. Dev. Society

Resource Representatives

Kathy Wiebe, MD Ranchland
 Linda Erickson, AIAE
 James Tessier, Community Futures Alberta Southwest
 Bob Dyrda, Communications Coordinator, AlbertaSW
 Bev Thornton, Executive Director, AlbertaSW

1. Welcome and Introductions
2. Approval of Agenda
 Chair Lloyd Kearl asked that "Glenwood update" be inserted as item #9 and "New Initiative-data center discussion" be inserted as item #10.
 Moved by Maryanne Sandberg THAT the agenda be approved as amended.
Carried. [2014-04-367]
3. Approval of Minutes
 Moved by Tammy Rubbelke THAT the minutes of March 5, 2014 be approved as presented.
Carried. [2014-04-368]
4. Approval of Cheque Register
 Moved by Garry Marchuk THAT cheques #1425 to #1445 be approved as presented.
Carried. [2014-04-369]
5. REDA Chairs meeting and formula for 2014-2015
 Lloyd Kearl presented an update of the REDA Chairs meeting with Deputy Premier Hancock. Funding formula to REDAs will remain as 2:1 matching, up to a max of \$\$75K if the REDA generates \$37.5K. An additional (unmatched) \$25K will also be provided to each REDA.
6. "13 WAYS Community Audit" Project Update
 Chris Fields and Sarah Schmidt provided update on the pilot initiative; the interviews and on-line survey with Stavely has been the first run through and went exceptionally well.
7. "Bringing Investment Home" Project Update
 James Tessier reported that the initial series of workshops, designed by Innovisions and Associates has begun with a very energetic, broad cross-section of community participation.

- | | |
|--|--|
| 8. "Broadband for Economic Development"
Project Update | James Van Leeuwen provided and overview of issues and opportunities related to broadband capacity in the region. Project Steering Committee will be visiting Olds to meet with the Board and operators of O-NET project. |
| | Moved by Blair Painter THAT the Executive be authorized to negotiate and enter into a contract with Ventus Development Services and Taylor Warwick to move forward with broadband research and planning.
Carried. [2014-04-370] |
| 9. Glenwood Update | Dave Layton, Chair of the Glenwood and District Economic Development Society and Mayor Jordan Koch provided information regarding the announced closure of the Saputo milk processing facility in that community. Clearly that has an impact on the region and AlbertaSW communities will provide assistance and support as future strategies are developed. |
| 10. New initiative: data center | The idea of the merits of situating a data center in the region was introduced for discussion. Given issues of energy consumption and security, this region has attributes that would be suitable to supporting such a venture. |
| 11. Silent Auction items for EDA Conference | EDA Scholarship fund is supported by items donated to a Silent Auction during the conference. |
| 12. Communications Coordinator Report | Accepted as information. |
| 13. Executive Director Report | Accepted as information. |
| 14. Roundtable updates | |
| 15. Board Meetings:
May 7, 2014-Fort Macleod
June 4, 2014- AGM, Bayshore Inn, Waterton | |
| 16. Adjournment | Moved by Garry Marchuk THAT the meeting be adjourned.
Carried. [2014-04-371] |

Chair	Date
-------	------

Approved May 7, 2014

Secretary/Treasurer	Date
---------------------	------

Alberta SouthWest Bulletin May 2014

Regional Economic Development Alliance (REDA) Update



- AlbertaSW Board has approved a motion to support the Lethbridge/Southwest Alberta bid to host the Canada Winter Games in 2019. Letters and information have been sent to all members. Letters of support from all our communities and partners will be appreciated by June 6. Please call the AlbertaSW office if you would like more details!
- AlbertaSW received multiple Economic Developers Alberta awards for the third year in a row. The "SouthWest Connect Regional Wi-Fi Network" received the prestigious Alex Metcalf Award, recognizing a project that is "best of the best".
- AlbertaSW also received 3 "Marketing Alberta" Awards for the following initiatives:
 - **SouthWest Connect Wi-Fi Network** and locator app
 - **GyPSy Guide Driving Tour** of over 1,400km of roadways and 490 attractions in AlbertaSW. Search The App Store or Google Play for "Waterton/AlbertaSW" to download the app.
 - **Regional Information Display** featured in Waterton Lakes National Park townsite, inviting visitors to "Explore More" in the surrounding AlbertaSW communities.
- **13 WAYS Community Audit** interviews and on-line survey have been completed for the Town of Stavely: a schedule for remaining interviews has been sent to all communities.
- **Broadband for Economic Development** work plan is refined, with the goal of creating increased broadband capacity in our region. The Project Steering Committee made two trips to Olds AB to meet with the Board of the O-NET broadband project and has created a work plan for regional research.
- **Bringing Investment Home** marks the completion of the three workshops that are the first stage of this joint project with AlbertaSW, Community Futures Alberta Southwest and Community Futures Crowsnest Pass. The participation has been excellent and sets the foundation for creating community and regional investment plans.



UPCOMING:

- ❖ Alberta SouthWest Annual General Meeting Wednesday June 4, 2014, Waterton Lakes AB
- ❖ 5th Annual Crown Roundtable Conference, Waterton Lakes AB
Wednesday September 10, 2014 - Friday September 12, 2014
- ❖ 46th Annual Economic Developers Association of Canada (EDAC) Conference, Calgary AB
Saturday September 27-30, 2014 - Tuesday September 30, 2014

REMEMBER TO POST YOUR SPRING AND SUMMER EVENTS!!

www.albertasouthwest.com/event_calendar

Alberta SouthWest
Box 1041
Pincher Creek AB T0K 1W0
403-627-3373 or 1-888-627-3373
bev@albertasouthwest.com
bob@albertasouthwest.com



Crowsnest - Pincher Creek Landfill Association
Financial Statements
For the year ended December 31, 2013

Crowsnest - Pincher Creek Landfill Association

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For the year ended December 31, 2013

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Management's Responsibility

To the Directors of Crowsnest/Pincher Creek Landfill Association:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian accounting standards for government *not-for-profit* organizations. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

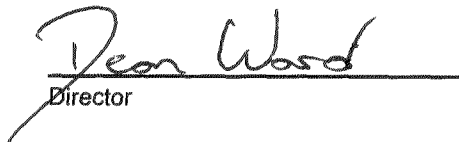
In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors is composed primarily of Directors who are neither management *nor* employees of the Association. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Board is also responsible for recommending the appointment of the Association's external auditors.

MNP LLP, an independent firm of Chartered Accountants is appointed by the Directors to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.

March 20, 2014


Director


Director

Independent Auditors' Report

To the Directors of Crowsnest/Pincher Creek Landfill Association:

We have audited the accompanying financial statements of Crowsnest/Pincher Creek Landfill Association, which comprise the statement of financial position as at December 31, 2013, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards for government not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Crowsnest/Pincher Creek Landfill Association as at December 31, 2013 and the results of its operations, changes in net assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards for government not-for-profit organizations.

Lethbridge, Alberta

March 20, 2014

MNP LLP
Chartered Accountants

MNP


Crowsnest - Pincher Creek Landfill Association
Statement of Financial Position

As at December 31, 2013

	2013	2012 <i>Restated</i>
Assets		
Current		
Cash	199,406	270,637
Accounts receivable	303,778	918,462
Goods and Services Tax receivable	77,443	118,664
Prepaid expense	48,559	300
Current portion of term deposits (Note 3)	479,343	236,619
	1,108,529	1,544,682
Term deposits (Note 3)	960,919	904,374
Tangible capital assets (Note 4)	6,296,358	5,933,897
	8,365,806	8,382,953
Liabilities		
Current		
Accounts payable and accruals	211,282	228,832
Current portion of long-term debt (Note 6)	104,111	161,471
Current portion of capital lease obligations (Note 7)	171,006	-
	486,399	390,303
Long-term debt (Note 6)	2,501,729	2,605,840
Capital lease obligations (Note 7)	178,773	-
Landfill closure and post-closure liability (Note 8)	1,027,037	887,284
	4,193,938	3,883,427
Commitments (Note 12)		
Net Assets		
Capital Fund	3,340,739	3,166,585
Operating Fund	831,129	1,332,941
	4,171,868	4,499,526
	8,365,806	8,382,953

Approved on behalf of the Board


 Director


 Director

The accompanying notes are an integral part of these financial statements

Crownsnest - Pincher Creek Landfill Association

Statement of Operations

For the year ended December 31, 2013

	2013 Budget	2013	2012 Restated
Revenue			
Domestic and industrial waste disposal fees <i>(Note 9)</i>	1,629,500	1,482,160	2,640,025
Out of region disposal fees <i>(Note 9)</i>	769,288	850,157	1,189,721
Revenue from Roll-off truck	15,000	8,980	11,525
Road maintenance fees	56,400	53,773	91,621
Paint recycling incentive program	1,000	1,518	1,869
Sale of scrap and miscellaneous	30,500	51,019	39,626
Investment income	63,000	29,496	34,585
Freon disposal	7,500	10,280	8,500
Electronics recycling fees	4,500	6,014	8,150
Gain (loss) on disposal of tangible capital assets	-	134,285	(57,033)
	2,576,688	2,627,682	3,968,589
Expenses			
Amortization	-	1,353,425	960,272
Salaries, wages and benefits	682,124	691,303	606,337
Tervita Corp. - 25% share	217,500	174,357	482,292
Landfill closure and post-closure provision	-	139,753	39,610
Fuel and oil	112,000	127,765	114,387
Interest on long-term debt	-	97,920	3,500
Insurance and licences	65,500	61,279	65,099
Repairs and maintenance - road	9,600	46,654	41,503
Remediation materials	25,000	43,201	53,074
Repairs and maintenance - general	29,100	36,977	65,023
Utilities	23,500	35,494	25,173
Monitoring	12,160	33,670	14,988
Office	28,550	32,887	15,226
Repairs and maintenance - machinery and equipment	30,250	28,454	42,600
Professional fees	24,200	13,125	12,600
Industrial waste expense	20,400	9,779	33,813
Freon removal	4,800	5,808	4,884
Hazardous material disposal	6,600	5,697	6,344
Meetings	6,500	4,937	4,936
Litter control	32,400	4,722	43,357
Paint disposal expense	3,600	3,045	3,513
Rental	3,600	2,387	58,874
Bad debts	750	1,900	(136)
Lands lease	800	800	800
Municipal Road Debenture Payment	180,000	-	-
Recycle Upgrades	400,000	-	-
Other projects	291,000	-	-
MSW cell expansion	525,000	-	-
Closure and slope repair	75,000	-	-
Leachate pond fencing	30,000	-	-
Site beautification	10,000	-	-
	2,849,934	2,955,339	2,698,069
Excess (deficiency) of revenue over expenses	(273,246)	(327,657)	1,270,520

The accompanying notes are an integral part of these financial statements

Crowsnest - Pincher Creek Landfill Association
Statement of Changes in Net Assets

For the year ended December 31, 2013

	<i>Capital Fund</i>	<i>Operating Fund</i>	<i>2013</i>	<i>2012</i>
Net assets beginning of year, as previously stated	3,166,585	1,392,512	4,559,097	3,288,577
Correction of an error <i>(Note 13)</i>	-	(59,572)	(59,572)	(59,572)
Net assets, beginning of year, as restated	3,166,585	1,332,940	4,499,525	3,229,005
Excess (deficiency) of revenue over expenses	-	(327,657)	(327,657)	1,270,520
Amortization of tangible capital assets	(1,353,425)	1,353,425	-	-
Purchase of tangible capital assets	1,810,627	(1,810,627)	-	-
Purchase of tangible capital assets financed by lease	(820,500)	820,500	-	-
Long-term debt repayments	161,471	(161,471)	-	-
Capital lease payments	470,721	(470,721)	-	-
Disposal of tangible capital assets at net book value	(94,740)	94,740	-	-
Net assets, end of year	3,340,739	831,129	4,171,868	4,499,525

The accompanying notes are an integral part of these financial statements

Crowsnest - Pincher Creek Landfill Association

Statement of Cash Flows

For the year ended December 31, 2013

	2013	2012 <i>Restated</i>
Cash provided by (used for) the following activities		
Operating		
Excess (deficiency) of revenue over expenses	(327,657)	1,270,520
Amortization	1,353,425	960,272
Landfill closure and post-closure provision	139,753	39,610
Loss (gain) on disposal of tangible capital assets	(134,285)	57,033
	1,031,236	2,327,435
Changes in working capital accounts		
Accounts receivable	614,685	(430,601)
Prepaid expense	(48,259)	1,815
Goods and Services Tax receivable	41,221	(32,676)
Accounts payable and accruals	(17,550)	66,891
	1,621,333	1,932,864
Financing		
Advances of capital lease obligations	820,500	-
Repayments of capital lease obligations	(470,721)	(168,363)
Advances of long-term debt	-	2,706,955
Repayment of long-term debt	(161,471)	(78,053)
	188,308	2,460,539
Capital activities		
Purchase of right of way	-	(2,706,955)
Purchases of tangible capital assets	(1,810,627)	(1,821,298)
Proceeds on disposal of tangible capital assets	229,024	70,000
	(1,581,603)	(4,458,253)
Investing		
Redemption of term deposits	236,619	202,304
Purchase of term deposits	(535,888)	-
	(299,269)	202,304
Increase (decrease) in cash resources	(71,231)	137,454
Cash resources, beginning of year	270,637	133,183
Cash resources, end of year	199,406	270,637

The accompanying notes are an integral part of these financial statements

Crowsnest - Pincher Creek Landfill Association

Notes to the Financial Statements

For the year ended December 31, 2013

1. Incorporation and nature of the organization

The Crowsnest - Pincher Creek Landfill Association (the "Association") is directed by a Board of Directors who are councilors from the Municipality of Crowsnest Pass, Village of Cowley, Town of Pincher Creek, and Municipal District of Pincher Creek #9, and operates to provide waste management services to the surrounding area.

2. Significant accounting policies

These financial statements are the representations of management, prepared in accordance with Canadian public sector accounting standards for government not-for-profit organizations including the adoption of the PS4200 series and include the following significant accounting policies:

Fund accounting

The Association follows the deferral method of accounting for contributions and reports using fund accounting that result in a self-balancing set of accounts for each fund established by legal, contractual or voluntary actions. The funds have been amalgamated for the purpose of presentation in the financial statements.

The Association maintains the following funds:

- Operating fund reports on the general activities of the Association administration
- Capital fund reports on the capital assets of the Association with any related capital financing

Income tax status

The Association is registered as a society under the Income Tax Act ("the Act") and as such is exempt from income taxes. In order to maintain its status as a society under the Act, the Association must meet certain requirements within the Act. In the opinion of management, these requirements have been met.

Cash and cash equivalents

Cash and cash equivalents include balances with banks.

Financial instruments

The Association recognizes its financial instruments when the Association becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value.

At initial recognition, the Association may irrevocably elect to subsequently measure any financial instrument at fair value. The Association has not made such an election during the year.

The Association subsequently measures investments in equity instruments quoted in an active market and all derivative instruments at fair value. Fair value is determined by published price quotations. Investments in equity instruments not quoted in an active market are subsequently measured at cost. All other financial assets and liabilities are subsequently measured at amortized cost using the effective interest rate method.

Transaction costs directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in excess of revenue over expenses. Conversely, transaction costs are added to the carrying amount for those financial instruments subsequently measured at amortized cost or cost.

All financial assets except derivatives are tested annually for impairment. Management considers whether the investee has experienced continued losses for a period of years, recent collection experience for the loan, such as a default or delinquency in interest or principal payments, etc. in determining whether objective evidence of impairment exists. Any impairment, which is not considered temporary, is recorded in the statement of operations. Write-downs of financial assets measured at cost and/or amortized cost to reflect losses in value are not reversed for subsequent increases in value. Reversals of any net remeasurements of financial assets measured at fair value are reported in the statement of remeasurement gains and losses.

Crowsnest - Pincher Creek Landfill Association
Notes to the Financial Statements
For the year ended December 31, 2013

2. **Significant accounting policies** *(Continued from previous page)*

Tangible capital assets

Tangible capital assets are recorded at cost. The costs to acquire tangible capital assets are reported as interfund transfers in the operating fund with a corresponding interfund contribution recognized in the capital fund.

Amortization is provided using methods and rates intended to amortize the cost of assets over their useful lives.

In the year of acquisition, amortization is taken at one-half of the stated rates.

	Method	Rate
Automotive	declining balance	30 %
Buildings	declining balance	5 %
Computer equipment	declining balance	30 %
Computer software	declining balance	100 %
Equipment	declining balance	20 %
Fences and signs	declining balance	10 %
Furniture and fixtures	declining balance	20 %
Heavy machinery	declining balance	30 %
Industrial waste disposal cell	straight-line	40 %
Irrigation equipment	declining balance	6 %
MSW Cell Expansion	straight-line	7 years
Right of way	straight-line	20 years
Roads	declining balance	4 %
Scales	declining balance	20 %
Site preparation	declining balance	50 %
Waste containers	declining balance	30 %
Wells	declining balance	10 %

Leases

A lease that transfers substantially all of the benefits and risks of ownership is classified as a capital lease. At the inception of a capital lease, an asset and a payment obligation are recorded at an amount equal to the lesser of the present value of the minimum lease payments and the property's fair market value. Assets under capital leases are amortized on a straight-line basis, over the lease term unless there is a bargain purchase option available at the end of the lease then the capital asset is amortized over its useful life. All other leases are accounted for as operating leases and rental payments are expensed as incurred.

Contributed assets

Contributions of assets are recognized both as contributions and assets in the statement of operations when a fair value can be reasonably estimated and when the assets are used in the normal course of the Association's operations and would otherwise have been purchased.

Crowsnest - Pincher Creek Landfill Association
Notes to the Financial Statements
For the year ended December 31, 2013

2. **Significant accounting policies** *(Continued from previous page)*

Long-lived assets

Long-lived assets consist of tangible capital assets. Long-lived assets held for use are measured and amortized as described in the applicable accounting policies.

When the Association performs impairment testing on long-lived assets held for use whenever events or changes in circumstances indicate that the carrying value of an asset, or group of assets, may not be recoverable. Impairment losses are recognized when undiscounted future cash flows from its use and disposal are less than the assets' carrying amount. Impairment is measured as the amount by which the assets' carrying value exceeds its fair value. Any impairment is included in the statement of changes in members' equity in the capital fund for the year.

Landfill closure and post-closure liability

The Alberta Environmental Protection and Enhancement Act sets out the regulatory requirements to properly close and maintain all active and inactive landfill sites. Under environmental law, there is a requirement for closure and post-closure care of solid waste landfill sites. The costs associated with this care are being provided for over the estimated remaining life of the landfill site and industrial waste cell based on usage.

Revenue recognition

The Association recognizes revenues in the period in which the transactions or events occurred that gave rise to the revenues. Income from investments are recognized when earned.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian public sector accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.

Accounts receivable are stated after evaluation as to their collectibility and an appropriate allowance for doubtful accounts is provided where considered necessary. Landfill closure and post closure costs are recognized based upon assumptions and estimates related to the costs of future removal and site restoration. Annual provision for these costs are amortized over the estimated remaining life of the landfill site and industrial waste cells based on usage. Changes to the underlying assumptions and estimates or legislative changes in the near term could have a material impact on the provision recognized. Amortization is based on the estimated useful lives of tangible capital assets.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in excess of revenues and expenses in the periods in which they become known.

Crowsnest - Pincher Creek Landfill Association
Notes to the Financial Statements
For the year ended December 31, 2013

3. Term deposits

	2013	2012
One year non-redeemable term deposit, bearing interest at 0.75%, maturing July 11, 2013	-	236,619
Two year non-redeemable term deposit, bearing interest at 1.50%, maturing March 4, 2014	239,973	236,425
One year non-redeemable term deposit, bearing interest at 1.25%, maturing July 11, 2014	239,370	-
Three year non-redeemable term deposit, bearing interest at 2.13%, maturing March 5, 2015	301,814	295,531
Five year non-redeemable term deposit, bearing interest at 2.50%, maturing July 12, 2015	255,819	249,587
Five year redeemable term deposit, bearing interest at 2.00%, maturing October 14, 2015	125,286	122,831
Three year redeemable term deposit, bearing interest at 2.38%, maturing January 23, 2016	278,000	-
Less: Current portion	(479,343)	(236,619)
	960,919	904,374

All of the term deposits are held at the Pincher Creek Credit Union Limited.

4. Capital assets

	Cost	Accumulated amortization	2013 Net book value	2012 Net book value
Automotive	72,927	54,807	18,120	25,886
Buildings	407,748	142,264	265,484	193,939
Computer equipment	18,090	15,856	2,234	3,192
Computer software	10,546	10,546	-	-
Equipment	303,526	122,766	180,760	70,861
Fences and signs	200,380	94,191	106,189	78,789
Furniture and fixtures	11,928	10,359	1,569	1,962
Heavy machinery	1,321,190	771,369	549,821	758,413
Industrial waste disposal cell	1,731,573	1,180,034	551,539	1,125,634
Irrigation equipment	2,599	1,912	687	731
MSW Cell Expansion	1,829,745	586,664	1,243,081	868,206
Right of way	2,706,955	203,022	2,503,933	2,639,281
Roads	125,562	98,064	27,498	28,645
Scales	119,306	86,511	32,795	40,995
Site preparation	100,451	99,361	1,090	2,178
Waste containers	650,103	579,784	70,319	74,569
Wells	105,400	86,846	18,554	20,616
Capital assets under construction	25,260	-	25,260	-
	9,743,289	4,144,356	5,598,933	5,933,897
Heavy machinery under capital lease	820,500	123,075	697,425	-
	10,563,789	4,267,431	6,296,358	5,933,897

Crowsnest - Pincher Creek Landfill Association
Notes to the Financial Statements
For the year ended December 31, 2013

5. Bank indebtedness

The Association has an overdraft protection agreement authorized to \$60,000 (2012 - \$60,000) bearing interest at prime + 1.0%. The overdraft is secured by all deposits and paid up shares in the Credit Union. The Association has not utilized this overdraft protection during the 2012 or 2013 years. The prime rate at December 31, 2013 was 3.0%

6. Long-term debt

	2013	2012
Repaid during the 2013 year	-	60,356
Debenture to the MD of Pincher Creek #9 bearing interest at 2.942% payable in bi-annual instalments of \$90,007 including interest, due September 1, 2032. Loan is a result of a Right of Way built for access to the landfill and has also been set up as a capital asset with a net book value of \$2,503,933	2,605,840	2,706,955
	2,605,840	2,767,311
<u>Less: Current portion</u>	104,111	161,471
	2,501,729	2,605,840

Principal repayments on long-term debt in each of the next five years, assuming long-term debt subject to refinancing is renewed are estimated as follows:

	<i>Principal</i>	<i>Interest</i>	<i>Total</i>
2014	104,111	75,904	180,015
2015	107,197	72,818	180,015
2016	110,373	69,641	180,014
2017	113,645	66,370	180,015
2018	117,013	63,002	180,015
Total	552,339	347,735	900,074

Crowsnest - Pincher Creek Landfill Association
Notes to the Financial Statements
For the year ended December 31, 2013

7. Capital lease obligations

	2013	2012
Capital lease obligation payable in equal monthly instalments of \$16,022 including interest at 4.45%, due December 2015, with 826H Compactor, having a net book value of \$697,425, pledged as collateral	349,779	-
Less: Current portion	171,006	-
	178,773	-

Future minimum lease payments related to the obligation under capital lease are as follows:

2014	183,111
2015	183,111
	366,222
Less: imputed interest	(16,443)
	349,779
Less: current portion	(171,006)
	178,773

8. Landfill closure and post-closure liability

Alberta environmental law requires closure and post-closure care of landfill sites, which includes final covering and landscaping, pumping of ground water and leachates from the site and ongoing environmental monitoring, site inspection and maintenance.

The estimated year for final closure is greater than 25 years into the future as a 20 year conceptual plan for the current site does not use the entire approved footprint. An engineering report dated March 21, 2013 has estimated closure and post closure costs to total \$3,490,240 based on 2013 dollar values. However these costs would apply to the entire site once developed over the next 25 years.

The accrued liability portion is based on the cumulative capacity used to date of 587,380 cubic meters compared to the estimated total landfill capacity of 2,158,915 cubic meters as created over the next 25 years.

	2013	2012
Balance, beginning of year	887,284	847,674
Provision for post-closure liability	139,753	39,610
	1,027,037	887,284

Crowsnest - Pincher Creek Landfill Association
Notes to the Financial Statements
For the year ended December 31, 2013

9. **Tonnage and disposal fees**

	2013	2012
Domestic and industrial tonnage (tonne)		
Municipality of Crowsnest Pass	3,285	2,969
Municipal District of Pincher Creek #9	3,551	3,399
Town of Pincher Creek	2,279	2,564
Village of Cowley	127	105
Tervita Corp.	22,352	54,652
Other	5,006	4,452
	36,600	68,141
Out of region tonnage (tonne)		
BFI Canada Inc.	649	7,788
Regional District of East Kootenay	7,903	9,190
Southeast Disposal Ltd.	4,111	2,928
Town of Taber	835	717
Other	3,726	2,857
	17,224	23,480
	53,824	91,621
Domestic and industrial disposal fees (\$)		
Municipality of Crowsnest Pass	142,574	128,836
Municipal District of Pincher Creek #9	151,078	147,512
Town of Pincher Creek	98,918	111,257
Village of Cowley	5,140	4,568
Tervita Corp.	697,430	1,928,731
Other	387,020	319,121
	1,482,160	2,640,025
Out of region disposal fees (\$)		
BFI Canada Inc.	36,111	389,398
Regional District of East Kootenay	492,746	561,044
Southeast Disposal Ltd.	248,829	177,206
Town of Taber	46,450	39,863
Other	26,021	22,210
	850,157	1,189,721
	2,332,317	3,829,746
Total fees (\$)	2,332,317	3,829,746

Crowsnest - Pincher Creek Landfill Association
Notes to the Financial Statements
For the year ended December 31, 2013

10. Related party transaction

During the year, the Association carried out transactions with related parties as follows:

	2013	2012
Domestic and industrial waste disposal fees:		
Municipality of Crowsnest Pass	142,574	128,836
Municipal District of Pincher Creek #9	151,078	147,512
Town of Pincher Creek	98,918	111,257
Village of Cowley	5,140	4,568
	397,710	392,173
Accounts receivable included amounts from related parties as follows:		
Municipality of Crowsnest Pass	5,254	17,169
Municipal District of Pincher Creek #9	7,515	10,778
Town of Pincher Creek	5,740	5,878
Village of Cowley	283	296
	18,792	34,121

All transactions are in the normal course of operations, are carried out on the same terms and conditions as those with independent third parties, and are measured at the exchange amount, which is the amount agreed to between the parties.

Accounts payable included an amount due to the Municipal District of Pincher Creek #9 of \$40,000 (2012 - \$20,000) for remittance of road maintenance fees for the 2013 year.

11. Financial instruments

All significant financial assets, financial liabilities and equity instruments of the Association are either recognized or disclosed in the financial statements together with other information relevant for making a reasonable assessment of future cash flows, interest rate risk and credit risk.

Credit concentration

The Association has a concentration of credit risk because 57% (2012 - 71%) of its accounts receivable are from two of its customers. The Association believes that there is no unusual exposure associated with the collection of this receivable. The Association performs regular credit assessments of its customers and provides allowances for potentially uncollectible accounts receivables.

Fair Value of Financial Instruments

The carrying amount of cash, accounts receivable and accounts payable and accruals is approximated by their fair value due to their short-term nature. The carrying amount of term deposits also approximates the fair value, as they bear interest rates that are comparable to current market conditions. The carrying value of the landfill closure and post-closure liability also approximates its fair value as this liability has been determined based on discounted future cash flows.

Crowsnest - Pincher Creek Landfill Association
Notes to the Financial Statements
For the year ended December 31, 2013

12. Commitments

The landfill is situated on land owned by the Alberta Government. The Association has an agreement to rent the land for \$800 per year. The agreement is open ended and rolls forward on an annual basis.

On July 1, 2008, the Association entered into an agreement with Tervita Corp. (formerly CCS Landfill Services), for a term of five years. Under the agreement, the Association agrees to accept non-hazardous industrial waste at the Landfill Facility. The gross tipping fee is to be agreed upon between the Association and Tervita Corp. for each generator and from each site. Tervita Corp. is entitled to receive fees equal to 25% of the gross tipping fees received under this agreement. As of the date of the financial statements, a new agreement is in process with the expectations that no changes will occur.

On September 1, 2013, the Association entered into an agreement with the Regional District of East Kootenay (RDEK), for a term of one year. Under the agreement, the Association agrees to accept municipal solid wastes at the Landfill Facility. The gross tipping fee for municipal solid waste, received from RDEK will be \$63.35 per tonne.

13. Correction of an error

During the year the Association determined that at December 31, 2011 and December 31, 2012 there was an unrecorded liability related to the accrued casual sick leave offered to employees that are near pensionable retirement, and who will be eligible to have this sick leave paid out upon retirement. As a result accounts payable was understated by \$59,572 and net assets beginning of year was overstated by \$59,572. The retroactive application of this correction of an error did not have an impact on the results of operations of the Association for the year ended December 31, 2012.


14. Budget information

The Board approved its 2013 operating budget on December 12, 2012 based on planned expenses relating to the current year sources of revenue and expenditures.

15. Comparative figures

Certain comparative figures have been reclassified to conform with current year presentation.

Presented to
Council
May 13/14



TOWN OF PINCHER CREEK

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May 9, 2014

M.D. of Pincher Creek
Box 279
Pincher Creek, AB
T0K 1W0

Re: Economic Development Committee Recommendation

Please be advised that the Town of Pincher Creek passed the following resolution at their April 28, 2014 Regular Council meeting;

That the Council for the Town of Pincher Creek formally invite the Municipal District of Pincher Creek No. 9 to appoint a Councillor and Piikani Band Council to appoint a representative to serve on the Economic Development Committee in an advisory capacity.

Trusting this information to be satisfactory however, should you have any questions or concerns, please contact our office.

Yours Truly,



Laurie Wilgosh, CAO
Town of Pincher Creek

/lg